

Part 3

Responsibility for functions

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1 Responsibility for local choice functions

Function	Decision making body	Delegation of functions
1. Any function under a local Act other than a function specified or referred to in regulation 2 or schedule 1 to the Local Authorities (Functions and Responsibilities) (England) Regulations 2000.	Cabinet	n/a
2. The determination of an appeal against any decision made by or on behalf of the authority.	General Purposes Committee	Appeals Panel Licensing Panel Health, Adults and Social Services Standing Scrutiny Panel
3. The making of arrangements pursuant to subsection (1) of section 67 of, and schedule 18 to, the School Standards and Framework 1998 Act (appeals against exclusion of pupils).	General Purposes Committee	Exclusion Review Panels
4. The making of arrangements pursuant to section 94 (1) and (4) of, and schedule 24 to, the School Standards and Framework 1998 Act (admission appeals).	General Purposes Committee	School Admission Appeal Panels
5. The making of arrangements pursuant to section 95 (2) of, and schedule 25 to, the 1998 Act (children to whom section 87 applies (appeals by governing bodies).	General Purposes Committee	n/a
6. Any function related to contaminated land.	Cabinet	n/a
7. The discharge of any function relating to the control of pollution or the management of air quality.	Cabinet	n/a

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Function	Decision making body	Delegation of functions
8. The service of an abatement notice in respect of a statutory nuisance.	General Purposes Committee	n/a
9. The passing of a resolution that the schedule 2 to the Noise and statutory Nuisance Act 1993 should apply in the authority's area.	Cabinet	n/a
10. The inspection of the authority's area to detect any statutory nuisance.	Cabinet	n/a
11. The investigation of any complaint as to the existence of a statutory nuisance.	Cabinet	n/a
12. The obtaining of information under section 330 of the Town and Country Planning Act 1990 as to interests in land.	Cabinet	n/a
13. The obtaining of particulars of persons interested in land under section 16 of the Local Government (Miscellaneous Provisions) Act 1976.	Cabinet	n/a
14. The making of agreements for the execution of highways works.	Cabinet	n/a
17. The appointment of any individual: (a) to any office other than an office in which he is employed by the authority; (b) to any body other than; i. the authority; ii. a joint committee of two or more authorities; or	Council or Chief Officers Appointments Panel	n/a

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Function	Decision making body	Delegation of functions
(c) to any committee or sub-committee of such a body, and the revocation of any such appointment.		

[Note: paragraph 8 of schedule 2 is not included as appointments to police authorities are not a matter for London Boroughs]

2 Responsibility for council functions

General Purposes

1. To exercise any council side functions not falling within the remit of any other committee
2. To exercise part or all of any cabinet function that is referred to the committee by the joint agreement of the Chair and the relevant cabinet member(s).
3. To approve minor changes to the constitution, on recommendation from the monitoring officer
4. To consider and determine where necessary, any matters arising on the boundaries and polling places for:
 - Polling districts
 - Wards
 - London Boroughs
 - GLA constituencies
 - Parliamentary constituencies

Planning

1. To exercise the Council's functions as a local planning authority including approval under Building Regulations, Hedgerow Regulations and related matters, the Local Plan and Strategic Planning but excluding planning policies which includes the Local Plan and strategy planning, except those planning policy areas listed below:
 - Planning briefs
 - Conservation Area Designations
 - Conservation Area Design Guides
 - Conservation Area Character Statements and/or Action Plan
 - Article 4 Directions
 - Conservation Area Panels Membership.
2. To exercise the functions that have been delegated to the council pursuant to the Old Oak and Park Royal Development Corporation scheme of delegation of planning functions in the London Borough of Ealing

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3. To take an overview of development control matters, including training members in the exercise of those functions.

Corporate Parent Committee

1. To ensure and monitor the corporate discharge of the council's responsibilities as corporate parent.
2. To scrutinise the quality of services to looked after children; monitor adherence to legislation governing the work of those services; and establish and ensure the adherence to agreed performance indicators.
3. To ensure that relevant council services provided via various departments are co-ordinated to meet the needs of looked after children.
4. To commission reports as necessary to ensure that members of the authority have the information which will enable them to ensure that the Council fulfils its role as corporate parent.
5. To contribute to the council's current and future quality protects action plan, and to monitor service delivery and effectiveness against the plan.

Appeals Panel

1. To determine the outcome of appeals against dismissal (and other disciplinary sanctions if appropriate) for all non-schools staff, including the Head of Paid Service, the Monitoring Officer, chief finance officer, Chief Officers and Deputy Chief Officers.
2. To determine the outcome of appeals against grades, or salary scales for all non-schools staff, including the Head of Paid Service, the Monitoring Officer, Chief Finance Officer, Chief Officers and Deputy Chief Officers.
3. To consider and decide upon appeals by those members of staff covered by the security of accommodation agreement for offers of accommodation to be disregarded.
4. To receive reports from officers on members of staff who have declined two offers of accommodation and their trade union.
5. To determine the outcome of grievance appeals for schools staff in circumstances where the Governing Body do not have the power to make the decision and agree to be bound by a decision of the Council.

Licensing Panel

1. To consider and determine licensing applications which fall to be dealt with by the Council except those specifically within the terms of reference of any other committee.

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2. To review decisions made by the proper officer under Section 46A of the Marriage Act 1949.

Licensing Committee

1. To be responsible for the Council's functions under the Licensing Act 2003 from the first appointed day.
2. To exercise the functions under Part 8 of the Gambling Act 2005 except functions under Sections 166, 212 and 349 of that Act.

Licensing Sub Committees:

1. The determination of applications where the Strategic Director of Housing and Environment has received a relevant representation in respect of the following matters:
 - Application for premises licence/club premises certificate
 - Application for provisional statement
 - Application to vary premises licence/club premises certificate
2. The determination of applications where a police objection has been made in respect of the following matters: -
 - Application for a personal licence
 - Application to vary designated premises supervisor
 - Application to transfer of premises licence
 - Application for interim authorities
3. The determination of applications in respect of the following matters: -
 - Application for personal licence with unspent convictions
 - Application to review premises licence/club premises certificate (including expedited reviews)
 - Decision to object when local authority is a consultee and not the relevant authority considering the application
 - Determination of police objection to a temporary event notice
4. The determination of applications relating to sexual Entertainment Venues (under the Miscellaneous Provisions Act 1982)

Chief Officers Appointments Panel

1. This panel is responsible for the following matters in respect of the senior officer posts referred to in paragraph 4 of the Officer Employment Procedure Rules, including the Head of Paid Service.
2. To be responsible for agreeing arrangements, shortlisting & interviewing candidates and making appointments, if appropriate, to the senior officer posts referred to in paragraph 4 of the Officer Employment Procedure Rules.
3. This panel will not be responsible for any of the above matters in relation to posts which the Chief Executive has determined should be the responsibility of the Joint Chief Officers Appointments Panel

Joint Chief Officers Appointments Panel

In respect only of posts which will be supporting the work of other councils as well as Ealing and where the Chief Executive has agreed that the appointment should be made by this joint councils panel, to be responsible for agreeing arrangements, shortlisting & interviewing candidates and making appointments, if appropriate, to the senior officer posts referred to paragraph 4 of the Officer Employment Procedure Rules.

Note that this panel will include representatives from other councils as well as Ealing.

Chief Officers Panel

1. This panel is responsible for the discipline, grievance, capability (performance and medical) and termination arrangements in respect of chief officer posts as defined in the Officer Employment Procedure Rules.
2. To review current salaries and contractual arrangements and consider and agree the changes necessary to ensure Ealing is able to recruit and retain chief officers it needs now and in the future.
3. Re-appointments of existing Chief Officers into new posts and selection for redundancy.
4. To consider whether to make a recommendation for dismissal as a result of disciplinary action in relation to the Head of the Paid Service, the Monitoring Officer, or the Chief Finance Officer. Any such recommendation will require the appointment of a Relevant Officer Dismissal Panel and will be subject to approval by full Council.
5. To authorise, redundancy, early retirement, dismissal, or other disciplinary action, of the Head of the Paid Service, the Monitoring Officer, or the Chief Finance Officer, in circumstances where a Relevant Officer Dismissal Panel is not required. Any recommendation for dismissal will be subject to approval by full Council.

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Standards Committee

1. To promote and maintain high standards of conduct by councillors and co-opted members;
2. To assist councillors and co-opted members to observe the Local Code of Conduct for Councillors;
3. To advise the Council on the adoption or revision of the Local Code of Conduct for Councillors;
4. To monitor the operation of the Local Code of Conduct for Councillors;
5. In some circumstances to grant dispensations to councillors and co-opted members from requirements relating to interests as set out in the Local Code of Conduct for Councillors;
6. To determine allegations referred to it under the council's standards procedures, that a member or co-opted member has failed to comply with the Local Code of Conduct for Councillors;
7. To receive reports on the operation of the Council's whistle blowing policy;
8. To monitor, and where necessary advise and make recommendations upon freedom of information issues.
9. Considering any lawful application made to it, by the holder for the time being of a post, for that post to be exempt from political restriction, and if the application is successful, giving appropriate directions to the Council in relation to the post
10. Considering, whether in response to an application from any person, or otherwise, whether it is lawful and appropriate to require the Council to add a particular post to the list of politically restricted posts, and, if so, giving appropriate directions to the Council in relation to the post
11. In relation to the Members' Allowances Scheme:
 - To determine any disputes or take decisions in relation to Payments to cabinet member for loss of office, and
 - to take the decision to suspend entitlement to allowances in circumstances where a member has failed to attend or undertake required training

Standards Assessment Panel

To receive complaints received in accordance with prescribed requirements and alleging that a member or co-opted member has failed to comply with the Council's Local Code of Conduct for Councillors and to determine whether and how such complaints will be taken forward and dealt with.

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Emergency Committee

To exercise council functions (except those which, by law, cannot be delegated) during any period recognised by the Home Office as a period of national emergency.

Pension Fund Panel

1. To decide all matters relating to policy and target setting for, and monitoring the investment performance of, the pension fund.
2. To consider and decide all matters regarding the management of the pension fund's investments, including sales and acquisitions of properties to be owned by the Council for statutory pension purposes.
3. To act as the Scheme Manager for the administering authority in the management and administration of the Local Government Pension Scheme for the London Borough of Ealing.
4. To administer all aspects of the London Borough of Ealing Pension Fund on behalf of London Borough of Ealing.
5. To exercise the functions of the Council in relation to the administration of the London Borough of Ealing Pension Fund.

Civic Honours Committee

1. To recommend to full council recipients of the range of civic awards available.
2. In exceptional circumstances, to recommend to full council that civic awards be removed from a specified past recipient, where the behaviour of such past recipient has been such as to demonstrate clearly that they are no longer befitting of the honour of holding that civic award.
3. To recommend to full council changes to the criteria for the award of honorary freedom of the borough, honorary alder, and other civic awards as appropriate.
4. To agree criteria for the award of the Mayor's Civic Award.
5. To suggest potential street names and building names (new names or changes to existing names), taking into account the council's adopted Street Naming and Numbering Protocol, for consideration by the decision maker

Audit Committee

1. Receive copies of the Minutes from the Officers' Audit Board and Corporate Risk Management Forum and consider whether to submit any item(s) for consideration at the subsequent Audit Committee meeting;

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2. Consider the effectiveness of the Authority's strategic risk management arrangements, the control environment and associated counter fraud and corruption arrangements. Seek assurances that action is being taken on risk related issues identified by auditors, investigators and inspectors;
3. Be satisfied that the Authority's assurance statements, including the annual Governance Statement, properly reflect the risk environment and any actions required to improve it;
4. Review and consider the accounting policies and the annual accounts of the organisation, including the process for review of the accounts prior to submission for audit, levels of error identified, and the management's representations to the external auditors;
5. Approve (but not direct) the planned activity and results of both internal and external audit;
6. Ensure that the resources made available for internal audit are sufficient to meet the Authority's needs and advising Council should this not be the case;
7. Review the adequacy of management responses to issues identified by audit activity, including the annual joint audit and inspection letter;
8. Ensure that there are effective relationships between external and internal audit, inspection agencies and other relevant bodies, and that the value of the audit process is actively promoted;
9. Consider proposals for tendering Internal Audit services or for purchase of non-audit services from contractors who provide audit services;
10. Consider any report submitted by the external auditor; and
11. Appoint co-optees to the Committee on the basis of experience and knowledge in the field of internal audit, risk management or corporate governance.
12. Review and approve the Annual Statement of Accounts and associated letter of representation.
13. Oversee the Code of Corporate Governance.
14. Scrutinise the Council's treasury management function.

Victoria Hall Trust Committee

1. To carry out the functions of the Victoria Hall Trust.
2. To carry out those functions:
 - in the best interests of the Trust,
 - in accordance with charity law,

Last updated July 2023

- in compliance with the Trust Scheme objectives, and
 - having due regard to relevant guidance and advice issued by the Charity Commission from time to time.
3. The committee will have five councillor members and three independent members with full voting powers but will operate with a quorum of three.

Ealing Schools Forum

Consultative Role

1. To respond to consultation by the council on changes to the formula for determination of school budget shares
2. To respond to consultation on the terms of any proposed contract for supplies or services (being a contract paid or to be paid out of the council's schools budget where the estimated value of the proposed contract is not less than the threshold which applies to the council for that proposed contract pursuant to the Public Contracts Regulations 2015 at least one month prior to invitations to tender.
3. To respond to consultation by the council in respect of the council's functions relating to the schools budget, in connection with the following:
 - Arrangements for the education of pupils with special educational needs
 - Arrangements for the use of pupil referral units and the education of children otherwise than at school
 - Arrangements for early years provision
 - Administrative arrangements for the allocation of central government grants paid to schools via the council
 - Note that the Council must consult at least annually in respect of these matters
 - any other matters concerning the funding of schools as the council sees fit.
4. The Forum has the responsibility of informing the governing bodies of all schools maintained by the council of the results of any consultations carried out by the authority relating to the issues in paragraphs 2 and 3 above.

Decision making role

1. The making of further deductions from their schools budget of any central expenditure in excess of the central expenditure limit

Last updated July 2023

2. The reduction of the individual schools budget by making further deductions of central expenditure from the schools budget
3. Increases in central expenditure on—
 - prudential borrowing;
 - termination of employment costs, where the schools forum has approved the charging of these costs to the schools budget for the funding period in which they were incurred and the revenue savings achieved by the termination of employment to which they relate are equal to or greater than the costs incurred;
 - combined services where the expenditure relates to classes or descriptions of expenditure falling outside those set out in this section;
 - the schools' specific contingency; and
 - special educational needs transport costs,
4. Where the council carries forward a deficit in the central expenditure from the previous funding period to the funding period, which reduces the amount of the schools budget available, the funding of this deficit from the schools budget.
5. Changes to the Minimum Funding Guarantee in specified circumstances
6. Variations to the date by which a new school must have a delegated budget.
7. Revisions to the council's Scheme for financing maintained schools.

subject to the council's right of appeal to the Secretary of State

Health and Wellbeing Board

1. To encourage people who arrange for the provision of any health or social care services to work in an integrated manner for the purpose of advancing the health and wellbeing of the people in the area
2. To encourage people who arrange for the provision of any health-related services in the area to work closely with the Health and Wellbeing Board and/or with people who arrange for the provision of any health or social care services.
3. To exercise the functions of the Council and the Integrated Care Partnership ("ICPs") in relation to the preparation of a Joint Strategic Needs Assessments ("JSNA") and Joint Health and Wellbeing Strategies ("JHWBS")
4. To give an opinion on whether the council is discharging its duty to have regard to the JSNA and JHWBS

Last updated July 2023

5. To consider the ICPs' commissioning plan and any revision of it and to give an opinion to the ICPs on whether the plan takes proper account of the JHWBS and to give the NHS Commissioning Board a copy of the opinion
6. To consider the ICPs' annual report and to give the NHS Commissioning Body its views on the ICPs' contribution to the delivery of the JHWBS
7. To undertake or oversee the production of pharmaceutical needs assessments.
8. To undertake any other functions of a health and wellbeing board which may from time to time be specified by legislation or recommended by the Government as best practice for health and wellbeing boards
9. To oversee and agree the Better Care Fund and the mandatory funding streams (such as NHS minimum contribution, Improved Better Care Fund Grant and Disabled Facilities Grant), which are jointly agreed by the Integrated Care Board and local authority to reflect local health and care priorities

3 Responsibility for Cabinet Functions

Article 7.01 of the Constitution provides that all the Council's functions which are not the responsibility of any other part of the local authority whether by law or under this Constitution will be carried out by the Leader. This section sets out the role of cabinet members within their respective portfolios as determined by the Leader, the allocation of service responsibilities to individual cabinet members, and those cabinet functions which have been delegated to individual cabinet members or cabinet committees.

Section 3A: Responsibilities of cabinet portfolio holders

Leader

(Policy & performance, reform & transformation, media & comms, community engagement)

- Manifesto delivery
- Policy overview
- Major projects oversight
- Performance management
- Strategy and change
- Community engagement strategy
- Civil protection

Last updated July 2023

- Elections
- Local Strategic Partnership
- Communications, marketing, and public affairs
- All executive functions not allocated to any other portfolio

Inclusive Economy

(Finance, Procurement, Human Resources, Community Wealth Building, social impact)

- Budget and finance
- Community wealth building (specifically relating to the circular economy, provision and support of financial advice services, use of council resources e.g. local procurement and supply chains. With Decent Living Incomes portfolio)
- Social value & impact
- Digital borough
- Digital council
- Capital resources
- Councillors' allowances
- Income
- Investment and external funding
- Member development
- Central government grants
- Risk management
- Corporate fire health and safety (covering those instances where the council is accountable to the Health and Safety Executive)
- Pension strategy and performance*
- Equality and diversity (internal)
- ICT and facilities
- Strategic procurement
- Human resources, internal training and skills
- Employee relations

Last updated July 2023

- Legal services
- Democratic services
- Customer services and complaints
- Registrars

*Pension strategy remains the function of the Pension Fund Panel

Safe and Genuinely Affordable Homes

(Temporary Accommodation, Housing Demand, Homelessness, & Housing Management)

- The Social Housing Regulator referral and recovery plan
- Asset management as related to council-owned housing
- Housing estate management (excluding regeneration and renewal but including management of specialist and supported housing buildings)
- Fire health and safety (housing)
- HRA including business plan (excluding delivery of new homes via the HRA)
- Housing allocations
- Tenancy management including housing hubs
- Homelessness & temporary accommodation (management, not acquisition)
- Housing strategy (with Good Growth and New Homes)
- Tenants Union
- Private housing sector supply and leasing
- Private rental sector licensing

Good Growth & New Housing

(Planning, Major Projects, Council Property, Regeneration Strategy, new homes)

- Regeneration strategy
- Land charges
- Council property and assets (non-HRA)
- Local Plan and planning policy
- Building and development control *

Last updated July 2023

- New housing supply, including new homes delivered through the HRA and Broadway Living, and new specialist and supported housing
- Housing estate regeneration and renewal (excluding management)
- Temporary accommodation (acquisition, not management)

*Development control application decision making is the responsibility of the Planning Committee

Decent Living Incomes

(Community wealth building, licensing, economic regeneration, skills, employment, welfare reform, business support, further & higher education)

- COVID19 recovery
- Economic development
- Community wealth building (relating to jobs, incomes, small business creation and incubation, and economic prosperity and opportunity. With Inclusive Economy portfolio)
- Community development
- Adult education
- Benefits
- Apprenticeships
- Skills
- Employment
- Welfare reform
- Business support
- Financial inclusion
- Pre-employment programmes
- Economic resilience
- Economic regeneration
- Job clubs and brokerage
- Non-school further education & higher education
- Regulatory services (environmental health, trading standards, licensing and enforcement except parking enforcement)

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Deputy Leader and Climate Action

(Active travel, climate crisis, highways, recycling & waste reduction, parks & green space, renewable energy)

- Climate action and sustainability
- Air quality
- Strategic Transport strategy & policy
- TfL relations & LIP funding
- Active travel (physical facilitation of active travel, e.g. highways, cycle lanes, school streets. Also public encouragement campaigns. With Healthy Lives portfolio)
- Recycling, refuse, plastics, waste disposal and reduction
- Street cleansing
- Street lighting
- Environmental enforcement
- Waterways, canal paths and bridleways
- Road safety
- Traffic and congestion
- Parking, enforcement and CPZs
- Highways and footways
- Renewable energy
- Gunnersbury Park
- Trees, parks and countryside

Thriving Communities

(Neighbourhood governance, volunteering, libraries, sports, leisure & community centres)

- Sports and leisure centres
- Sports development

Last updated July 2023

- Halls and community centres
- Volunteering and community sector (including VCS grants)
- Libraries
- Neighbourhood coordination and town forums
- Cemeteries and crematoria
- Public toilets
- Pitzhanger Manor
- Culture, heritage, and arts
- Tourism
- Ealing festivals and events
- Refugees and asylum seekers

A Fairer Start

(Children's social care, schools' performance, child poverty, SEN)

- Children's social care
- Child poverty
- Fostering and adoption
- Child protection
- Children's homes
- Home/school transport
- Looked after children
- Nursery education and childcare
- Play service
- Primary and secondary education
- School music and library service
- Special Educational Needs
- Ealing Learning Partnership

Last updated July 2023

Tackling Inequality

(Public Health, youth offending, violence against women and girls, youth service, policing, antisocial behaviour)

- Public Health – wider determinants of health and health improvement (with Healthy Lives portfolio)
- Youth service
- Youth offending
- Community safety (including ASB, drugs action and crime prevention)
- Police liaison
- CCTV
- Disability advocacy and the Ealing for Everyone programme
- Eliminating violence against women and girls
- Equality and diversity (external)
- Gypsy, Roma and Traveller community liaison
- Cemeteries and crematoria
- Faith and community groups
- Community cohesion

Healthy Lives

(Public health older people, adult social care, mental health, NHS)

- Public health – health protection & premature mortality (with Tackling Inequality portfolio)
- Public health elements of Active Travel (with Climate Action portfolio)
- NHS relations
- Integrated Care System & Partnership
- NWL Health Accountability Board
- Adult social care
- Assessment and care services for older people and adults with needs arising from disabilities and mental health

Last updated July 2023

- Day activities, including respite centres for adults with additional needs and their families / carers
- Promoting independence
- Safeguarding adults
- Mental health
- Supporting people
- Disability facilities grants, handyperson scheme and other grants
- Sheltered housing (quality of care)

Functions delegated to all cabinet members, within their respective portfolios

Each cabinet member, within their own portfolio

- Propose budgets and policy developments to the Council
- Make recommendations to the Council
- Develop statutory plans with relevant directors for approval by the Council
- Consult other cabinet members or the whole cabinet on matters that may affect other portfolios or have a significant impact on the Council as a whole
- Respond to matters raised by scrutiny bodies
- Attend hearings or meetings of scrutiny bodies if summoned
- Develop implementation plans and programmes with relevant directors for approval by the cabinet
- Monitor performance against those plans and programmes (also a role for scrutiny)
- Periodically report on performance to the Council and/or scrutiny bodies
- Consider proposals from the Senior Leadership Team or directors that represent a change to council policy or a significant change in service delivery
- Develop partnership proposals with external organisations
- Where delegated by the Council, make formal responses and representations to external organisations
- Represent the Council on external organisations

Last updated July 2023

- As soon as practicable following the start of the municipal year, to produce a plan demonstrating how they intend to consult with and involve other stakeholders and councillors, in the implementation of the programme of work within their portfolio.
- Authorise the award of contracts for the supply of goods or services up to an estimated value of £5million per annum
- Authorise acquisition or disposal of land or premises up to £1.5million
- Authorise responses to consultation documents from government departments, the local government association and other local authorities affecting the portfolio area
- Agree virements between budget heads up to a value of £1million within a directorate
- Authorise schemes within the agreed capital programme including invitation of tenders
- Agree reorganisations and consequent staffing implications which do not cross departmental boundaries
- Authorise bids for external funds, subject to financial regulations and any matching funding being identified at the time of bidding
- Deal with service issues within a portfolio which do not impact on other portfolios

Leader

- Take decisions on applications for national non-domestic rates hardship relief (cabinet 27.11.01)
- To suspend or terminate the suspension of the Head of Paid Service for the purpose of investigating alleged misconduct.
- Take any necessary action under the Disciplinary Procedure contained in the JNC terms for Chief Executives

Genuinely Affordable Homes

- Tenants and lessees matters
- To consider and decide upon matters relating to individual tenancies of council properties within approved overall allocation policies and matters relating to private sector leased properties except claims for compensation.
- To consider and recommend upon claims for compensation by and on behalf of tenants and those relating to private sector leased properties.

Last updated July 2023

- To consider and decide upon matters relating to complaints from lessees regarding the level of service provided by the council pursuant to their lessees.
- To consider and decide upon the execution of possession orders in cases of tenants with rent arrears.
- To consider and decide upon the reinstatement of applicants suspended from the register on the following grounds:
 - *Loss of accommodation by doing or failing to do something to prevent it.
 - *Knowingly making a false statement or withholding information from the council.

*Where the Strategic Director of Housing and Environment considers there are good reasons for doing so.

- To decide on the exercise of discretion in individual cases under the Social Landlord Discretionary Reduction of Service Charge Directions 1997 following consideration of individual cases by the Strategic Director of Housing and Environment. (Council 20.11.01)

[Exercised after consultation with the Tenants & Lessees Advisory Group]

Section 3B: Responsibilities of cabinet committees

Housing Delivery Cabinet Committee

- To consider and determine matters relating to individual affordable housing schemes and their funding
- To consider and determine issues of land disposal, acquisition, and related matters, as appropriate to achieve individual affordable housing schemes
- To keep cabinet informed on the work of the committee

4 Responsibilities of Advisory Committees

Ealing Business Partnership

1. To advise the Council on matters relating to business priorities and needs as they relate to Council's services, business plans and expenditure proposals and act as a focus for business in that regard.

2. To comment on the Council's budget proposals in each financial year including those from representatives of non-domestic ratepayers for the purposes of consultation in accordance with government regulations.

Adoption Panel

To act in accordance with and carry out functions under the Adoption Agency Regulations 2005.

Fostering Panel

To act in accordance with and carry out functions under the Fostering Services Regulations 2002 (and any subsequent regulations in this field).

Standing Advisory Council on Religious Education (SACRE)

1. To advise the Authority upon matters connected with religious worship in its schools.
2. To advise the Authority upon the religious education to be given in its schools in accordance with an agreed syllabus. In particular it can offer advice on methods of teaching, the choice of materials and the provision of training for teachers.
3. To determine and review the cases where, on application from a head teacher, the requirement for collective worship in a school to be "wholly or mainly of a broadly Christian character" is not to apply.
4. To decide whether the Authority's agreed syllabus should be reviewed (the Authority Committee of the SACRE cannot ask for such a revision). The Authority, on receiving written notification of any such requirement, should cause a conference to be convened for the purpose of reconsidering any agreed syllabus to which the requirement relates.
5. To write an annual report on its work which will
 - Specify any matters in respect of which the SACRE has given advice to the Authority;
 - Broadly describe the nature of the advice given;
 - Where any such matter was not referred to the SACRE by the Authority, give the SACRE's reasons for offering advice on that matter.

For (i) and (ii) the Authority may refer matters to the SACRE or the SACRE may decide its own areas of work.

6. At the discretion of the Authority the SACRE may
 - Monitor religious education provision to inform their advice and reporting.
 - Be involved in the Complaints Procedure.

Local Development Framework Advisory Committee

1. To look in detail at proposals for inclusion in the Council's Local Development Framework
2. To examine the process of preparing the proposals
3. To consider community involvement in the Local Development Framework
4. To monitor the performance of the Local Development Framework
5. To address equality and diversity issues pertaining to these matters
6. To make recommendations to the relevant Portfolio holder or Cabinet or full Council (as appropriate)

Local Pensions Board

To assist the council in relation to securing compliance with—

- The Local Government Pension Scheme Regulations 2013 (as amended);
- any other legislation relating to the governance and administration of the Scheme; and
- (c) requirements imposed by the Pensions Regulator in relation to the Scheme

Relevant Officer Dismissal Panel

To advise the Council on matters related to the proposed dismissal of head of paid service, or chief finance officer or monitoring officer

5 Responsibilities of Joint Consultative Committees

Council & Trade Union Joint Committee

To consider and report to the General Purposes Committee on matters requiring consultation with representatives of the council's employees with the exception of teaching staff

Last updated July 2023

Education Joint Committee

To consider and report to the appropriate cabinet member on matters requiring consultation with representatives of teaching staff in the Borough's schools.

6 Responsibilities of Joint Committees

West London Economic Prosperity Board

1. Making funding applications and/or bids to external bodies, in relation to economic prosperity for the benefit of the local government areas of the participating local authorities
2. Allocating any such funding awards to appropriate projects for the benefit of the local government areas of the participating local authorities, including, where applicable, approving joint procurement.
3. Seeking to be the recipient of devolved powers and/or funding streams for the local government areas of the participating local authorities, which relate to the economic prosperity agenda
4. Exercising any such powers and allocating any such funding
5. Representing the participating local authorities in discussions and negotiations with regional bodies, national bodies and central government on matters relating to economic prosperity for the benefit of the local government areas of the participating authorities.
6. Representing the participating authorities in connection with the Greater London Authority, London Councils and the London Enterprise Panel, for the benefit of the local government areas of the participating authorities, in matters relating to the economic prosperity agenda.
7. Representing the participating local authorities in discussions and negotiations in relation to pan-London matters relating to economic prosperity.
8. Seeking to influence and align government investment in West London in order to boost economic growth within the local government areas of the participating authorities.
9. Agreeing and approving any additional governance structures as related to the WLEPB, or any sub-committees formed by the WLEPB.
10. Representing the participating local authorities in discussions and negotiations with the Secretary of State for Communities and Local Government to encourage legislative reform enabling Economic Prosperity Boards, as defined by the 2009 Act, to be established by groups of boroughs in London."

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7 Responsibilities of Overview and Scrutiny Committee and Scrutiny Panels

Overview and Scrutiny Committee and Scrutiny Panels

- To review or scrutinise any proposals, decisions made, or actions taken, in connection with the discharge of any functions which are or are not the responsibility of the executive.
- To assist the council and cabinet in the development of its budget and policy framework by in –depth analysis of policy issues and proposals for policy development.
- To consider and make recommendations to encourage and enhance community participation in policy development and decision-making, and access to services on non-discriminatory criteria.
- To question members of the cabinet and officers on any issues under scrutiny.
- To examine and give views upon any matter upon which they are consulted by the cabinet or council.
- To liaise with external organisations operating in the area, to maximise opportunities for collaborative working.
- To appoint non-voting co-optees as members.
- To propose areas for improvement review or value for money review and to scrutinise the implementation of action plans arising.

Overview and Scrutiny Committee

- To review and scrutinise decisions made or actions taken in connection with the discharge of any of the council's functions.
- To make reports or recommendations to full Council or to Cabinet in connection with the discharge of any of council or executive functions.
- To formulate and agree the annual overview and scrutiny programme, to include work of the Scrutiny Panels.
- To have overall responsibility for scrutinising the Council's performance and investigate matters itself or refer them to a Panel for scrutiny.
- To have overall responsibility for the review and scrutiny of the council's budget strategy.
- To exercise the right to call-in for reconsideration any decision made but not yet implemented by the Cabinet, cabinet committees, or any officer key decisions.

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- To deal with all call-ins.
- To oversee and co-ordinate the work of the Scrutiny Panels.
- To set up individual Scrutiny Panels, each to be chaired by a member of the Overview and Scrutiny Committee.
- To review and scrutinise matters relating to the Community Safety Partnership in the authority's area and to make reports and recommendations on such matters to the relevant members of the Partnership in accordance with the powers given to the local authority under the Criminal Justice Act 2006 (as amended)
- To report annually to full Council on its workings and make recommendations for future work programmes and (if appropriate) amended working methods.

Health and Adults Social Services Panel

- To review and scrutinise the planning, management, provision and performance of adult social services.
- To review and scrutinise matters relating to health services in the authority's area and to make reports and recommendations on such matters in accordance with the powers given to the local authority by the National Health Service Act 2006 or as modified by subsequent legislation.
- To consider and make recommendations for response to proposed substantial developments/variations in health services that would affect the people of LB Ealing and to make referrals to the Secretary of State in accordance with the powers given to the local authority by the National Health Service Act 2006 or as modified by subsequent legislation.

Functions exercised by officers

Officers shall exercise those powers delegated to them by full Council or by Cabinet. Details of those powers are set out in part 8 to this constitution.