

Ealing Children's Trust Board *or* Ealing Children's Trust Partnership Board *or* Ealing Children's Strategic Partnership Board

Terms of reference

1. Purpose of the Board

To deliver the shared vision for children, young people and their families in Ealing and to improve outcomes for children, young people and their families by:

- ensuring that organisations work together effectively
- prioritising resources on shared priorities
- sharing information about local and national developments, identifying opportunities for joint working and agreeing implementation plans.

2. Key responsibilities

1. To identify shared priorities and manage the development and delivery of the Children and Young People's Plan
2. To support the development of a robust needs analysis processes based around the JSNA
3. To identify key priorities for partnership working, to agree how these will be progressed and to monitor their delivery
4. To initiate and to agree the detailed strategies and policies that advance joint working
5. To develop effective working relationships between partner organisations
6. To identify and interpret strategic issues and national policy and ensure that opportunities and challenges are anticipated and responded to effectively
7. To lead consultation across partners and with relevant communities
8. To make sure that the Board communicates with partner organisations
9. To keep each other informed about individual service and policy developments that are relevant to the wider partnership
10. To provide children, young people and parents/carers with the opportunity to express their concerns and to influence the development of partnership working.
11. To make sure that safeguarding issues are identified and integrated as appropriate in all developments, and to ensure there is effective communication between this Board and the Ealing Safeguarding Children Board.

3. Chairing arrangements

The Board will be chaired by the Local Authority's lead member for children's services or the Executive Director Adults and Children (to be agreed).

4. Convening and minuting of meetings

The Council will convene and minute meetings.

5. Frequency of meetings

The Board will meet every three months – January, April, July and October.

6. Accountability

The Board will be accountable to the Local Strategic Partnership

7. Sub groups

The Board will have an executive sub group to take business forward between meetings.

Other sub-groups will be set up as and when required to enable the Board to deliver on its agreed priorities for partnership working.

8. Relationship with the Safeguarding Children Board

The two boards will communicate key priorities and concerns.

The Children's Trust Board will receive the Safeguarding Children Board's Business Plan and have a standing agenda item on safeguarding.

The Children's Trust Board will consult with the Safeguarding Board in relation to partnership priorities.

9. Relationship with the Health and well-being Board

The Children's Trust Board will work closely with the Health and Well-Being Board as its new statutory role becomes clearer and will make sure that children's health issues are raised in the appropriate place and also ensuring appropriate membership at both Boards.

10. Relationship with the Safer Ealing Partnership

The Children's Trust Board will work closely with the SEP and the Youth Offending Service Performance Management Board (PMB) to reduce level of youth crime and anti-social behaviour in Ealing and prevent children and young people at risk of involvement in offending or re-offending behaviour and to assess and address their needs and the needs of young victims of crime and anti-social behaviour.

11. Review of terms of reference

The terms of reference will be reviewed annually or more frequently if required.

12. Membership of the Board

Lead member for children and young people, LBE

Executive Director of Adults and Children, LBE
Director of Children and Families, LBE
Director of Housing, LBE
Director of Community Safety, LBE
Voluntary sector - three representatives to be selected by the voluntary sector
Principal of Ealing, Hammersmith and West London College
Ealing Director, Ealing, Hounslow and Hillingdon PCT Cluster
Director, Ealing Hospital
Director, Ealing Community Health Services
Director, Probation service
Director, West London Mental Health NHS Trust
GP commissioning consortium representative
Independent chair of Ealing Safeguarding Children Board
Borough Commander, Metropolitan Police
Job centre plus manager
One representative each of primary, secondary and special schools, to be selected by schools

In attendance

Assistant Director Partnership, Planning and Commissioning, LBE
Assistant Director, Schools Improvement, LBE
Head of Children's Commissioning, LBE/NHSE
Head of Youth and Connexions and members of Ealing Youth Action
Policy officer, LBE

File reference: Children's Trust board main meeting TOR Jan 10 2011