

To all members of:  
Children's Trust Board  
and Children's Trust Operational Board

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Dear Colleagues

**Re: Joint Meeting 10 February 2011**

You are invited to attend a meeting on 10 February, 2pm to 5pm in the Telfer Room, Ealing Town Hall. You will already have been notified of this date.

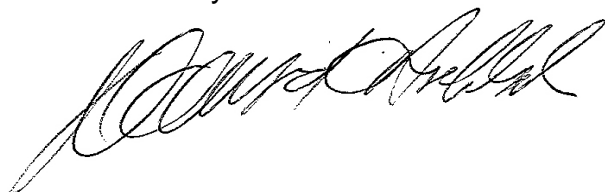
This will be a joint meeting of the Children's Trust Board and the Children's Trust Operational Board.

The first main item to be considered will be the terms of reference for the new Board and the executive group that will replace the two existing Boards. It was agreed at the last meeting that the structures should be retained but streamlined and simplified.

The other main item to be considered will be the overarching priorities for partnership working and the key actions for 2011/12. This will inform the development of the new Children and Young People's Plan.

This will be an important meeting and I very much hope that you will be able to attend and contribute to the further development of partnership working.

Yours sincerely



David Archibald  
**Executive Director, Children and Adults**