

APPLICATION FOR THE DESIGNATION OF CENTRAL ACTON AS A NEIGHBOURHOOD AREA

SCHEDULES A, B, C & D

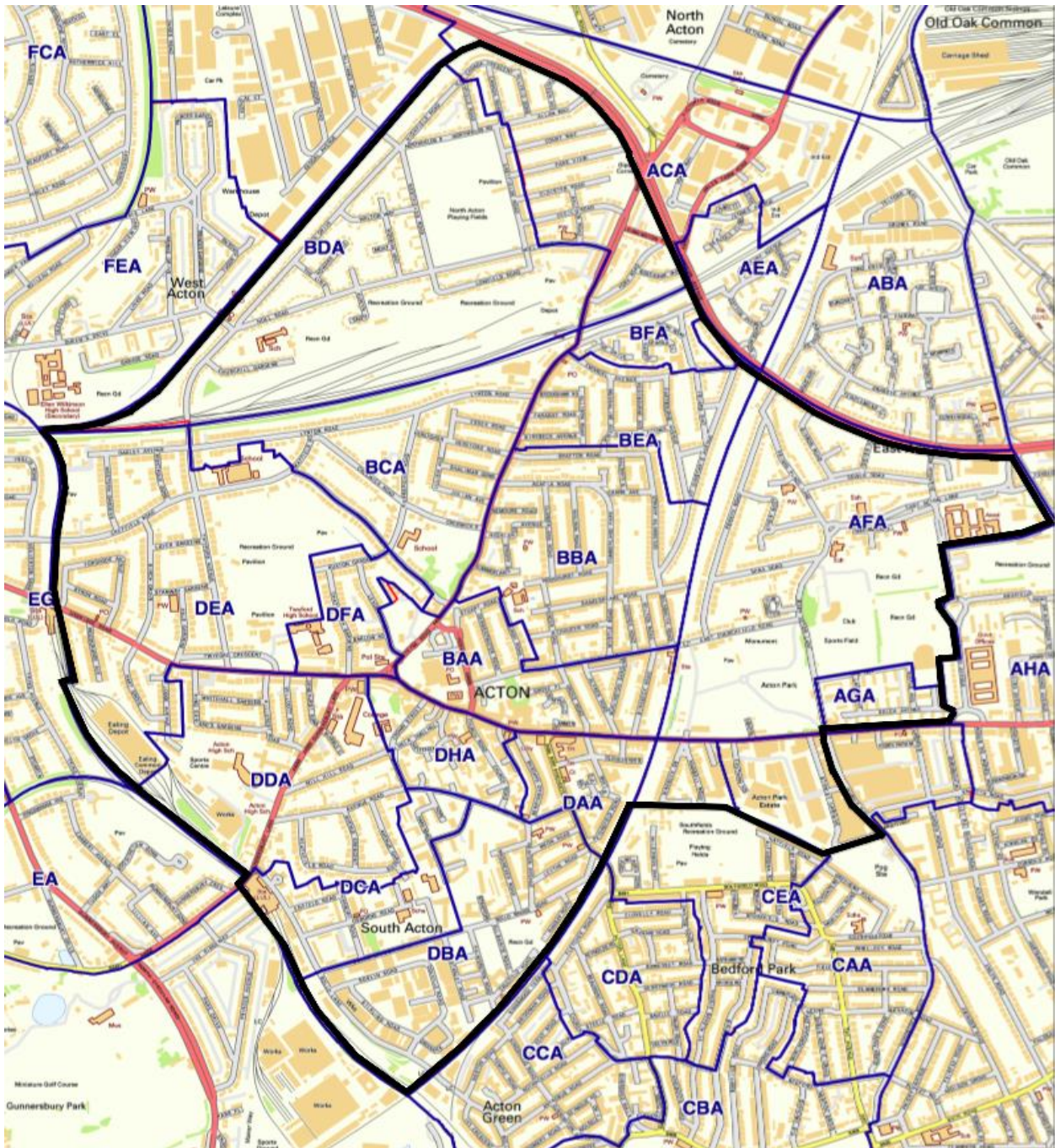
SANYA SHEIKH
CENTRAL ACTON NEIGHBOURS' FORUM

18TH AUGUST 2014



SCHEDULE A

Map of the proposed area



Key:

Black outline indicates boundary of proposed Greater Central Acton area

Blue lines indicate electoral boundaries

Details of the Proposed Area

Starting from north at the apex of Horn Lane and A4000; turning south-east to run contra along A4000 until intersection with the A40; turning south and following the A40 along it's south-side until intersection between A40 and the northern fork of Old Oak Road; turning south on Old Oak Road and continuing past Clayton Gardens to Burghley Tower; turning west on the southern edge of Burghley Tower and joining Trinity Way; continuing west on Trinity Way to the intersection with Bromyard Avenue; turning south on the west side of Bromyard Avenue along the eastern edge of the allotments, Shepherd's Bush Cricket Club and Virgin Active; turning west at the entrance to the parking access to Virgin Active and south on the western edge of the Virgin Active car park; continuing south to Beech Avenue; turning east to meet the crescent of Bromyard Avenue; turning south to run contra along the Bromyard Avenue crescent; turning west on The Vale; turning south on Warple Way, and west at Canham Road; continuing at a north western incline along the north edge of Hatfield Road and the Southfields Playing Fields, including Acton Pumping Station; crossing west-wards between Beardsley Way and Wilkinson Way, meeting with the railway tracks; following railway tracks south along track line, crossing Bollo Lane and then a sharp right going north along railways tracks towards Acton Town station; cutting across the A4000 on the west-side of Acton Town station; continuing north including the London Transport Museum Depot, the track interchange; continuing to follow the tracks, passing to the east of Ealing Common tube station; crossing Uxbridge Road and continuing north on the south-side of Fordhook Avenue; crossing Creffield Road and passing on the west-side of Ealing Lawn Tennis Club; meeting at intersection with railway tracks and turning eastwards to follow tracks at a north-east incline to the west of Noel Road, Saxon Drive and Highfield Road; turning south east to continue along south-side of A40 to intersection of Horn Lane with A4000 and northern apex of the proposed area.

SCHEDULE B

Statement explaining why the proposed area as in SCHEDULE A is considered appropriate for designation:

The Area

1. The area follows largely similar boundaries as designated by the London Borough of Ealing in Chapter 2, Acton, Development (Core) Strategy DPD.
2. In line with the official borough plan, the neighbourhood boundary area has Acton High Street at its heart with residential areas radiating out from the main town centre.
3. The High Street, together with Churchfield Road, the old Victorian high street leading down to the Acton Central railway station, represent the centre of the proposed area and contain most of the commercial, cultural and administrative services which serve the wider surrounding community.
4. As the local council itself is very aware, Acton faces specific historical challenges and potentially huge opportunities:
 - 4.1 The fractious nature of the Greater Central Acton area and the perceived divide between the north and the south of the high street is being gently remedied by the 'Acton Gardens' regeneration project, and there is a need for further promotion and integration between the communities
 - 4.2 The business district lacks distinction and character, and requires further support to provide a revitalised town centre capable of leveraging its position as a major thoroughfare from the West into the heart of Central London
 - 4.3 Specifically, the High Street distinctly lacks a unique, attractive or saleable identity, and falls considerably short of providing residents and visitors with the interesting and varied commercial, cultural or public realm offering required to compete with the adjacent towns of Ealing, Chiswick and Shepherd's Bush (Westfields).
 - 4.4 Whilst the eastern aspect of Churchfield Road has latterly become popular with new independent businesses catering to the residential streets to their north, it remains polarised from the pound stores, corner shops, pawn shop and small grocers populating the western end.
 - 4.5 The planned development of a new Crossrail Station on the edge of the boundary at the northern end of Horn Lane is burdened by poor approaches on all side and surrounded by primarily residential roads.

4.6 The proposed Crossrail station and the neighbourhood would benefit considerably from the station being coherently and sensibly integrated into its immediate surroundings; improved accessibility from and connectivity to the town centre is crucial

4.7 As a major new transport hub, Crossrail has already generated intense interest and increased property speculation throughout the Greater Central Acton area. It is imperative the growing demand for housing, facilities and services is integrated in a considered and well balanced manner

4.8 All developments should be considered in light of their regenerative potential to the wider area, as well as their relationship to each other

4.9 Horn Lane, the main artery between the High Street and the Crossrail station, is one of the most polluted roads in England and there will be a certain increase in all forms of traffic (pedestrian, bicycles, buses etc.) over the coming years

4.10 The lack of quality public realm within Greater Central Acton is troubling. It is key that useful, accessible and attractive public space is woven into the very fabric of future regeneration and development

4.11 There is very little by way of cultural provision in Acton. The area, whilst serving a large population, does not have a wide variety of arts, entertainment, eating or general use neighbourhood spaces which would facilitate sustainable local economic growth and benefit the local residents, business and jobseekers alike

5. The quality of the local provisions and recent developments dampen the potential of an area with tremendous latent equity.

The Boundary

A notable aspect of the proposed boundary area is its size. The area is large and spans four wards: Acton Central, South Acton, East Acton and Southfield. The boundary area has been the focal point of consultation.

1. The proposed boundary was originally considered at the first public meeting for the nascent Forum hosted by Acton Community Forum (ACF) (20.02.14).

2. A range of options for the general shape of the area were considered, including:

2.1 Optioning only the main business district with a few roads either side (c.f. WECNF)

2.2 Optioning Poet's corner, Churchfield Road, Acton High Street and the roads leading to Acton Main Line station



2.3 Creating a donut by including Acton Main Line, Horn Lane, Acton High Street, Acton Park Estate (industrial) and Acton Park, and excluding the residential area of Poet's Corner in the middle

2.4 Optioning all of Acton Central ward, South Acton ward, and excluding East Acton ward

2.5 Optioning all of Acton Central, South Acton, and East Acton wards entirely

2.6 Drawing the boundary down to take in the entire Southfield Ward

2.7 Including only Southfields Playing Fields from Southfield Ward

2.8 Excluding Southfield ward completely

2.9 Including Acton Town station and the South Acton Rowley Estate without including the rest of south South Acton ward

2.10 Bisecting the entire map on a north to south line along the High Street

2.11 Bisecting the entire map on an east and west line along the boundaries of Acton Central and South Acton ward borders

2.12 Including the Creffield Area

2.13 Excluding all streets west of Horn Lane, Steyne Road and Gunnersbury Lane

3. Two maps were drawn up after further consultation with ACF in order to be put forward to vote at the next public meeting (25.03.14): Option 1 (see Appendix 1) and Option 2 (see Appendix 2). Print-outs of information explaining the reasons for the Options by way of 'Pros and Cons' was also provided at the meeting next to the maps (see Appendix 3).

4. The area was discussed and various options described, considered and then marked on maps (see Appendix 4). Points raised relevant to the boundary were:

4.1 Including only the high street and the roads in the immediate vicinity would not appropriately describe the natural boundaries of the Acton 'neighbourhood', nor answer the challenges it faces

4.2 Despite the 'Acton Gardens' regeneration plan, no part of south South Acton ward can be excluded for reasons of perceived discrimination

4.3 Creffield Area Residents' Association (CARA) suggested they may have started an independent designation application but were unclear on where they were in process

4.4 The entirety of East Acton should be included due to the planned development at Old Oak Common



4.5 Only the part of East Acton ward lying south of the A40 should be included as the ward is effectively bisected and this southern section has a primary interest in the Greater Central Acton area

4.6 Southfield ward should be included in its entirety because it is part of Acton

4.7 Southfield ward has a natural boundary on the north edge of Southfields Playing Fields, south of which considers itself Chiswick

4.8 West Acton should not be included as it is characteristically unique and is seen to face North Ealing rather than Acton High Street

5. Option 2b (see Appendix 5) is a modified version of Option 2, taking in the whole of the south of South Acton ward and further parts of the East Acton ward. Whilst this option was considered before the public meeting this option was not immediately made available at the meeting in order to stimulate debate and ensure a larger boundary was genuinely necessary, and not born of protectionism. As the boundaries of Option 2b were voluntarily described at the meeting, the map was shown as an option and discussed more fully.

6. The concluding vote defined a larger boundary area than all the initial options, and it now forms the basis* of the map proposed for designation:

* Further changes have been the result of consulting the electoral boundaries (see points 10. 11. 12. and 13. below)

6.1 The proposed boundaries are well-delineated and intuitive. The streets and sites within are interdependent, and have a primary interest in the key issues within the area. The adjacent areas beyond the boundary are easily identifiable as established residential neighbourhoods facing and serviced by other commercial hubs

6.2 The boundary was drawn to include:

- Creffield Road Area, and specifically the Twyford Road Playing Fields (London Wasps Holdings), if CARA had not formally begun their designation process
- The streets, allotments and playing fields north of Yeoman Aggregate and south of the A40
- Bromyard Avenue allotments and Shepard's Bush Cricket Ground
- Kings Arms, The Vale
- The reservoirs south of Acton Park Estate
- All of South Acton, including the roads at its north-west tip and the Rowley Estate to the south



6.3 The area to the west of Saxon Drive is part of the Hanger Hill ward. It has a unique character, and centers around its own tube station, West Acton, which is surrounded by a cluster of shops, cafes and a post office and arguably faces North Ealing

6.4 The area to the north of the A40 above Homebase is the commercial heart of East Acton ward, and is independent to the Greater Central Acton area. The small high street includes shops, a post office and other facilities, and is serviced by the local tube station, East Acton.

Research and consultation suggest this part of East Acton would be more appropriately dealt with as part of a wider East Acton Neighbourhood Forum, especially given the development plans for both Park Royal and Old Oak Common within and adjacent to this ward.

6.5 The area to the east of Bromyard Avenue borders the borough of Hammersmith and Fulham. In between Acton High Street and the Askew Road commercial district, it is serviced by pockets of grocery stores and cafes at intervals along The Vale before it meets Uxbridge Road at Askew Road. We do not consider this area immediately relevant to the Neighbourhood we propose to cover; a perspective confirmed by taking the electoral boundaries into consideration (see points 10. 11. 12. and 13. below).

6.6 On first sight Acton Green and Bedford Park in Southfield Ward may seem part of Greater Central Acton area due to the proximity with which they skirts the edges of Acton town centre. Research and consultation suggest it's reasonable to believe each has characteristics and neighbourhood allegiances which demarcate them as more appropriately dealt with in their own local, possibly joint, plan.

6.7 The boundary includes several opportunities for regeneration on key sites, such as the Morrisons site and Acton Park Estate, as well as the protection and increase of public spaces.

7. Following the meeting, the map was also discussed with Eric Leech (chair, WECNF), Nick Woolven (chair, CENF) and Tony Burton (LBE Neighbourhood Forum liaison) in order to understand the benefits and disadvantages of larger areas.

8. After further consultation, CARA voted to be included as part of the Central Acton Neighbours' Forum at their AGM (06.05.14)

9. Additionally the Acton Traders Group, CCA, Goldsmiths Residents' Association, Shaa Road Residents' Association and Perryn Rd Residents' Association were consulted, and Acton Town Residents' Association and Mill Hill Park Residents' Association contacted for consultation



10. The boundaries were discussed with Steve Barton of the local council at the Neighbourhood Planning Conference in Ealing (28.05.14). Steve also suggested the entirety of south South Acton ward be included, and requested that the electoral boundaries be taken into consideration in light of the eventual referendum

11. The electoral boundaries were duly considered, and the Forum map aligned with them as closely as the natural boundary would allow

12. Fifteen electoral boundaries are included in their entirety (AFA AGA BAA BBA BCA BDA BEA BFA DAA DBA DCA DDA DEA DFA DHA). 3 electoral boundaries, (ACA, CAA, CEA) cannot be included in their entirety due to the diverse area they cover

13. Points to note regarding how the electoral boundaries impacted the propose area:

13.1 The natural boundaries of the proposed area were already aligned to the electoral boundaries for the most part.

13.2 Four changes were necessary in order to align them further:

13.2.1 The boundary has been extended to include the northern most tip of Acton Central ward to align with an electoral boundary (BDA)

13.2.2 The boundary has been extended to include the remaining residential roads in the electoral area south of the A40, (ACA), thus using the Western Avenue as a consistent edge to the north

13.2.3 The boundary has been extended to include Trinity Way, The King Fahad Academy and Clayton Gardens, in order to align with an electoral boundary (AFA)

13.2.4 The boundary has been contracted to exclude the TFL works and sports ground in between Gunnersbury Avenue and Bollo Lane as they form part of the London Borough of Hounslow

13.3 The section of the 3 electoral boundaries which cannot be included in full (ACA, CAA, CEA) have nevertheless remained within our proposed boundary as each section:

13.3.1 Is within the Greater Central Acton area

13.3.2 Is primarily accessed from within the proposed boundary

13.3.3 Faces towards Acton town centre and its transport hubs

13.3.4 Has an immediate interest in the key issues within the overall proposed boundary



14. Careful consideration has been given as to how a larger boundary area might be managed, and to ensure the Forum has the capacity to represent and manage it in its entirety.

The Forum

1. We have asked for a meeting with Julian Bell, Council Leader, in order to introduce ourselves and discuss his support for CANForum. We are awaiting a response
2. We were invited to speak at the Neighbourhood Planning Conference in Ealing (28.05.14) to describe how we 'got started' and explain our boundary, which was very well received
3. We applied for a Community Development Foundation / Locality grant (02.04.14), and were awarded the full amount requested, £2990, on our first application

The Greater Central Acton area has numerous active, engaged and committed local groups, charities, organisation and associations who regularly initiate very successful projects, initiatives, and events with the aim of neighbourhood cohesion through regeneration and opportunity. No application by a relevant body has to our knowledge been submitted for identification as a neighbourhood area which contains any part of the proposed Greater Central Acton area, nor is there any other application or area which borders the present application area.



SCHEDULE C

Statement explaining that the organisation or body making the area application is a relevant body for the purposes of section 61G of the 1990 Act.

The application is being made by me, Sanya Sheikh, as the chair of the interim Central Acton Neighbours' Forum. Within the terms of the Localism Act and its subsequent Regulations, our interim Forum may be considered as a relevant body to seek the designation of Greater Central Acton area as Neighbourhood Area by virtue of the fact that we are capable of being designated a Neighbourhood Forum because:

- a) We are convening for the express purpose of promoting, furthering or improving
 - i. the social, economic, environmental and general well-being of individuals living in a designated area of Acton in the London Borough of Ealing;
 - ii. the interests of local residents, businesses and community groups in the same area.
- b) Our membership is and will remain open to
 - i. individuals who live in the area;
 - ii. individuals who work in the area, whether for business carried on there or otherwise;
 - iii. community and/or faith organisations which operate in the area, through their duly appointed representatives;
 - iv. businesses, educational establishments or other entities which operate in the area, through their duly appointed representatives;
 - v. individuals who are elected members of Ealing Council, any part of whose area falls within the Area, who shall be ex officio members;
 - vi. individuals who have a material and ongoing social, cultural, economic or financial interest in or involvement in the area.
- c) Our membership will include a minimum of 21 individuals each of whom are
 - i. individuals who live in the area;
 - ii. individuals who work in the area, whether for business carried on there or otherwise;
 - iii. community and/or faith organisations which operate in the area, through their duly appointed representatives;
 - iv. businesses, educational establishments or other entities which operate in the area, through their duly appointed representatives;
 - v. individuals who have a material and ongoing social, cultural, economic or financial interest in or involvement in the area.
- d) Our interim Forum has prepared a written constitution. This is attached at Schedule D.



SCHEDULE D

Constitution of the Central Acton Neighbours' Forum

1. Name

The name of the organisation is the "Central Acton Neighbours' Forum" (hereinafter "the Forum").

2. Aims and objectives

The Forum's is a voluntary association of individuals and organisations, whose purpose is to produce a Neighbourhood Plan to:

- further the social, economic, environmental and general well-being of individuals living in a designated area of Acton in the London Borough of Ealing
- further the interests of local residents, businesses and community groups in the same area
- operate without distinction or discrimination on the grounds of sex, disability, sexual orientation or race, or of political, religious or other opinions

3. Area

The Forum shall cover the area of Acton shown in Schedule A ("The Area"), subject to any amendment as may be agreed with Ealing Borough Council acting in its capacity as local planning authority.

4. Membership

(a) Membership shall comprise at least 21 individuals in line with paragraph 4b, as required by the Localism Act 2011. The Forum will use all reasonable endeavours to ensure its membership does not fall below this legal requirement.

(b) Full membership shall be open to:

- i. individuals who live in the area;
- ii. individuals who work in the area, whether for business carried on there or otherwise;
- iii. community and/or faith organisations that operate in the area, through their duly appointed representatives;
- iv. businesses, educational establishments or other entities that operate in the area, through their duly appointed representatives;
- v. individuals who are elected members of Ealing Council, any part of whose area falls within the area, who shall be ex officio members;
- vi. individuals who have a material and ongoing social, cultural, economic or financial interest or involvement in the area.

(c) Any applicant eligible for membership under paragraph 4b and who supports the aims and objectives of the Forum shall become a member of the Forum on submission to the Secretary of a request to join which:

- i. provides satisfactory evidence of eligibility;



ii. provides contact details that may be used by the Forum for its lawful purposes;

(d) The Management Committee may refuse to accept, or may revoke, membership of any individual or organisation that in its opinion fails to meet the criteria for membership or that acts in a way inimical to the aims and objects set out in paragraph 2. Any person or organisation whose membership is revoked shall have the right to appeal to a General Meeting of the Forum called under paragraph 8.

(e) The Management Committee will use all reasonable endeavours to seek to ensure that, so far as may in all the circumstances prevailing from time to time be realistically possible, the membership of the Forum reflects opinions and attitudes from across the mainstream political spectrum, ethnicities and backgrounds representative of the area, and any and all other representatives ensuring sufficient representation of a diversity of residents, interests and communities.

5. Management Committee and Officers

(a) The day-to-day business of the Forum shall be conducted by the Management Committee ("the Committee"). Subject to decisions of any General Meeting, the Committee shall comprise 12 members elected by a General Meeting in the proportion of:

- one-third by residents of the area
- one third by the representatives of community and/or faith organisations as identified in paragraph 4.b.iii
- one third by representatives of business, educational and other entities as identified in paragraph 4.b.iv.

Councillors or others elected to public office for any part of the borough shall not be eligible for election, but may be eligible for co-option under paragraph 5.b.

The term of office of any member of the Committee shall expire at the next AGM convened and held after the AGM at which the member was elected, but members shall be eligible to stand for re-election.

(b) The Committee may co-opt up to eight additional voting members for a term to expire no later than the next following AGM. The power of co-option shall be used inter alia to ensure that as far as possible the Committee has a reasonable balance and is representative of the local community.

(c) The Committee shall elect from among its members a Chair, Vice Chair, Secretary, Treasurer and any other officers as it sees fit. Their duties shall include:

- i. Chair: chairing all General, Stakeholders Group and Committee meetings and, in the event of a tied vote, exercising a casting vote; and being jointly responsible with the Treasurer to answer to the General Meeting on the conduct of the financial affairs of the Forum;
- ii. Deputy-Chair: assuming the Chair's responsibility for chairing meetings in the event of the Chair being unable to do so;
- iii. Secretary: handling the Forum's administration including minutes of meetings and all matters relating to applications for and records of membership, ensuing compliance with data protection legislation



iv. Treasurer: handling the entire Forum's financial business, preparing financial reports and, jointly with the Chair, answering to the General Meeting on the conduct of the financial affairs of the Forum.

(d) The Committee shall meet not less than once a quarter. The Secretary shall give at least seven days' notice of meetings to all members of the Committee. Five members shall constitute a quorum. Any meeting of the Committee that is not quorate may continue its deliberations but any decisions taken will be subject to ratification at the next quorate meeting of the Committee.

(e) The Committee may appoint sub-committees to carry out specific roles or projects. Any such sub-committee may co-opt such persons as it thinks fit to enable it to perform its function but shall not take any action beyond the terms of its appointment and shall report on its activities to the Committee.

(f) Decisions of the Committee shall be taken by a simple majority of those present and voting, except on a substantive issue or proposal such as the content of a proposed Neighbourhood Plan, which shall be subject to a requirement for a majority of all those members elected by residents and businesses under paragraph 5.a.

(g) The Committee shall keep minutes of all its proceedings which shall be available for inspection by any member on giving no less than ten working days' notice to the Secretary.

(h) Any member may attend any meeting of the Committee and may speak at the discretion of the Chair but may not vote.

6. Meetings

The General Meeting of all members shall be the controlling body of the Forum.

7. Annual General Meeting (AGM) & election of officers

(a) An AGM shall be held on a day to be appointed by the Committee not later than six months after the end of the Forum's financial year.

(b) The business of the AGM shall include:

- i. a report from the Chair on the activities of the Forum since the previous AGM and its plans for the forthcoming year;
- ii. a report from the Treasurer as to the financial position of the Forum, including a record of income and expenditure;
- iii. consideration of and, if thought fit, approval of the accounts of the Forum for the previous financial year, together with an report on those accounts;
- iv. appointment of an inspector to report to the following AGM on the accounts for the current financial year;
- v. any other business as required by the Constitution or as directed by the Committee;
- vi. consideration of any motion that has been submitted by a member of the Forum



in time for circulation with the notice of the AGM and is subsequently seconded at the AGM. Any motion submitted for two consecutive AGMs will be heard subject to a vote by the Committee.

vii. election of the Committee for the forthcoming year.

(c) The Secretary shall give all members at least 14 days' written notice (including email) of the time and place of the AGM. Such notice shall include details of all business to be transacted at the meeting.

(d) Nominations for election to the Committee shall be invited in advance of the AGM and must be proposed and seconded in writing by members with the signed consent of the candidate. Nominations may be made at the AGM at any point until immediately after the reports of the Committee and the Treasurer.

(e) Election of members of the Committee may be taken en bloc if there are no more nominations than there are vacancies to be filled in accordance with para. 5.a unless any member objects, in which case the meeting shall vote on each nomination separately.

(f) In the event of there being more nominations than vacancies, a ballot shall be held with ballot papers being distributed at the AGM for return by the end of the meeting. Voting shall be ranking the candidates in order of preference and shall be counted by the Single Transferable Vote method. The meeting shall agree to the appointment of one or more scrutineers to act as returning officers and to advise the Chair on the results.

(g) The AGM may by a vote of not less than two-thirds of those present and voting agree to consider any urgent or important business that has arisen since dispatch of the notice of the meeting.

8. Other General Meetings

In the period between AGMs, the forum shall meet as a General Meeting of all members at intervals of not more than six months. At least 15 working days' written notice (including email) shall be given to members. A General Meeting of all members shall be called within 28 days of receipt by the Secretary of a request in writing signed by no fewer than five members, stating the purposes for which the meeting is required and the resolution proposed.

9. Conduct of General Meetings

(a) Twenty members or one-fifth of the membership if less shall constitute a quorum. A quorum is not required to receive the report and accounts.

(b) Voting at General Meetings shall be by show of hands, except as provided in paragraph 7.f above.

(c) A member who is unable by reason of illness or disability to attend a General Meeting at which a ballot is to be held shall be entitled to appoint a proxy to vote on his or her behalf. Notice of appointment of a proxy must be received by the Secretary not less than



24 hours before the meeting.

(d) Formal minutes will be produced for each General Meeting and posted on the Forum's website no later than ten working days after the meeting has taken place.

(e) Conflicts of interest must be declared. Members with a conflict of interest should withdraw from discussion and voting on the issue in question.

10. Finance

(a) The finances of the Forum shall be controlled as follows:

- i. the Forum's accounting period shall be annual, ending on 30 March;
- ii. the Treasurer shall maintain for a period of six years or until the winding up of the Forum, whichever is the sooner and pass on to his or her successor all accounting records. These shall be subject to inspection and reporting to the AGM as provided in paragraph 7.(b)
- iii. such records shall be available for inspection by any member on giving not less than ten working days' notice;
- iv. the Treasurer shall open and maintain a bank or other appropriate account in the name of the Forum. This account or accounts shall be controlled by a mandate requiring the signature of no fewer than two of the officers as listed in paragraph 5.(c). Signatories must not be related or members of the same household;
- v. accounts shall be independently examined if the turnover of the Forum exceeds £15,000 in the year in question;
- vi. as a voluntary organisation Officers and Committee Members are not entitled to receive any part of the funds raised by the Forum, beyond those reimbursing reasonable expenses or agreed running costs.

11. Constitution and Interpretation

(a) In this Constitution, the term 'community organisations' includes residents' associations, charities, churches and other religious establishments, welfare organisations and other bodies that operate wholly or partly within the Area and whose aims are consistent with the objects of the Forum.

(b) The term 'Neighbourhood Plan' includes, but is not limited to, a neighbourhood development plan as defined in the Localism Act 2011.

(c) In the event of any question arising where the interpretation of this Constitution is in doubt or where it is silent, the Committee shall have the power to act according to its own interpretation and at its discretion.

(d) Other than as may be required by law, amendments to this Constitution may only be made by a majority representing two-thirds of the members present and voting at a quorate General Meeting.

(e) Any requirement in this Constitution for notices or reports to be distributed to members



of the Forum shall be deemed to have been satisfied if such notice or reports have been sent by email, by posting on the Forum's website or by other electronic means. An individual member may request hard copies, and in such a case, the Committee reserves the right to make a charge to cover the extra cost incurred. Formal notices from a member to the Committee may be sent by email, subject to validation against a written signature submitted to the Secretary in advance.

12. Amendments to the Constitution

Other than as may be required by law, amendments to this Constitution may only be made by a majority representing two-thirds of the members present and voting at a quorate General Meeting.

13. Term

(a) The duration of the Forum shall be for five years from the date of adoption of this Constitution unless it is previously wound up or extended by resolution of a General Meeting.

(b) On dissolution of the Forum any remaining assets shall be distributed to the community organisations that remain as members at that date in proportions to be decided by the Committee, which shall retain responsibility for completing such distribution for a period ending six months from the date of dissolution failing which any remaining undistributed assets shall be transferred to the Churchfield Community Association, its heirs or successors.

14. Code of Conduct for Management Committee members

(a) The role of the Management Committee is to conduct the day-to-day business of the Forum in an efficient, fair and responsive way. In taking decisions on behalf of the Forum, Committee Members must always be aware of their responsibility to represent all those living and working in the Forum area.

(b) All Committee Members must comply with this Constitution and Code of Conduct at all times, and in line with the aims and objectives of the Forum.

(c) Committee Members must never use their position to seek preferential treatment for themselves, relatives or members of their household, or for other organisations of which they are trustees, board members or members. Any pecuniary or non-pecuniary interests must be declared at Committee meetings.

(d) Committee members cannot receive any payment from the Forum, other than for bona fide expenses as approved by the Treasurer and submitted and recorded in writing.

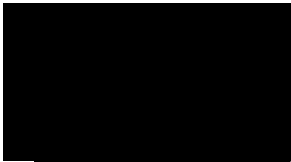
(d) Any serious breach of this Code of Conduct may result in a Committee member being asked to resign, or being suspended by a majority vote of the Committee.



15. Confidentiality and Data Protection

It is the responsibility of the Management Committee to ensure that all data held or shared by the Forum is done so in accordance with best practice and within the recommendations and terms of current data protection legislation. Specific responsibility for monitoring and compliance is that of the elected Secretary, to whom all initial requests should be addressed in writing.

Signed on this day of



25.03.14

List of the Founding Members of Central Acton Neighbours' Forum

1. (Signed) [REDACTED] (Printed) RICHARD O'CONNOR
Occupation/Representing SHAW ROAD RESIDENTS ASSOCIATION [REDACTED]
2. (Signed) [REDACTED] (Printed) JOHN BLACKER
Occupation/Representing COUNCILLOR (SOUTH ACTON) [REDACTED]
3. (Signed) [REDACTED] (Printed) TIM WOOLLIAS
Occupation/Representing VICE CHAIR OF GOVERNORS DERWENTWATER SCHOOL
4. (Signed) [REDACTED] (Printed) JON BALL
Occupation/Representing LIBERAL DEMOCRAT PPC, EALING CENTRAL & ACTON
5. (Signed) [REDACTED] (Printed) LINDA TAYLOR
Occupation/Representing CHAIR, CCA (Churchfield Community Association)
6. (Signed) [REDACTED] (Printed) P. TAYLOR
Occupation/Representing GENERAL MANAGER MORRISONS KING STREET
7. (Signed) [REDACTED] (Printed) JANET HOBBS
Occupation/Representing ACTON HISTORY GROUP [REDACTED]
8. (Signed) [REDACTED] (Printed) PRESA DESAI
Occupation/Representing PHARMACIST, MORE LANE PHARMACY [REDACTED]
9. (Signed) [REDACTED] (Printed) SARA NATHAN DBE
PUBLIC APPOINTMENTS ASSESSOR
Occupation/Representing FOUNDER, ACTON CENTRAL BOOK SWAP / PLAYING-OUT ACTON
GRANDSMITH AVENUE BIG LUNCH [REDACTED]
10. (Signed) [REDACTED] (Printed) REGINA THAKUR
Occupation/Representing CUPCAKE AVENUE & PEARLS DRYCLEANERS
11. (Signed) [REDACTED] (Printed) DR KATE CASBY
Occupation/Representing MU HU SURGERY (G.P.)
[REDACTED]



List of the Founding Members of Central Acton Neighbours' Forum (continued)

12. (Signed) [REDACTED] (Printed) Julie SAUNDERS
Occupation/Representing Director Theatre Studio West
Acton Arts Centre
13. (Signed) [REDACTED] (Printed) Guy Fiegehen
Occupation/Representing Acton Higl School, Chair of Governors.
14. (Signed) [REDACTED] (Printed) Lawrence Lou
Occupation/Representing OWNER NORTH CHINA RESTAURANT.
15. (Signed) [REDACTED] (Printed) P. A. GRIST
Occupation/Representing CARA (CAREFREE ACTON RESIDENTS ASSOCIATION)
16. (Signed) [REDACTED] (Printed) J M WESTALL
Chair of Governors
Occupation/Representing Vicar of St Dunstan, East Acton and at East Acton Primary.
17. (Signed) [REDACTED] (Printed) VLAD BARCHUK
Occupation/Representing ~~East~~ East Acton Residents Association & former
Councillor (conservative)
18. (Signed) [REDACTED] (Printed) J A WILSON
Occupation/Representing Chartered Accountant, Shephards Bush Housing
Assoc
19. (Signed) [REDACTED] (Printed) MIRIAM MARK
vice chair
Occupation/Representing Acton Vale Community Centre
20. (Signed) [REDACTED] (Printed) MAYA MARQUEZ
Occupation/Representing south Acton Imagination Workshop (SAII)
21. (Signed) [REDACTED] (Printed) C BLISSETT
Occupation/Representing Manager - Blissetts
22. [REDACTED] John Blackmore
Acton Acton Chief Executive
23. [REDACTED] M. ZULHAQUE
SENIOR TRUSTEE.
ACTON MOSQUE
24. [REDACTED] S SURAK
Co. SECRETARY OF PARISH

OPTION ONE

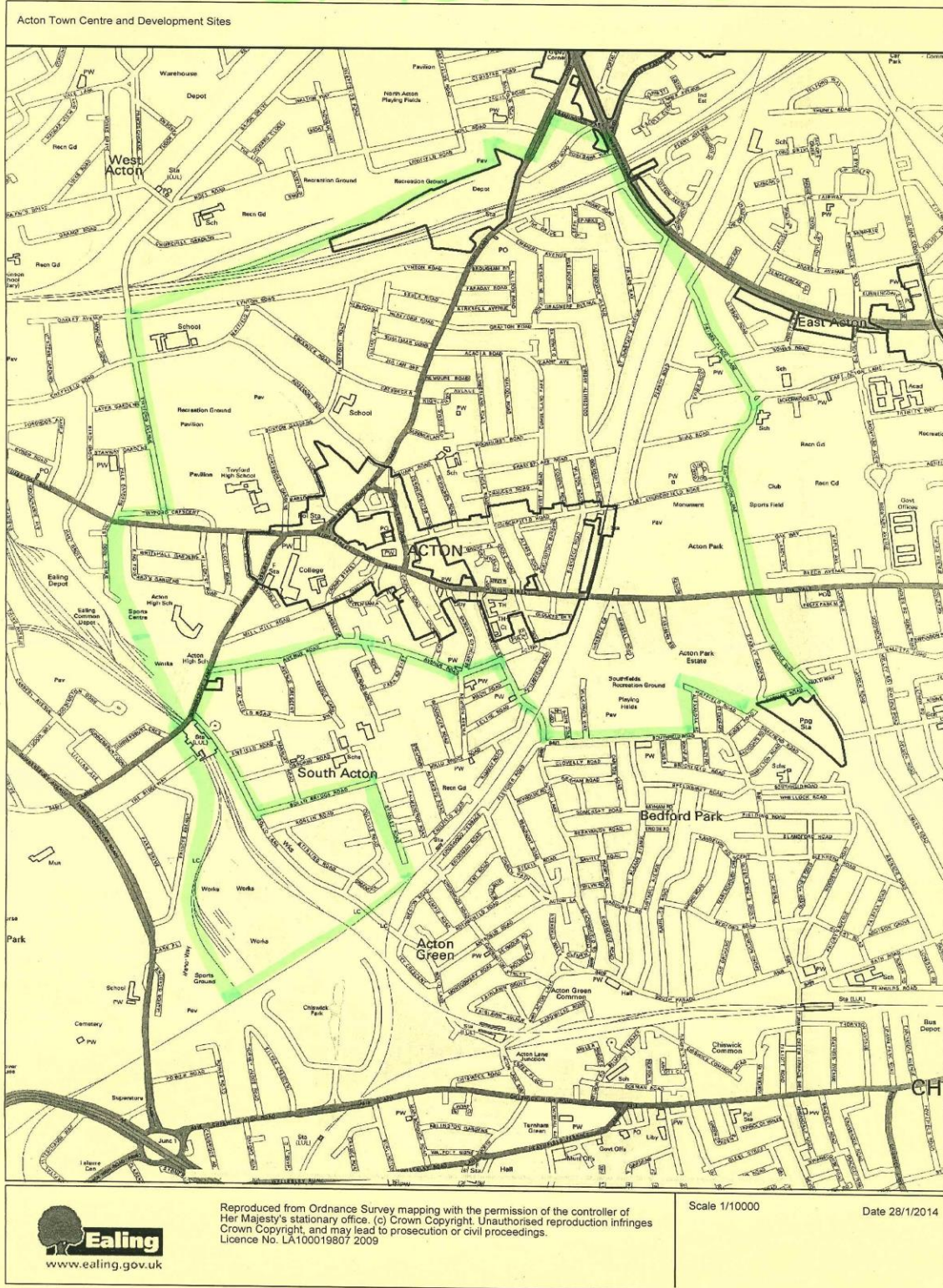


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Date 28/1/2014



OPTION TWO



APPENDIX3

OPTION ONE

Pros

- Simple: More focused planning, engagement and implementation possible
- Concentrated: Efforts will be felt and seen more directly than when they are spread across Acton
- Necessary: The High Street is desperate for resident, rather than investor-led, input and must be included in any Neighbourhood Plan
- Manageable: Less work / fewer resources required from the Forum
- Speed: Less time needed to create a plan; more able to influence imminent development

Cons

- Unbalanced: Heavily weighted towards businesses, which have different planning imperatives than the surrounding residential areas
- Wasteful: Lost opportunity to impact Acton as whole
- Ineffectual: Most of the areas which are ripe of development - and therefore in need over Community oversight - are not on captured
- Short-Term Solution: Many other forums will need to spring up North and South of the High Street to secure the whole of Acton's future
- More Work and Expense: By concentrating on business areas, we run the risk of having a separate business ballot

OPTION TWO

Pros

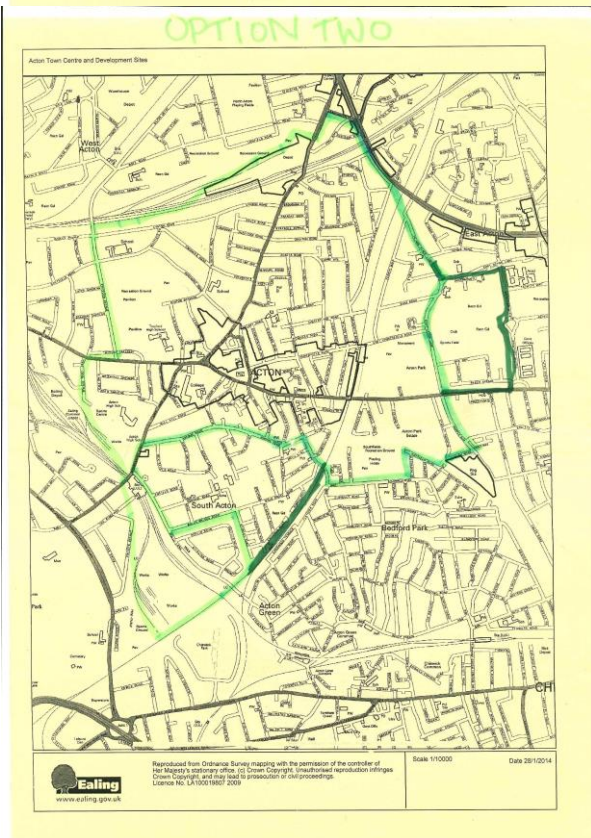
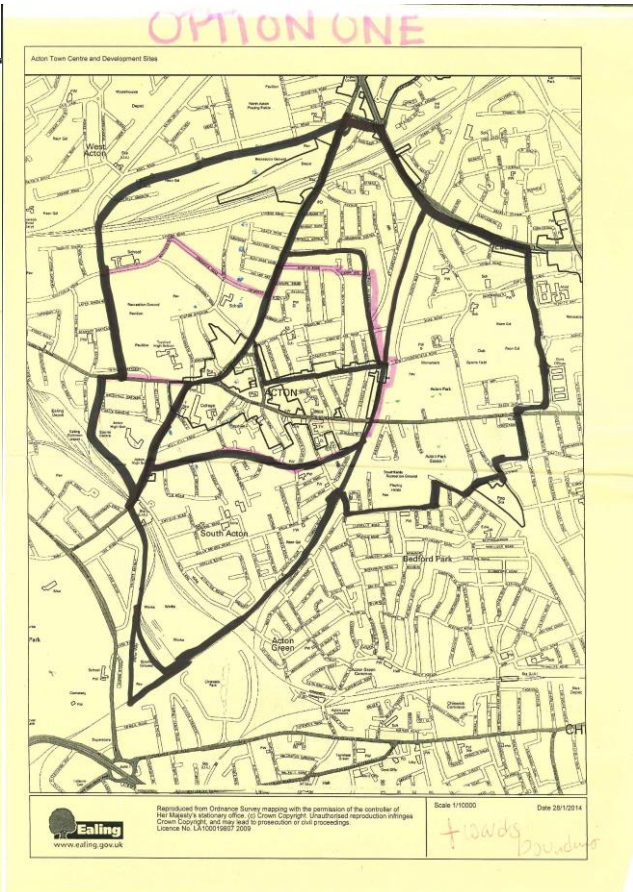
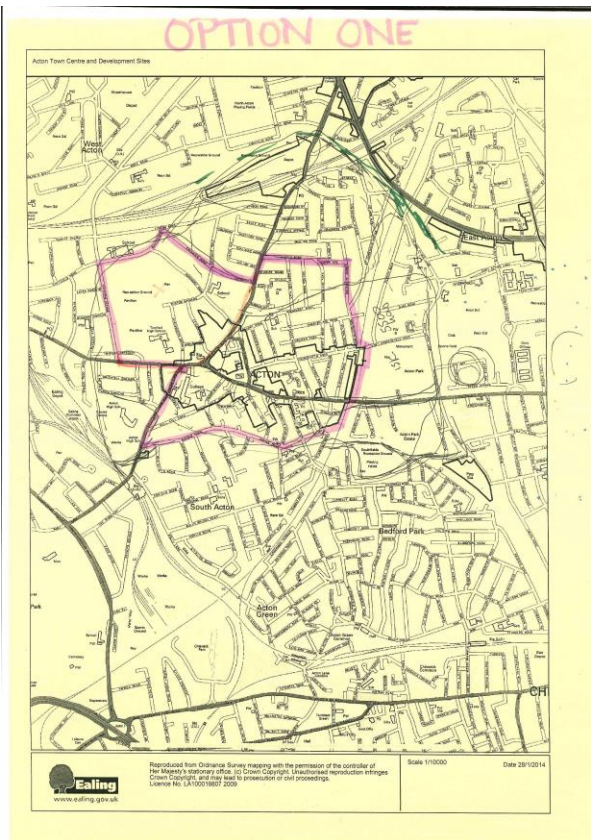
- Thorough: Covers all the areas we believe (and in some cases know) are ripe for development, including the industrial estates, two parks, a community garden, 3 conservations areas
- Outward-Facing: Considers Acton in relation to the whole of London by including the 3 main transport links for the area, Acton Town, Acton Central and most importantly Acton Main Line, the new Crossrail link
- Empowering: Gives the community the unprecedented opportunity to help define Acton of the future
- Accountability: Will allow a level of accountability for development in the area in a way a piece meal or smaller Neighbourhood Area simply cannot do
- Balanced: All planning considerations will balance the needs of the residential community and the needs of the business community
- Effective: Planning for Central Acton as a whole allows us to impact, affect, change and create the Neighbourhood we want and need

Cons

- Ambitious: Will require more effort, time, support and commitment to ensure a fair and successful designation, referendum and approval
- Costly: More funds will need to be raised for this plan than the first given the level of on going consultation and community engagement required
- Lengthy: The creation of the Plan will take longer to consolidate, draft and finalise - opportunities for influence may be missed
- Unwieldy: The Forum will need to rigourously agree on the stick to the key priorities to accomplish a workable vision
- Incoherent: The larger area will require greate challenges in consultation, a larger forum and higher risk so that it will be wholly representative and abel to address all concerns

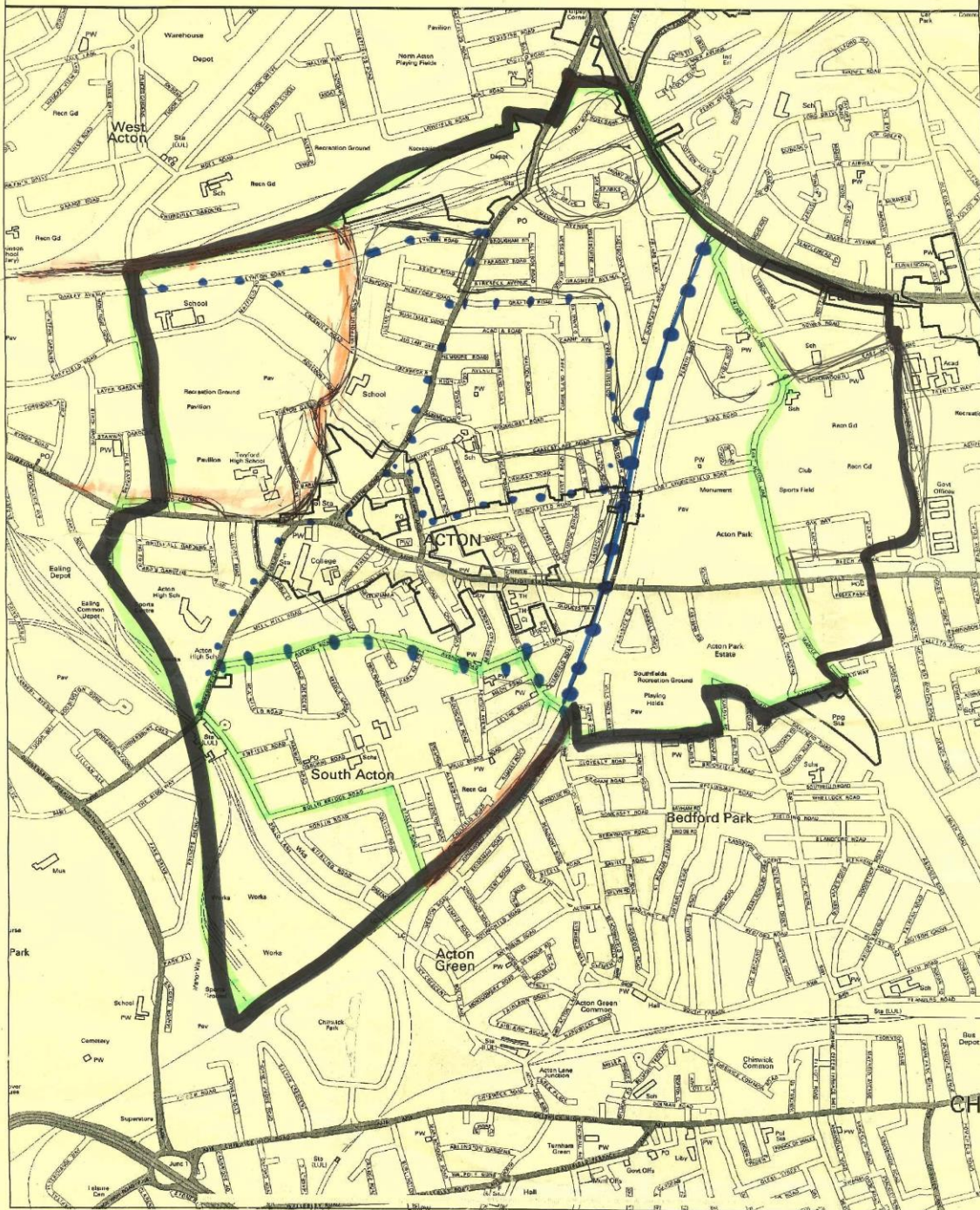


APPENDIX4



OPTION TWO B

Acton Town Centre and Development Sites



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