## TRUSTEE SPECIFICATION

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<th>Category</th>
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| **Experience**                  | - Knowledge of (and/or participation in) heritage/cultural activities  
- Proven track record in business, a relevant occupation or role  
- Experience of board or committee meetings and understanding the importance of corporate governance  
- Experience of partnership working with other agencies for example: across the public, private or voluntary sectors  
- Experienced in marketing, media or as a networker and influencer able to attract and generate funds |
| **Skills and Abilities**         | - Demonstrate relevant specialist skills: e.g. finance, fundraising, legal, business development, marketing and communications, learning, community development, the operation of an arts or heritage facility etc.  
- Commitment to achieving the charity objectives  
- Ability to act corporately with other board members to make decisions and contribute to strategic planning  
- Communication skills – ability to express balanced opinions and listen to the opinions of others; ability to challenge and debate  
- Creative, analytical thinker and problem solver – able to get things done |
| **Skills for role of Chair person** | - Ability to maintain an overview of business performance  
- Impartiality, fairness and ability to respect confidences  
- Ability to think and act strategically  
- Experience in chairing groups with complex agendas  
- Ability to ensure that board meetings address the key issues necessary to properly deliver the objectives of the Trust  
- Accomplished leadership skills  
- Ability to negotiate successful outcomes across a range of partners/stakeholders  
- To be the key contact point between the Borough and its staff and the Trust if mandated to do so  
- Lead champion and advocate for this major heritage project |
| **Other requirements**           | - Demonstrate a connection with west London or the objectives of the Trust  
- Able to attend evening meetings and (during the first twelve months) some daytime meetings |
- Awareness of local issues, cultural or heritage
- Ability to champion and advocate on behalf of the Trust
- Be prepared to make a commitment to the Good Governance Code for the Voluntary and Community Sector on Board responsibilities and behaviours ([www.charitycommission.gov.uk/Charity_requirements_guidance/Charity_governance/Good_governance/good_gov_code.aspx](http://www.charitycommission.gov.uk/Charity_requirements_guidance/Charity_governance/Good_governance/good_gov_code.aspx)) and the Seven Principles of Public Life ([www.public-standards.gov.uk/About/The_7_Principles.html](http://www.public-standards.gov.uk/About/The_7_Principles.html))
- Not disqualified from acting as a trustee