

**Admissions Policy for Twyford Church of England Academy  
Academic Year 2027/2028**

Twyford Church of England Academy has an admission number of 190 students for entry into Year 7. The school will accordingly admit at least 190 students in the relevant age group each year if sufficient applications are received. All applicants will be admitted if 190 or fewer apply.

These arrangements and the criteria listed below are reviewed annually by the governing body and **should not be regarded as binding for future years.**

The ethos of Twyford Church of England High School is one which respects all faiths. We believe that all our lives are given and governed by God. We are inspired by the words of St Athanasius 'The Glory of God is a life lived to the full'. We expect our students to fulfil their potential academically, personally and spiritually.

We ask all applicants applying for a place here to respect this ethos and its importance to the school community. All applicants should be supportive of the aims, attitudes and values, expectations and commitment of this Church of England Academy. This does not affect the right of parents who are not of the Christian faith to apply for and be considered for a place here.

All applicants, including those of no faith, wishing to apply for a place at the school must fill in their home local authority's Common Application Form. When applying on behalf of a Looked After Child or Previously Looked After Child (see definitions below), applicants must ensure they indicate this clearly on the Common Application Form.

Of the 190 places available:

150 are designated as Foundation (Christian) places

21 are designated as World Faith places

19 are designated as Specialist Music Scholar places

Applicants wishing to apply for a place for their child for one of the above categories are asked to refer to the relevant admissions criteria for that category and complete the appropriate Supplementary Information/Application form.

When there are more applicants than the number of places available, the Governors will admit according to their admissions criteria. After the admission of Children with an Education, Health and Care Plan (see definitions section on page 2 of the Admissions Policy for Academic year **2027/28**), priority will be given as follows:

1. All Looked After Children (see definitions below) or children who were Previously Looked After, will be allocated a place proportionately from the Foundation/World Faith categories. The number of places available in these categories will be reduced accordingly.
2. Children of all staff, where the member of staff has been employed at the school for two or more years at the time at which the application for admission to the school is made, or where the member of staff has been recruited to a post where there is a demonstrable skill shortage, will be allocated a place proportionately from the Foundation/World Faith categories. The number of places available in these categories will be reduced accordingly.
3. The remaining places will be allocated according to the relevant oversubscription criteria for that category.

## **Admissions Policy for Twyford Church of England Academy Academic Year 2027/2028**

In the event of a shortfall of applicants providing a religious reference, those applicants who have listed Twyford as one of their choices on the Common Application Form, but not provided a religious reference, will be considered. If there are more of such applicants than places available, then the same oversubscription criteria as that listed on page 2 of either of the Foundation/World Faith Policies will apply in priority order.

### **In Year Admissions**

Applicants wishing to make an in-year application should arrange for the Supplementary Information Form to be filled in and return it to the school. If a place cannot be offered at this time you will be informed of the reasons and placed on a waiting list which is ranked in the order of the oversubscription criteria and not in the order in which the applications are received. Names are removed from the list at the end of June each academic year.

### **Definitions**

#### Child with an Education, Health and Care Plan

A child with an Education Health and Care Plan (“EHC Plan”) in whose EHC Plan the school is named as the appropriate educational placement.

#### Looked After Child

A child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989) at the time of making an application to a school.

#### Previously Looked After Children

These are defined as those who immediately after being “looked after” became subject to an adoption, child arrangement, or special guardianship order, including those children who appear (to the admissions authority) to have been in state care outside of England and ceased to be in state care as a result of being adopted.

#### Adoption Order

This is defined as children who were adopted under the Adoption Act 1976 (see section 12 adoption orders) and children who were adopted under the Adoption and Children’s Act 2002 (see section 46 adoption orders).

#### Child arrangement Order

Section 8 of the Children Act 1989 defines a “child arrangements order” as an order regulating arrangements relating to any of the following —

- (a) with whom a child is to live, spend time or otherwise have contact, and
- (b) when a child is to live, spend time or otherwise have contact with any person

#### Special Guardianship Order

This is defined under section 14A of the Children Act 1989 as an order appointing one or more individuals to be a child’s special guardian (or special guardians).

## CRITERIA FOR ADMISSION FOR FOUNDATION (CHRISTIAN) PLACES

The Governors have designated 150 places each year as Foundation places for students who themselves AND their parent(s)/carer(s) are regular worshippers. Attendance should be at a public place of worship and be confirmed by a supportive reference from their parish priest or minister.

When there are more applicants than the number of places available, the Governors will admit according to their admissions criteria. after the admission of Children with an Education, Health and Care Plan (see definitions section on page 2 of the Admissions Policy for Academic year **2027/28**), priority will be given as follows:

1. All Looked After Children or children who were Previously Looked After (as defined on page 2 of the Admissions Policy for Academic year 2027/28), will be allocated a place proportionately from the Foundation/World Faith categories. The number of places available in these categories will be reduced accordingly.
2. Children of all staff, where the member of staff has been employed at the school for two or more years at the time at which the application for admission to the school is made, or where the member of staff has been recruited to a post where there is a demonstrable skill shortage, will be allocated a place proportionately from the Foundation/World Faith categories. The number of places available in these categories will be reduced accordingly.
3. The remaining places will be allocated according to the relevant oversubscription criteria for that category.

The total points scored will be the first deciding factor based on the answers given to the questions below and detailed in sections 1 to 4 of the supplementary information form (religious reference) which relate to attendance of families (see points a - c below).

### *Information relating to the child:*

- a) **The length and frequency** of voluntary **attendance** of the child at services of the Church of England (or churches in communion therewith), including Sunday School, or, Christian Church affiliated to Churches Together in Britain & Ireland or the Evangelical Alliance. An application with a reference from a church which is not affiliated to either of these bodies will score zero points.

Up to 5 points are awarded for attendance **over at least the last 5 years (one point for each year)**. In addition up to 5 points are awarded on the frequency/regularity of attendance **over the last 5 years (Weekly 5 pts, 3 times a month 4 pts, Fortnightly 3pts, Monthly 2pts, Occasional 1pt)**. (5 + 5 points)

### *Information relating to the family:*

- b) The **length and frequency** of voluntary **attendance** of the parent/carers at services of the Church of England (or churches in communion therewith), or, Christian Church affiliated to Churches Together in Britain & Ireland or the Evangelical Alliance. Up to 5 points are awarded for attendance **over at least the last 5 years (one point for each year)**. In addition up to 5 points are awarded on the frequency/regularity of attendance **over the last 5 years (Weekly 5 pts, 3 times a Month 4 pts, Fortnightly 3pts, Monthly 2pts, Occasional 1pt)**. (5 + 5 points)
- c) The family's main place of worship is at a Church of England church. (1 point)

**Where applicants have the same total number of points, the following criteria will be used in priority order:**

- i. Children with a sibling (sibling refers to all blood, half, step, adoptive and foster children who live at the same home address as the child already attending the school and will be attending the school at the time of the sibling's attendance) at the school, with distance criteria as set out below (ii – v) being used as a tie break.
- ii. Applicants living in the Ealing Deanery area, with the distance criteria applied.
- iii. Applicants living in the Brent & Harrow Deanery areas, with the distance criteria applied.
- iv. Applicants living in the Hillingdon Deanery area, with the distance criteria applied.
- v. Applicants living outside the above categories ii-iv, with the distance criteria applied.

In all cases, the distance from home to school is measured by straight line from a point in the property to the nearest gated entrance which is used by pupils to enter the school grounds. The measuring system 'Synergy' is an integral part of the admissions software produced by Servelec Synergy. It uses Ordnance Survey maps and is accurate to 2 metres.

For multi occupancy buildings such as flats, the measurement is taken from a point in the property and applicants from that building are ordered by independently administered random allocation.

In any other case, where applicants have the same priority on distance, independently administered random allocation will be the final deciding factor. Where a child lives with parents who share parental responsibility at different addresses, the address as given on the Common Application form will be used.

A map showing the Deanery areas is displayed in the school reception area and will be available on the school website.

**Impact of Disability** : If you believe that a disability, covered by the Equality Act 2010, either applying to the student who is the subject of the application or yourself as the principal carer, has had an impact on the application, please indicate within a separate letter how this may have been accommodated within your faith practice. (eg a practising Christian parent may make arrangements for a regular home communion). The letter must be countersigned by the religious leader who is the signatory to the main form, and should be attached to the Supplementary Information Form when it is sent to the school. 'Reasonable adjustment' to the allocation of points (as defined by the Equality Act 2010) will then be made by the Governors according to these circumstances.

### **MULTIPLE BIRTHS**

The school does not give priority under its admission criteria for twins, triplets or other children from multiple births. However the school will endeavour, wherever possible, not to separate these children.

### **WAITING LIST**

In order to restrict numbers to the maximum admission number, 150 places will be offered to candidates with the highest priority in accordance with the admissions criteria. Then all candidates below this level will be listed in order of priority for a waiting list drawn up in accordance with the admissions criteria.

This list will be a priority Waiting List for admission for **Foundation** places until the maximum admission number has been accepted. If vacancies occur before appeals, this list will be used to offer places.

The length of time on the waiting list does **not** influence admissions decisions.

All Looked After children, previously Looked After Children (as defined on page 2 of the Admissions Policy for Academic year **2027/28**), and those allocated a place at the school in accordance with a Fair Access Protocol, take precedence over those on a waiting list.

**Notes:**

**I** The supportive religious reference should confirm the frequency/regularity of attendance (i.e. weekly, monthly) and should be from the place of worship where the child and parent(s)/carer(s) regularly attend. **If you have changed your place of worship within a period of five years prior to the application, or worship at more than one church, please forward with the application a supportive reference from the parish priest or minister at your former or other place of worship, or from EACH of the places of worship you attend.**

A parent or child should be defined as a “weekly” attendee if they are normally in church at least on the Sundays in school term time and at least 50% of other Sundays.

Parents or children who are claiming weekly attendance by attendance at a church with a different established service pattern such as mid-week should substitute that for Sunday in the above.

If for any reason you or your child worships at more than one church you should take this into account when assessing the frequency of attendance at worship. NB if you take advantage of this it is essential that you obtain appropriate reference from all religious leaders concerned when submitting your application. Additional forms can be obtained from the school or you may photocopy pages 2 and 3.

Attendance at church with their Primary School does not count towards a child’s church attendance.

In the event that during the period specified for attendance at worship the church or, in relation to those of other faiths, relevant place of worship, has been closed for public worship and has not provided alternative premises for that worship, the requirements of these admissions arrangements in relation to attendance will only apply to the period when the church or in relation to those of other faiths, relevant place of worship or alternative premises have been available for public worship.

**II** Looked After and Previously Looked After Children (as defined on page 2 of the Admissions Policy for Academic year **2027/28**) are requested to fill in a Supplementary Information Form but they are only required to complete Page 1. Looked After and Previously Looked After Children who are Christian should use the Foundation (Christian) Supplementary Information Form. Looked After and Previously Looked After Children who are of a World Faith should use the World Faith Supplementary Information Form. Looked After and Previously Looked After Children who are of no faith should only complete their Local Authority’s Common Application Form and do not need to complete a Supplementary Information Form.

**III** In the event of undersubscription, ie if the number of applications for Foundation (Christian) Places is less than the places available, the shortfall of allocated places will be transferred to the World Faith category.

In the event of a shortfall of applicants providing a religious reference, those applicants who have listed Twyford as one of their choices on the Common Application Form, but not provided a religious reference, will be considered. If there are more of such applicants than places available, then the same “tie break” oversubscription criteria as that listed on page 2 of either of the Foundation/World Faith Policies will apply.

**IV** Please note that an application received without a supportive reference from the parish priest or minister cannot be considered for a Foundation place.

**Summary**

**USING THE POINTS SCORE**

- |    |   |   |                    |
|----|---|---|--------------------|
| 1. | Weekly<br>3 times a Month<br>Fortnightly<br>Monthly<br>Occasional   | (5 Points)<br>(4 Points)<br>(3 Points)<br>(2 Points)<br>(1 Point) | } Child and Parent |
| 2. | Attendance in Years (1-5) (1<br>year - 1 point)<br>(2 years - 2 points)<br>(3 years - 3 points)<br>(4 years - 4 points)<br>(5 years - 5 points) | }   | Child and Parent   |
| 3. | Attendance at the Church of England as the main place of worship (1 point)  |   |                    |

**Maximum points 21**

**DISTANCE CRITERIA IS APPLIED WITHIN EACH TOTAL POINTS SCORE**

**It is anticipated that candidates scoring 20 or 21 points will be subject to the distance criteria being applied for the final award of places.**

**LATE APPLICATION FROM YEAR 6 PARENTS APPLYING FOR YEAR 7 PLACES**

If a supplementary religious reference is received after the published closing date it will be acknowledged but cannot be considered until after the Pan London offers are made in **March 2027**. Parents are strongly advised to send all applications by registered/recorded post.

**APPEALS**

Parents who are not offered a place for their child have a statutory right of appeal to an independent admissions appeals panel. Parents wishing to appeal should write to the admissions department at the school, enclosing a stamped addressed envelope, requesting an appeal form. The form, with any attachments, should be sent to the Clerk of the Appeals Panel at the school **within TWENTY SCHOOL DAYS** of the notification not to admit.



**TWYFORD CHURCH OF ENGLAND HIGH SCHOOL**  
 Twyford Crescent, Acton, London W3 9PP  
 Telephone Number: 0208 752 0141

Application group	Points Total
<b>F</b>	

**Note to Applicant:**

Twyford receives in excess of 600 applications each year and there is a waiting list for ALL YEAR GROUPS

1. Completed forms can be sent or hand delivered to the Governors' Admission Panel, Twyford Church of England High School, Twyford Crescent, Acton, London W3 9PP
2. The original copy of this completed form **should arrive at the school office by 4:00PM ON WEDNESDAY 21<sup>ST</sup> OCTOBER 2026.**
3. Please be advised we are unable to accept electronic copies of the form submitted by email.

Applicants will receive an email confirming their application has been received by the school. Please clearly write your email address in **CAPTIAL LETTERS** on the form. Please be advised email receipts can take up to 14 school days to be sent. If you have not received an email confirming receipt of your application after 14 school days, please email [admissions@twyford.ealing.sch.uk](mailto:admissions@twyford.ealing.sch.uk).

Please note that we do not accept Certificates of Catholic Practice as a religious reference. In addition, we do not require proof of Baptism.

**Note to Parish priest/Minister:**

The supportive religious reference should confirm the frequency/regularity of attendance (i.e. weekly, monthly) and should be from the place of worship where the child and parent(s)/carer(s) regularly attend. If the applicant has changed or worshiped at more than one church, they should include with this application a separate supportive reference from the parish priest or minister from EACH of the places of worship. Additional forms can be obtained from the school or you may photocopy pages 2 and 3.

A parent or child should be defined as a "weekly" attendee if they are normally in church at least on the Sundays in school term time and at least 50% of other Sundays. Parents or children who are claiming weekly attendance by attendance at a church with a different established service pattern such as mid-week should substitute that for Sunday in the above. Attendance at church with their Primary School does not count towards a child's church attendance.

Date received: .....

**SUPPLEMENTARY INFORMATION FORM (RELIGIOUS REFERENCE) FOR A FOUNDATION PLACE**  
 To be used by a member of the Christian Faith applying for ONE OF THE 150 FOUNDATION PLACES AVAILABLE FOR YEAR 7 in September 2027

1. **THIS FORM SHOULD BE RETURNED TO TWYFORD (AT THE ADDRESS ABOVE) BY 4:00 PM ON WEDNESDAY 21 OCTOBER 2026. Failure to complete a supplementary information form may affect the priority afforded to the application.**
2. **YOU MUST ALSO RETURN THE COMMON APPLICATION FORM TO YOUR LOCAL BOROUGH BY 31 OCTOBER 2026 unless otherwise advised.**

This form is for the use of the Governors' Admission Panel so that they may consider this application fully. The information given, together with any supporting evidence submitted before the closing date above, is the Governors' only source of information. Please fill this form in clearly and in CAPITAL LETTERS.

**Applicants need to complete this form accurately and with full details.** The form, together with all supporting evidence, is made available to the Appeals Panel in the case of any Appeal against non-admission. In all other aspects, information is treated in confidence. **Please complete the form for the type of place for which you are applying: - PEACH form for a Foundation or Christian place; YELLOW form for a World Faith place.**

If you have difficulty in completing any part of the form, please contact the Admissions Officer by emailing [admissions@twyford.ealing.sch.uk](mailto:admissions@twyford.ealing.sch.uk).

**LEGAL SURNAME OF CHILD:** .....

**FORENAMES:** .....

**DATE OF BIRTH:** .....

**HOME ADDRESS:** .....

.....

..... **Postcode:** .....

**Full Name of any sibling (brother/sister already at Twyford who will still be at Twyford next academic year)**

.....

**Parent or carer details: (THIS IS WHO LETTERS FROM TWYFORD WILL BE ADDRESSED TO)**

**Surname:** ..... **Email address:** .....

**Forename:** .....

**Mr/Mrs/Miss/Ms:** ..... **Alternative contact:** .....

**Relationship to child:** ..... **Name:** .....

**Home Telephone:** ..... **Telephone number:** .....

**Mobile Telephone:** .....

I wish my child to be admitted to Twyford C of E High School and confirm that the information submitted on this form is correct.

**Signature of Parent or Carer** .....

**PART A.**

Applications for a Looked After Child, Previously Looked After Child or child of a staff member (who has worked at the school for more than 2 years) **DO NOT NEED TO COMPLETE THE REMAINDER OF THIS FORM. If this is applicable to your application, please tick here:**

**Religious Reference.**

This part is to be completed by the **Parish Priest/ Minister**, in the presence of the applicant. We suggest that the details are discussed and agreed with the parents before submission to the Governors. Religious leaders may wish to retain a copy for their own records should further enquiries prove necessary. Your attention is drawn to the admission criteria which have already been given to the applicant, and which are available on the school website ([www.twyford.ealing.sch.uk](http://www.twyford.ealing.sch.uk)).

[ Please tick the correct box ]

1. Child's Church attendance over the last 5 years  
Please tick the appropriate box that describes the child's attendance at church services each year  
(max 5 points)

Weekly	
3 times a Month	
Fortnightly	
Monthly	
Occasionally	

2. Parent(s) Church attendance over the last 5 years  
Please tick the appropriate box that describes the parent's attendance at church services each year  
(max 5 points)

Weekly	
3 times a Month	
Fortnightly	
Monthly	
Occasionally	

3. For how many years over the last 5 years has the child attended Church services or Sunday school?  
(max 5 points)

One year	
Two years	
Three years	
Four years	
Five years	

4. For how many years over the last 5 years have the Parent(s) attended the Church?  
(max 5 points)

One year	
Two years	
Three years	
Four years	
Five years	

For SCHOOL Use only

**Note to Parish priest/Minister:**

**Please put your full signature next to any alterations made to the above questions.**

In the event that during the period specified for attendance at worship the church or, in relation to those of other faiths, relevant place of worship, has been closed for public worship and has not provided alternative premises for that worship, the requirements of these admissions arrangements in relation to attendance will only apply to the period when the church or in relation to those of other faiths, relevant place of worship or alternative premises have been available for public worship.

Name of Place of Worship: .....

Address: .....

Postcode: ..... Telephone Number: .....

Religious Denomination .....

**OFFICIAL STAMP OF PLACE OF WORSHIP:**

(Note to Religious Leader:  
If no stamp, please put your full signature)

Signed: .....  
Parish Priest/Minister

.....  
Name (in block capitals please)

Date: .....

**Please note 1 additional point is awarded to applicants who attend the Church of England as their main place of worship**

**During the last 5 years:**  
If you attend more than one Church, or if you have recently moved or changed Churches, please arrange for a reference, answering the four questions in Part A – Religious Reference, from the Priest/Minister of the other Church(es) to be included with this application.

**PART B**

**TO BE SIGNED BY PARENT:**

I confirm that the information in Part A is correct.

Print Name: ..... Signed: .....

Date: .....

## CRITERIA FOR ADMISSION FOR WORLD FAITH PLACES

Please note that for the purpose of the criteria below, 'major non-Christian world faith' (hereinafter referred to as World Faith) is defined as **Muslim, Hindu, Sikh, Buddhist or Jewish. Attendance should be at a public place of worship (e.g. Temple, Mosque, Gurdwara, Synagogue)** and be confirmed by a supportive reference from their religious leader so that Governors may consider their application fully. Applications which are not from the above faiths will score zero points.

The Governors have designated 21 places as World Faith places to be offered to students of World Faiths who do not meet the criteria for a Foundation place but whose parent(s)/carers(s) have chosen this Church school for the type of education it provides.

Parent(s)/carer(s) applying for a World Faith place should note that the school aims to provide an education based on Christian principles as outlined in the brochure and it is expected that parents would not wish to exercise the right of withdrawal from worship and Religious Education lessons.

When there are more applicants than the number of places available, the Governors will admit according to their admissions criteria. After the admission of Children with an Education, Health and Care Plan (see definitions section on page 2 of the Admissions Policy for Academic year **2027/28**), priority will be given as follows:

1. All Looked After Children or children who were Previously Looked After (as defined on page 2 of the Admissions Policy for Academic year 2027/28), will be allocated a place proportionately from the Foundation/World Faith categories. The number of places available in these categories will be reduced accordingly.
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3. The remaining places will be allocated according to the relevant oversubscription criteria for that category.

The total points scored will be the first deciding factor based on the answers given to the questions below and detailed in sections 1 to 4 of the supplementary information form (religious reference) which relate to attendance of families (see points a - b below).

### ***Information relating to the child:***

- a) The frequency and length of voluntary attendance of the child at a public place of worship (not a Saturday school). Up to 5 points are awarded for attendance **over at least the past 5 years (one point for each year)**. In addition up to 5 points are awarded according to the frequency/regularity of attendance **over the last 5 years (Weekly 5 pts, 3 times a Month 4 pts, Fortnightly 3pts, Monthly 2pts, Occasional 1pt)**. (5 + 5 points)

### ***Information relating to the family:***

- b) The length and frequency of voluntary attendance of the parent/carer at a public place of worship (not a Saturday School). Up to 5 points are awarded for attendance **over at least the last 5 years (one point for each year)**. In addition up to 5 points are awarded according to the frequency/regularity of attendance **over the last five years (Weekly 5 pts, 3 times a Month 4 pts, Fortnightly 3pts, Monthly 2pts, Occasional 1pt)**. (5 + 5 points)

**Where applicants have the same total number of points, the following criteria will be used in priority order:**

- i. Children with a sibling (sibling refers to all blood, half, step, adoptive and foster children who live at the same home address as the child already attending the school and will be attending the school at the time of the sibling's attendance) at the school, with distance criteria as set out below (ii – v) being used as a tie break.
- ii. Applicants living in the Ealing Deanery area, with the distance criteria applied.
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A map showing the Deanery areas is displayed in the school reception area and will be available on the school website.

**Impact of Disability** : If you believe that a disability, covered by the Equality Act 2010, either applying to the student who is the subject of the application or yourself as the principal carer, has had an impact on the application, please indicate within a separate letter how this may have been accommodated within your faith practice. (eg a disabled parent who may not be able to attend a place of worship regularly may make arrangements for a regular home visit from their religious leader). The letter must be countersigned by the religious leader who is the signatory to the main form, and should be attached to the Supplementary Information Form when it is sent to the school. 'Reasonable adjustment' to the allocation of points (as defined by the Equality Act 2010) will then be made by the Governors according to these circumstances.

**MULTIPLE BIRTHS**

The school does not give priority under its admission criteria for twins, triplets or other children from multiple births. However the school will endeavour, wherever possible, not to separate these children.

**WAITING LIST**

In order to restrict numbers to the maximum admission number, 21 places will be offered to candidates with the highest priority in accordance with the admissions criteria. Then all candidates below this level will be listed in order of priority for a waiting list in accordance with the admissions criteria.

This list will be a priority Waiting List for admission for **World Faith** places until the maximum admission number has been accepted. If vacancies occur before appeals, this list will be used to offer places.

The length of time on the waiting list does **not** influence admissions decisions.

All Looked after children, previously Looked After Children (as defined on page 2 of the Admissions Policy for Academic year 2027/28), and those allocated a place at the school in accordance with a Fair Access Protocol, take precedence over those on a waiting list.

## Notes

- I** The supportive religious reference should confirm the frequency/regularity of attendance (i.e. weekly, monthly) and should be from the place of worship where the child and parent(s) carer(s) regularly attend. **If you have changed your place of worship within a period of five years prior to the application, or worship at more than one public place of worship, please forward with the application a supportive reference from the religious leader at your former or other place of worship, or from EACH of the places of worship you attend.**

A parent or child should be defined as a “weekly” attendee if they are normally at their place of worship at least on the normal day of worship in school term time and at least 50% in the remainder of the year.

If for any reason you or your child worships at more than one place of worship you should take this into account when assessing the frequency of attendance at worship. NB if you take advantage of this it is essential that you obtain an appropriate reference from all religious leaders concerned when submitting your application. Additional forms can be obtained from the school or you may photocopy pages 2 and 3.

In the event that during the period specified for attendance at worship the church or, in relation to those of other faiths, relevant place of worship, has been closed for public worship and has not provided alternative premises for that worship, the requirements of these admissions arrangements in relation to attendance will only apply to the period when the church or in relation to those of other faiths, relevant place of worship or alternative premises have been available for public worship.

- II** Looked After and Previously Looked After Children (as defined on page 2 of the Admissions Policy for Academic year 2027/28) are requested to fill in a Supplementary Information Form but they are only required to complete Page 1. Looked After and Previously Looked After Children who are of a World Faith should use the World Faith Supplementary Information Form. Looked After and Previously Looked After Children who are Christian should use the Foundation (Christian) Supplementary Information Form. Looked After and Previously Looked After Children who are of no faith should only complete their Local Authority’s Common Application Form and do not need to complete a Supplementary Information Form.

- III** In the event of undersubscription, ie if the number of applications for World Faith Places is less than the places available, the shortfall of allocated places will be transferred to the Foundation (Christian) category.

In the event of a shortfall of applicants providing a religious reference, those applicants who have listed Twyford as one of their choices on the Common Application Form, but not provided a religious reference, will be considered. If there are more of such applicants than places available, then the same “tie break” oversubscription criteria as that listed on page 2 of either of the Foundation/World Faith Policies will apply.

**Summary**

**USING THE POINTS SCORE**

- |    |                 |            |   |                  |
|----|-----------------|------------|---|------------------|
| 1. | Weekly          | (5 Points) | } | Child and Parent |
|    | 3 times a Month | (4 Points) |   |                  |
|    | Fortnightly     | (3 Points) |   |                  |
|    | Monthly         | (2 Points) |   |                  |
|    | Occasional      | (1 Point)  |   |                  |

2. Attendance in Years (1-5)

- |                      |    |   |                  |
|----------------------|----|---|------------------|
| (1 year - 1 point)   | (2 | } | Child and Parent |
| years - 2 points)    |    |   |                  |
| (3 years - 3 points) |    |   |                  |
| (4 years - 4 points) |    |   |                  |
| (5 years - 5 points) |    |   |                  |

**Maximum points 20**

**DISTANCE CRITERIA IS APPLIED WITHIN EACH TOTAL POINTS SCORE**  
**It is anticipated that all candidates scoring 20 points or less will be subject to the distance criteria being applied for the final award of places.**

**LATE APPLICATION FROM YEAR 6 PARENTS APPLYING FOR YEAR 7 PLACES**

If a supplementary religious reference is received after the published closing date it will be acknowledged but cannot be considered until after the pan London offers are made in **March 2027**. Parents are strongly advised to send all applications by registered/recorded post.

**APPEALS**

Parents who are not offered a place for their child have a statutory right of appeal to an independent admissions appeals panel. Parents wishing to appeal should write to the admissions department at the school, enclosing a stamped addressed envelope, requesting an appeal form. The form, with any attachments, should be sent to the Clerk of the Appeals Panel at the school **within TWENTY SCHOOL DAYS** of the notification not to admit.



**TWYFORD CHURCH OF ENGLAND HIGH SCHOOL**  
**Twyford Crescent, Acton, London W3 9PP Telephone**  
**Number: 0208 752 0141**

Application group	Points Total
<b>W</b>	

**SUPPLEMENTARY INFORMATION FORM (RELIGIOUS REFERENCE) FOR A WORLD FAITH PLACE**  
**To be used by members of World Faiths applying for ONE OF THE 21 PLACES AVAILABLE FOR YEAR 7 in September 2027**

**Note to Applicant:**

Twyford receives in excess of 600 applications each year and there is a waiting list for ALL YEAR GROUPS

1. Completed forms can be sent or hand delivered to the Governors' Admission Panel, Twyford Church of England High School, Twyford Crescent, Acton, London W3 9PP
2. The original copy of this completed form **should arrive at the school office by 4:00PM ON WEDNESDAY 21<sup>ST</sup> OCTOBER 2026.**
3. Please be advised we are unable to accept electronic copies of the form submitted by email.

Applicants will receive an email confirming their application has been received by the school. Please clearly write your email address in CAPITAL LETTERS on the form. Please be advised email receipts can take up to 14 school days to be sent. If you have not received an email confirming receipt of your application after 14 school days, please email [admissions@twyford.ealing.sch.uk](mailto:admissions@twyford.ealing.sch.uk).

Please note that we do not accept Certificates of Catholic Practice as a religious reference. In addition, we do not require proof of Baptism.

**Note to Religious Leader:**

The supportive religious reference should confirm the frequency/regularity of attendance (i.e. weekly, monthly) and should be from the place of worship where the child and parent(s)/carer(s) regularly attend. If the applicant has changed place of worship within a period of five years prior to the application, or worship at more than one public place of worship, they should include with this application a separate supportive reference from the religious leader at your former or other place of worship, or from EACH of the places of worship they attend. Additional forms can be obtained from the school or you may photocopy pages 2 and 3.

A parent or child should be defined as a "weekly" attendee if they are normally at their place of worship at least on the normal day of worship in school term time and at least 50% in the remainder of the year.

Date received: .....

1. **THIS FORM SHOULD BE RETURNED TO TWYFORD (AT THE ADDRESS ABOVE) BY 4:00 PM ON WEDNESDAY 21 OCTOBER 2026.** Failure to complete a supplementary information form may affect the priority afforded to the application.
2. **YOU MUST ALSO RETURN THE COMMON APPLICATION FORM TO YOUR LOCAL BOROUGH BY 31 OCTOBER 2026 unless otherwise advised.**

This form is for the use of the Governors' Admission Panel so that they may consider this application fully. The information given, together with any supporting evidence submitted before the closing date above, is the Governors' only source of information. Please fill this form in clearly and in CAPITAL LETTERS.

**Applicants need to complete this form accurately and with full details.** The form, together with all supporting evidence, is made available to the Appeals Panel in the case of any Appeal against non-admission. In all other aspects, information is treated in confidence. **Please complete the form for the type of place for which you are applying: - PEACH form for a Foundation or Christian place; YELLOW form for a World Faith place.**

If you have difficulty in completing any part of the form, please contact the Admissions Officer by emailing [admissions@twyford.ealing.sch.uk](mailto:admissions@twyford.ealing.sch.uk).

**LEGAL SURNAME OF CHILD:** .....

**FORENAMES:** .....

**DATE OF BIRTH:** .....

**HOME ADDRESS:** .....

.....

..... **Postcode:** .....

**Full Name of any sibling (brother/sister already at Twyford who will still be at Twyford next academic year)**  
 .....

**Parent or carer details: (THIS IS WHO LETTERS FROM TWYFORD WILL BE ADDRESSED TO)**

**Surname:** ..... **Email address:** .....

**Forename:** .....

**Mr/Mrs/Miss/Ms:** ..... **Alternative contact:**

**Relationship to child:** ..... **Name:** .....

**Home Telephone:** ..... **Telephone number:** .....

**Mobile Telephone:** .....

I wish my child to be admitted to Twyford C of E High School and confirm that the information submitted on this form is correct.

**Signature of Parent or Carer** .....

**PART A.**

Applications for a Looked After Child, Previously Looked After Child or child of a staff member (who has worked at the school for more than 2 years) **DO NOT NEED TO COMPLETE THE REMAINDER OF THIS FORM.** If this is applicable to your application, please tick here:

**Religious Reference.**

This part is to be completed by **the Religious Leader**, in the presence of the applicant. We suggest that the details are discussed and agreed with the parents before submission to the Governors. Religious leaders may wish to retain a copy for their own records should further enquiries prove necessary. Your attention is drawn to the admission criteria which have already been given to the applicant and which are available on the school website (www.twyford.ealing.sch.uk).

**Please note this form cannot be completed by teachers of Saturday Schools.**

[ Please tick the correct box ]

1. Child's Gurdwara/Temple/Mosque/Synagogue attendance over the last 5 years.  
**Please tick the appropriate box that describes the child's attendance.**  
(max 5 points)

Weekly	
3 times a Month	
Fortnightly	
Monthly	
Occasionally	

2. Parent(s) Gurdwara/Temple/Mosque/Synagogue attendance over the last 5 years.  
**Please tick the appropriate box that describes the parents' attendance.**  
(max 5 points)

Weekly	
3 times a Month	
Fortnightly	
Monthly	
Occasionally	

3. For how many years over the last 5 years has the child attended the Gurdwara/Temple/Mosque/Synagogue services? (max 5 points)

One year	
Two years	
Three years	
Four years	
Five years	

4. For how many years over the last 5 years have the Parent(s) attended the Gurdwara/Temple/Mosque/Synagogue? (max 5 points)

One year	
Two years	
Three years	
Four years	
Five years	

**Note to the Religious Leader:**

**Please put your full signature next to any alterations.**

In the event that during the period specified for attendance at worship the church or, in relation to those of other faiths, relevant place of worship, has been closed for public worship and has not provided alternative premises for that worship, the requirements of these admissions arrangements in relation to attendance will only apply to the period when the church or in relation to those of other faiths, relevant place of worship or alternative premises have been available for public worship.

For SCHOOL Use only

Name of Place of Worship: .....

Address: .....

Postcode: ..... Telephone Number: .....

Religious Denomination .....

**OFFICIAL STAMP OF PLACE OF WORSHIP:**

(Note to Religious Leader:  
If no stamp, please put your full signature)

Signed: .....  
**Religious leader** **Name (in block capitals please)**

Date: .....

**During the last 5 years:**

If you attend more than one Gurdwara/Temple/Mosque/Synagogue or if you have recently moved or changed Gurdwara /Temple/Mosque/Synagogue, please arrange for a Reference, answering the four questions in Part A – Religious Reference, from the religious leader of the other place of worship to be included with this application.

**PART B**

**TO BE SIGNED BY PARENT:**

I confirm that the information in Part A is correct.  
Print Name: ..... Signed: .....

Date:.....

## 'Specialist Music' Admissions Information for Parents

19 places within the Twyford C.E. High School Music College are made available each year for students applying for a place in Year 7 and with an identified natural aptitude for music. The application process is designed to test a child's natural ability to hear and discriminate differences in:

- Pitch
- Rhythm
- Chords
- Melodies

As such, a child can be awarded a 'Specialist Music' place based on musical aptitude, irrespective of any prior instrumental or vocal tuition.

### **How to Apply:**

1. Complete the online Specialist Music Admissions application form which will be published in the Admissions section of the school website (by the submission deadline date). Applicants are reminded that they must also complete the Pan London Common Application Form which should be returned to their Local Authority. Please do not enclose any music proficiency certificates as previous musical experience is not relevant to the application process.
2. All applicants will be invited to attend **Round One** on one of the two stated dates.
3. Your child's score will be issued together with news as to whether they have been invited to attend **Round Two** of the process.
4. Your child's Round Two score will then be added to their Round One score and a list of final results, in descending order, will be compiled. Those ranked in places 1-19 will be notified on National Offer Day (early March) that they have been offered a music place (provided they have not received a higher preference offer).
5. Other applicants will be placed on a waiting list, ranked according to their score. If a place becomes available it will be offered to the applicant who is highest on the waiting list. In the case of a tie on score, those students living nearer the school as the crow flies will be given priority.
6. Those not successful in obtaining a place will still be eligible to apply for a Foundation or World Faith place by re-applying using the appropriate Twyford application form.

### **Students admitted to Twyford C.E. High School under a Specialist Music Place will be expected to:**

1. Make an active contribution to the school community through commitment to our extra-curricular rehearsal and performance programme.
2. Make outstanding musical progress across all three disciplines of performing, composing and listening as a result of both the Music College curricular and extra-curricular programme.
3. Learn either a String, Woodwind or Brass instrument (including guitar) as either a first or second study instrument.

The application process is as follows:

Date	Det
By 4:00 PM on Friday 2 <sup>nd</sup> October 2026	Complete Music application form and return to Twyford C.E. High School
Thursday 8 <sup>th</sup>	<b>Round One:</b>
OR	Unseen listening test designed to assess students' ability to discern and discriminate between different pitches, rhythms, chords and melodies.
Friday 9 <sup>th</sup> October 2026	This test will be carried out in the Twyford Performance Centre under exam conditions in one hour.
(Date and time to be allocated by the school)	<b>This is marked out of 60.</b>
Thursday 15 <sup>th</sup>	<b>Round Two:</b>
OR	The highest scoring students will be invited to come into school for a second formal assessment within the Music College. They will be given a series of
Friday 16 <sup>th</sup>	aural tests during which time they will be required to clap or play back
October 2026	various rhythms and pitches using classroom instruments. They will also listen to some recordings and identify the instruments being used. This will
(Date and time to	take approximately 20 minutes.
be allocated by the school)	<b>Marked out of 40.</b>
	Second round candidates informed of their position on the ranked list.
Thursday 22 <sup>nd</sup> October 2026	Those numbered 20 or below who wish to apply to Twyford under the other criteria should submit their Supplementary Information Form to the school <b>by 4:00 PM on Thursday 22<sup>nd</sup> October 2026.</b>
June/July 2026	Interview with the Music Department on Induction Day to identify exact package to be selected.

**Expectations of those students admitted on a Specialist Music Place:**

<p><b><u>Extra-curricular commitment</u></b></p> <ul style="list-style-type: none"> <li>• Membership of choir</li> <li>• Membership of ensemble appropriate to instrument/voice from choice of options within Music College extra-curricular programme</li> <li>• Incremental increase in commitment year-on-year</li> <li>• Attendance at a weekly early morning Music Scholars Musical Skills session</li> </ul>	<ul style="list-style-type: none"> <li>• Compulsory sessions equate to 2 – 2.5 hours' per week</li> </ul>
<p><b><u>Instrumental Tuition commitment*</u></b></p> <p>Students may select:</p> <ol style="list-style-type: none"> <li>1. Free small group tuition (available for the duration of Year 7 only)</li> <li>2. Discount on individual tuition</li> </ol> <p>A progress report for each student will be completed and a copy given to the Music College by students' tutors, whether in receipt of tuition through Twyford instrumental programme or privately.</p> <p>All students will be expected to enter and pass annual practical exam on their instrument through ABRSM, Rockschool or Trinity.</p>	<ul style="list-style-type: none"> <li>• Students with no previous musical experience will be enrolled on a small group tuition programme for strings, woodwind or brass.</li> <li>• Students already learning piano, drums, or vocals will be able to apply for discounted individual or free small group tuition on a second instrument within Twyford instrumental programme.</li> </ul>
<p><b><u>Curriculum</u></b></p> <ul style="list-style-type: none"> <li>• Year 7+8 – Additional challenge within differentiated curriculum to bridge gaps in musical learning and extend current level</li> <li>• Year 9 – Enrolment on elective music, accelerated music course available</li> <li>• Year 10/ 11 – Enrolment on GCSE course</li> <li>• Year 12/13 – Enrolment on A-level Music course, subject to meeting minimum entry requirements</li> </ul>	<ul style="list-style-type: none"> <li>• Students enrolled on 'Specialist Music' place would also be expected to take on a leadership role within their curriculum lessons.</li> </ul>

\*further information regarding this will be given to students who are successful in gaining a place.

## **Frequently Asked Questions:**

### **Does my child need to be able to play a musical instrument?**

*No. Application for places is open to **all** students but, should your child gain a 'Specialist Music' place, they will be expected to learn a String, Woodwind or Brass instrument either individually or in a small group.*

### **Will my child be expected to sing?**

*Yes. Round Two of the application process will involve some aural tests which will require your child to sing short phrases in response to the teacher's direction. All 'Specialist Music' students will be expected to sing in one of the three school choirs.*

### **My child has already passed a number of practical exam grades on their musical instrument, will this help my application?**

*No. The application process takes no account of previous musical experience although this information is always useful to us should they be offered a place.*

### **My child has instrumental lessons outside school, should I continue with these or learn with Twyford Music College?**

*We are able to offer tuition on Strings, Woodwind, Brass, Drums, Piano, Keyboard, Voice, Guitar (Acoustic, Electric and Classical), Bass Guitar and Theory. It is up to you whether you decide to receive tuition through us or privately and this will be something that will be discussed further at your child's induction interview should they be successful. All children enrolled on a 'Specialist Music' place will be expected to learn either a String, Woodwind or Brass instrument as a first or second study instrument.*

### **My child is involved in lots of musical activities already, what commitment will they need to show to Twyford?**

*Students enrolled on a 'Specialist Music' place will be expected to commit to a minimum of two to two and a half hours' per week of wider musical learning within the Music College. This will include a Music Scholar Musical Skills session, membership of one of the choirs and at least one other activity.*

### **My child has a Special Educational Need. Will they be given a concession during the application process?**

*If you feel that the school needs to be informed of any special educational need or disability that may affect the testing process, please let us know so that any necessary arrangements can be made. Your child's current school will need to provide full details of the level of support currently provided during assessments so that we are able to make arrangements as deemed appropriate.*

# ‘Specialist Music Scholar’ Admissions Application Form Entry September 2027



**The closing date for an application for a Music place for September 2027 entry is:  
Friday 2<sup>nd</sup> October 2026 by 4:00 PM**

<b>Child’s Forename:</b>	<u>SAMPLE</u>  <u>APPLICATION</u>  Application will be an online electronic form
<b>Child’s Surname:</b>	
<b>Date of Birth:</b>	
<b>Parent/Carer Title:</b>	
<b>Parent/Carer Forename:</b>	
<b>Parent/Carer Surname:</b>	
<b>Address:</b>	
<b>Phone Number:</b>	
<b>Email Address:</b>	

Twyford Academies Trust runs a single Specialist Music Admissions Test for Specialist Music places at Twyford CofE High School, Ada Lovelace CofE High School and Ealing Fields High School. Please indicate if you are applying for a music place at Twyford, Ada Lovelace, Ealing Fields or all schools:

- Ada Lovelace High School
- Ealing Fields High School
- Twyford Church of England High School

If you feel that the school needs to be informed of any special educational need or disability that may affect the testing process, please let us know so that any necessary arrangements can be made.

I acknowledge that the information provided above is accurate and up to date to my knowledge and that any details which I give knowing them to be false may jeopardise any subsequent offer of a place:

Signed:.....(Parent/Carer)

**CEO**  
Dame Alice Hudson

---

**Twyford Church of England Academies Trust**  
 Twyford Crescent | Acton | London | W3 9PP | t: (020) 8752 0141 | f: (020) 8993 7627  
 e: office@twyford.ealing.sch.uk | w: www.twyfordacademies.org.uk

The Twyford Church of England Academies Trust is a charitable company limited by guarantee registered in England & Wales.  
 Registered Number: 07648968 | Registered Office: Twyford C of E High School, Twyford Crescent, Acton, London W3 9PP

## CRITERIA FOR ADMISSION FOR FOUNDATION (CHRISTIAN) PLACES

The Governors have designated 150 places each year as Foundation places for students who themselves AND their parent(s)/carer(s) are regular worshippers. Attendance should be at a public place of worship and be confirmed by a supportive reference from their parish priest or minister.

When there are more applicants than the number of places available, the Governors will admit according to their admissions criteria. after the admission of Children with an Education, Health and Care Plan (see definitions section on page 2 of the Admissions Policy for Academic year **2027/28**), priority will be given as follows:

1. All Looked After Children or children who were Previously Looked After (as defined on page 2 of the Admissions Policy for Academic year 2027/28), will be allocated a place proportionately from the Foundation/World Faith categories. The number of places available in these categories will be reduced accordingly.
2. Children of all staff, where the member of staff has been employed at the school for two or more years at the time at which the application for admission to the school is made, or where the member of staff has been recruited to a post where there is a demonstrable skill shortage, will be allocated a place proportionately from the Foundation/World Faith categories. The number of places available in these categories will be reduced accordingly.
3. The remaining places will be allocated according to the relevant oversubscription criteria for that category.

The total points scored will be the first deciding factor based on the answers given to the questions below and detailed in sections 1 to 4 of the supplementary information form (religious reference) which relate to attendance of families (see points a - c below).

### *Information relating to the child:*

- a) **The length and frequency** of voluntary **attendance** of the child at services of the Church of England (or churches in communion therewith), including Sunday School, or, Christian Church affiliated to Churches Together in Britain & Ireland or the Evangelical Alliance. An application with a reference from a church which is not affiliated to either of these bodies will score zero points.

Up to 5 points are awarded for attendance **over at least the last 5 years (one point for each year)**. In addition up to 5 points are awarded on the frequency/regularity of attendance **over the last 5 years (Weekly 5 pts, 3 times a month 4 pts, Fortnightly 3pts, Monthly 2pts, Occasional 1pt)**. (5 + 5 points)

### *Information relating to the family:*

- b) The **length and frequency** of voluntary **attendance** of the parent/carers at services of the Church of England (or churches in communion therewith), or, Christian Church affiliated to Churches Together in Britain & Ireland or the Evangelical Alliance. Up to 5 points are awarded for attendance **over at least the last 5 years (one point for each year)**. In addition up to 5 points are awarded on the frequency/regularity of attendance **over the last 5 years (Weekly 5 pts, 3 times a Month 4 pts, Fortnightly 3pts, Monthly 2pts, Occasional 1pt)**. (5 + 5 points)
- c) The family's main place of worship is at a Church of England church. (1 point)

**Where applicants have the same total number of points, the following criteria will be used in priority order:**

- i. Children with a sibling (sibling refers to all blood, half, step, adoptive and foster children who live at the same home address as the child already attending the school and will be attending the school at the time of the sibling's attendance) at the school, with distance criteria as set out below (ii – v) being used as a tie break.
- ii. Applicants living in the Ealing Deanery area, with the distance criteria applied.
- iii. Applicants living in the Brent & Harrow Deanery areas, with the distance criteria applied.
- iv. Applicants living in the Hillingdon Deanery area, with the distance criteria applied.
- v. Applicants living outside the above categories ii-iv, with the distance criteria applied.

In all cases, the distance from home to school is measured by straight line from a point in the property to the nearest gated entrance which is used by pupils to enter the school grounds. The measuring system 'Synergy' is an integral part of the admissions software produced by Servelec Synergy. It uses Ordnance Survey maps and is accurate to 2 metres.

For multi occupancy buildings such as flats, the measurement is taken from a point in the property and applicants from that building are ordered by independently administered random allocation.

In any other case, where applicants have the same priority on distance, independently administered random allocation will be the final deciding factor. Where a child lives with parents who share parental responsibility at different addresses, the address as given on the Common Application form will be used.

A map showing the Deanery areas is displayed in the school reception area and will be available on the school website.

**Impact of Disability** : If you believe that a disability, covered by the Equality Act 2010, either applying to the student who is the subject of the application or yourself as the principle carer, has had an impact on the application, please indicate within a separate letter how this may have been accommodated within your faith practice. (eg a practising Christian parent may make arrangements for a regular home communion). The letter must be countersigned by the religious leader who is the signatory to the main form, and should be attached to the Supplementary Information Form when it is sent to the school. 'Reasonable adjustment' to the allocation of points (as defined by the Equality Act 2010) will then be made by the Governors according to these circumstances.

### **MULTIPLE BIRTHS**

The school does not give priority under its admission criteria for twins, triplets or other children from multiple births. However the school will endeavour, wherever possible, not to separate these children.

### **WAITING LIST**

In order to restrict numbers to the maximum admission number, 150 places will be offered to candidates with the highest priority in accordance with the admissions criteria. Then all candidates below this level will be listed in order of priority for a waiting list drawn up in accordance with the admissions criteria.

This list will be a priority Waiting List for admission for **Foundation** places until the maximum admission number has been accepted. If vacancies occur before appeals, this list will be used to offer places.

The length of time on the waiting list does **not** influence admissions decisions.

All Looked After children, previously Looked After Children (as defined on page 2 of the Admissions Policy for Academic year **2027/28**), and those allocated a place at the school in accordance with a Fair Access Protocol, take precedence over those on a waiting list.

**Notes:**

**I** The supportive religious reference should confirm the frequency/regularity of attendance (i.e. weekly, monthly) and should be from the place of worship where the child and parent(s)/carer(s) regularly attend. **If you have changed your place of worship within a period of five years prior to the application, or worship at more than one church, please forward with the application a supportive reference from the parish priest or minister at your former or other place of worship, or from EACH of the places of worship you attend.**

A parent or child should be defined as a “weekly” attendee if they are normally in church at least on the Sundays in school term time and at least 50% of other Sundays.

Parents or children who are claiming weekly attendance by attendance at a church with a different established service pattern such as mid-week should substitute that for Sunday in the above.

If for any reason you or your child worships at more than one church you should take this into account when assessing the frequency of attendance at worship. NB if you take advantage of this it is essential that you obtain appropriate reference from all religious leaders concerned when submitting your application. Additional forms can be obtained from the school or you may photocopy pages 2 and 3.

Attendance at church with their Primary School does not count towards a child’s church attendance.

In the event that during the period specified for attendance at worship the church or, in relation to those of other faiths, relevant place of worship, has been closed for public worship and has not provided alternative premises for that worship, the requirements of these admissions arrangements in relation to attendance will only apply to the period when the church or in relation to those of other faiths, relevant place of worship or alternative premises have been available for public worship.

**II** Looked After and Previously Looked After Children (as defined on page 2 of the Admissions Policy for Academic year **2027/28**) are requested to fill in a Supplementary Information Form but they are only required to complete Page 1. Looked After and Previously Looked After Children who are Christian should use the Foundation (Christian) Supplementary Information Form. Looked After and Previously Looked After Children who are of a World Faith should use the World Faith Supplementary Information Form. Looked After and Previously Looked After Children who are of no faith should only complete their Local Authority’s Common Application Form and do not need to complete a Supplementary Information Form.

**III** In the event of undersubscription, ie if the number of applications for Foundation (Christian) Places is less than the places available, the shortfall of allocated places will be transferred to the World Faith category.

In the event of a shortfall of applicants providing a religious reference, those applicants who have listed Twyford as one of their choices on the Common Application Form, but not provided a religious reference, will be considered. If there are more of such applicants than places available, then the same “tie break” oversubscription criteria as that listed on page 2 of either of the Foundation/World Faith Policies will apply.

**IV** Please note that an application received without a supportive reference from the parish priest or minister cannot be considered for a Foundation place.

**Summary**

**USING THE POINTS SCORE**

- |    |   |                   |   |                         |
|----|---|-------------------|---|-------------------------|
| 1. | <b>Weekly</b>   | <b>(5 Points)</b> | } | <b>Child and Parent</b> |
|    | <b>3 times a Month</b>  | <b>(4 Points)</b> |   |                         |
|    | <b>Fortnightly</b>  | <b>(3 Points)</b> |   |                         |
|    | <b>Monthly</b>  | <b>(2 Points)</b> |   |                         |
|    | <b>Occasional</b>   | <b>(1 Point)</b>  |   |                         |
| 2. | <b>Attendance in Years (1-5) (1</b>   |                   | } | <b>Child and Parent</b> |
|    | <b>year - 1 point)</b>  |                   |   |                         |
|    | <b>(2 years - 2 points)</b>   |                   |   |                         |
|    | <b>(3 years - 3 points)</b>   |                   |   |                         |
|    | <b>(4 years - 4 points)</b>   |                   |   |                         |
|    | <b>(5 years - 5 points)</b>   |                   |   |                         |
| 3. | <b>Attendance at the Church of England as the main place of worship (1 point)</b> |                   |   |                         |

**Maximum points 21**

**DISTANCE CRITERIA IS APPLIED WITHIN EACH TOTAL POINTS SCORE**

**It is anticipated that candidates scoring 20 or 21 points will be subject to the distance criteria being applied for the final award of places.**

**LATE APPLICATION FROM YEAR 6 PARENTS APPLYING FOR YEAR 7 PLACES**

If a supplementary religious reference is received after the published closing date it will be acknowledged but cannot be considered until after the Pan London offers are made in **March 2027**. Parents are strongly advised to send all applications by registered/recorded post.

**APPEALS**

Parents who are not offered a place for their child have a statutory right of appeal to an independent admissions appeals panel. Parents wishing to appeal should write to the admissions department at the school, enclosing a stamped addressed envelope, requesting an appeal form. The form, with any attachments, should be sent to the Clerk of the Appeals Panel at the school **within TWENTY SCHOOL DAYS** of the notification not to admit.

Application group	Points Total
<b>F</b>	

**Note to Applicant:**

In-year applicants should provide a proof of address issued within the last 3 months such as:

- Council Tax bill
- Tenancy Agreement from a registered private letting agency
- Utility Bill

Twyford receives in excess of 600 applications each year and there is a waiting list for ALL YEAR GROUPS

The original copy of this completed form should be sent or hand delivered to the Governors' Admission Panel, Twyford Church of England High School, Twyford Crescent, Acton, London W3 9PP. Please be advised we are unable to accept electronic copies of the form submitted by email.

Please note that we do not accept Certificates of Catholic Practice as a religious reference. In addition, we do not require proof of Baptism.

**Note to Parish priest/Minister:**

The supportive religious reference should confirm the frequency/regularity of attendance (i.e. weekly, monthly) and should be from the place of worship where the child and parent(s)/carer(s) regularly attend. If the applicant has changed or worshiped at more than one church, they should include with this application a separate supportive reference from the parish priest or minister from EACH of the places of worship. Additional forms can be obtained from the school or you may photocopy pages 2 and 3.

A parent or child should be defined as a "weekly" attendee if they are normally in church at least on the Sundays in school term time and at least 50% of other Sundays. Parents or children who are claiming weekly attendance by attendance at a church with a different established service pattern such as mid-week should substitute that for Sunday in the above. Attendance at church with their Primary School does not count towards a child's church attendance.

**FOR OFFICE USE**

Date received: .....

**IN-YEAR SUPPLEMENTARY INFORMATION FORM (RELIGIOUS REFERENCE) FOR A FOUNDATION PLACE**  
**to be used by a member of the Christian Faith applying for a place in Years 7 - 11**

APPLICATION FORMS MUST BE RETURNED TO THE SCHOOL AT THE ABOVE ADDRESS

This form is for the use of the Governors' Admission Panel so that they may consider this application fully. The information given, together with any supporting evidence submitted, is the Governors' only source of information. Please fill this form in clearly and in CAPITAL LETTERS.

**Applicants need to complete this form accurately and with full details.** The form, together with all supporting evidence, is made available to the Appeals Panel in the case of any Appeal against non-admission. In all other aspects, information is treated in confidence.

If you have difficulty in completing any part of the form, please email [admissions@twyford.ealing.sch.uk](mailto:admissions@twyford.ealing.sch.uk)

<b>LEGAL SURNAME OF CHILD:</b> .....
<b>FORENAMES:</b> .....
<b>DATE OF BIRTH:</b> .....
<b>HOME ADDRESS:</b> .....
.....
..... <b>Postcode:</b> .....
<b>Current school:</b> .....

<b>Full Name of any sibling (brother/sister already at Twyford who will still be at Twyford next academic year)</b> .....
--

<b>Parent or carer details: (THIS IS WHO LETTERS FROM TWYFORD WILL BE ADDRESSED TO)</b>	
<b>Surname:</b> .....	<b>Email address:</b> .....
<b>Forename:</b> .....	.....
<b>Mr/Mrs/Miss/Ms</b> .....	<b>Alternative contact:</b>
<b>Relationship to child:</b> .....	<b>Name:</b> .....
<b>Home Telephone:</b> .....	<b>Telephone number:</b> .....
<b>Mobile Telephone:</b> .....	.....

**I wish my child to be admitted to Twyford C of E High School and confirm that the information submitted on this form is correct.**

**Signature of Parent or Carer** .....

**PART A.**

Applications for a Looked After Child, Previously Looked After Child or child of a staff member (who has worked at the school for more than 2 years) **DO NOT NEED TO COMPLETE THE REMAINDER OF THIS FORM.** If this is applicable to your application, please tick here:

**Religious Reference.**

This part is to be completed by the **Parish Priest/ Minister**, in the presence of the applicant. We suggest that the details are discussed and agreed with the parents before submission to the Governors. Religious leaders may wish to retain a copy for their own records should further enquiries prove necessary. Your attention is drawn to the admission criteria which have already been given to the applicant, and which are available on the school website ([www.twyford.ealing.sch.uk](http://www.twyford.ealing.sch.uk)).

[ Please tick the correct box ]

1. Child's Church attendance over the last 5 years  
Please tick the appropriate box that describes the child's attendance at church services each year (max 5 points)

Weekly	
3 times a Month	
Fortnightly	
Monthly	
Occasionally	

2. Parent(s) Church attendance over the last 5 years  
Please tick the appropriate box that describes the parent's attendance at church services each year (max 5 points)

Weekly	
3 times a Month	
Fortnightly	
Monthly	
Occasionally	

3. For how many years over the last 5 years has the child attended Church services or Sunday school? (max 5 points)

One year	
Two years	
Three years	
Four years	
Five years	

4. For how many years over the last 5 years have the Parent(s) attended the Church? (max 5 points)

One year	
Two years	
Three years	
Four years	
Five years	

For SCHOOL Use only

**Note to Parish priest/Minister:**

**Please put your full signature next to any alterations.**

In the event that during the period specified for attendance at worship the church or, in relation to those of other faiths, relevant place of worship, has been closed for public worship and has not provided alternative premises for that worship, the requirements of these admissions arrangements in relation to attendance will only apply to the period when the church or in relation to those of other faiths, relevant place of worship or alternative premises have been available for public worship.

Name of Place of Worship: .....

Address: .....

Postcode: ..... Telephone Number: .....

Religious Denomination .....

**OFFICIAL STAMP OF PLACE OF WORSHIP:**

(Note to Religious Leader:  
If no stamp, please put your full signature)

Signed: .....  
Parish Priest/Minister Name (in block capitals please)

Date: .....

**Please note that 1 additional point is awarded to applicants who attend the Church of England as their main place of worship.**

**During the last 5 years:**  
If you attend more than one Church, or if you have recently moved or changed Churches, please arrange for a reference, answering the four questions in Part A – Religious Reference, from the Priest/Minister of the other Church(es) to be included with this application.

**PART B**

**I confirm that the information in Part A is correct.**

Signed: ..... Parent / Carer .....

Date: .....

## CRITERIA FOR ADMISSION FOR WORLD FAITH PLACES

Please note that for the purpose of the criteria below, 'major non-Christian world faith' (hereinafter referred to as World Faith) is defined as **Muslim, Hindu, Sikh, Buddhist or Jewish. Attendance should be at a public place of worship (e.g. Temple, Mosque, Gurdwara, Synagogue)** and be confirmed by a supportive reference from their religious leader so that Governors may consider their application fully. Applications which are not from the above faiths will score zero points.

The Governors have designated 21 places as World Faith places to be offered to students of World Faiths who do not meet the criteria for a Foundation place but whose parent(s)/carers(s) have chosen this Church school for the type of education it provides.

Parent(s)/carer(s) applying for a World Faith place should note that the school aims to provide an education based on Christian principles as outlined in the brochure and it is expected that parents would not wish to exercise the right of withdrawal from worship and Religious Education lessons.

When there are more applicants than the number of places available, the Governors will admit according to their admissions criteria. After the admission of Children with an Education, Health and Care Plan (see definitions section on page 2 of the Admissions Policy for Academic year **2027/28**), priority will be given as follows:

1. All Looked After Children or children who were Previously Looked After (as defined on page 2 of the Admissions Policy for Academic year 2027/28), will be allocated a place proportionately from the Foundation/World Faith categories. The number of places available in these categories will be reduced accordingly.
2. Children of all staff, where the member of staff has been employed at the school for two or more years at the time at which the application for admission to the school is made, or where the member of staff has been recruited to a post where there is a demonstrable skill shortage, will be allocated a place proportionately from the Foundation/World Faith categories. The number of places available in these categories will be reduced accordingly.
3. The remaining places will be allocated according to the relevant oversubscription criteria for that category.

The total points scored will be the first deciding factor based on the answers given to the questions below and detailed in sections 1 to 4 of the supplementary information form (religious reference) which relate to attendance of families (see points a - b below).

### *Information relating to the child:*

- a) The frequency and length of voluntary attendance of the child at a public place of worship (not a Saturday school). Up to 5 points are awarded for attendance **over at least the past 5 years (one point for each year)**. In addition up to 5 points are awarded according to the frequency/regularity of attendance **over the last 5 years (Weekly 5 pts, 3 times a Month 4 pts, Fortnightly 3pts, Monthly 2pts, Occasional 1pt)**. (5 + 5 points)

### *Information relating to the family:*

- b) The length and frequency of voluntary attendance of the parent/carer at a public place of worship (not a Saturday School). Up to 5 points are awarded for attendance **over at least the last 5 years (one point for each year)**. In addition up to 5 points are awarded according to the frequency/regularity of attendance **over the last five years (Weekly 5 pts, 3 times a Month 4 pts, Fortnightly 3pts, Monthly 2pts, Occasional 1pt)**. (5 + 5 points)

**Where applicants have the same total number of points, the following criteria will be used in priority order:**

- i. Children with a sibling (sibling refers to all blood, half, step, adoptive and foster children who live at the same home address as the child already attending the school and will be attending the school at the time of the sibling's attendance) at the school, with distance criteria as set out below (ii – v) being used as a tie break.
- ii. Applicants living in the Ealing Deanery area, with the distance criteria applied.
- iii. Applicants living in the Brent & Harrow Deanery areas, with the distance criteria applied.
- iv. Applicants living in the Hillingdon Deanery area, with the distance criteria applied.
- v. Applicants living outside the above categories ii-iv, with the distance criteria applied.

In all cases, the distance from home to school is measured by straight line from a point in the property to the nearest gated entrance which is used by pupils to enter the school grounds. The measuring system 'Synergy' is an integral part of the admissions software produced by Servelec Synergy. It uses Ordnance Survey maps and is accurate to 2 metres.

For multi occupancy buildings such as flats, the measurement is taken from a point in the property and applicants from that building are ordered by independently administered random allocation.

In any other case, where applicants have the same priority on distance, independently administered random allocation will be the final deciding factor. Where a child lives with parents who share parental responsibility, at different addresses, the address as given on the Common Application form will be used.

A map showing the Deanery areas is displayed in the school reception area and will be available on the school website.

**Impact of Disability** : If you believe that a disability, covered by the Equality Act 2010, either applying to the student who is the subject of the application or yourself as the principle carer, has had an impact on the application, please indicate within a separate letter how this may have been accommodated within your faith practice. (eg a disabled parent who may not be able to attend a place of worship regularly may make arrangements for a regular home visit from their religious leader). The letter must be countersigned by the religious leader who is the signatory to the main form, and should be attached to the Supplementary Information Form when it is sent to the school. 'Reasonable adjustment' to the allocation of points (as defined by the Equality Act 2010) will then be made by the Governors according to these circumstances.

**MULTIPLE BIRTHS**

The school does not give priority under its admission criteria for twins, triplets or other children from multiple births. However the school will endeavour, wherever possible, not to separate these children.

**WAITING LIST**

In order to restrict numbers to the maximum admission number, 21 places will be offered to candidates with the highest priority in accordance with the admissions criteria. Then all candidates below this level will be listed in order of priority for a waiting list in accordance with the admissions criteria.

This list will be a priority Waiting List for admission for **World Faith** places until the maximum admission number has been accepted. If vacancies occur before appeals, this list will be used to offer places.

The length of time on the waiting list does **not** influence admissions decisions.

All Looked after children, previously Looked After Children (as defined on page 2 of the Admissions Policy for Academic year 2027/28), and those allocated a place at the school in accordance with a Fair Access Protocol, take precedence over those on a waiting list.

## Notes

- I** The supportive religious reference should confirm the frequency/regularity of attendance (i.e. weekly, monthly) and should be from the place of worship where the child and parent(s) carer(s) regularly attend. **If you have changed your place of worship within a period of five years prior to the application, or worship at more than one public place of worship, please forward with the application a supportive reference from the religious leader at your former or other place of worship, or from EACH of the places of worship you attend.**

A parent or child should be defined as a “weekly” attendee if they are normally at their place of worship at least on the normal day of worship in school term time and at least 50% in the remainder of the year.

If for any reason you or your child worships at more than one place of worship you should take this into account when assessing the frequency of attendance at worship. NB if you take advantage of this it is essential that you obtain an appropriate reference from all religious leaders concerned when submitting your application. Additional forms can be obtained from the school or you may photocopy pages 2 and 3.

In the event that during the period specified for attendance at worship the church or, in relation to those of other faiths, relevant place of worship, has been closed for public worship and has not provided alternative premises for that worship, the requirements of these admissions arrangements in relation to attendance will only apply to the period when the church or in relation to those of other faiths, relevant place of worship or alternative premises have been available for public worship

- II** Looked After and Previously Looked After Children (as defined on page 2 of the Admissions Policy for Academic year 2027/28) are requested to fill in a Supplementary Information Form but they are only required to complete Page 1. Looked After and Previously Looked After Children who are of a World Faith should use the World Faith Supplementary Information Form. Looked After and Previously Looked After Children who are Christian should use the Foundation (Christian) Supplementary Information Form. Looked After and Previously Looked After Children who are of no faith should only complete their Local Authority’s Common Application Form and do not need to complete a Supplementary Information Form.
- III** In the event of undersubscription, ie if the number of applications for World Faith Places is less than the places available, the shortfall of allocated places will be transferred to the Foundation (Christian) category.
- In the event of a shortfall of applicants providing a religious reference, those applicants who have listed Twyford as one of their choices on the Common Application Form, but not provided a religious reference, will be considered. If there are more of such applicants than places available, then the same “tie break” oversubscription criteria as that listed on page 2 of either of the Foundation/World Faith Policies will apply.

## Summary

### USING THE POINTS SCORE

- |    |                                  |                           |                           |
|----|----------------------------------|---------------------------|---------------------------|
| 1. | <b>Weekly</b>                    | <b>(5 Points)</b>         | } <b>Child and Parent</b> |
|    | <b>3 times a Month</b>           | <b>(4 Points)</b>         |                           |
|    | <b>Fortnightly</b>               | <b>(3 Points)</b>         |                           |
|    | <b>Monthly</b>                   | <b>(2 Points)</b>         |                           |
|    | <b>Occasional</b>                | <b>(1 Point)</b>          |                           |
| 2. | <b>Attendance in Years (1-5)</b> |                           |                           |
|    | <b>(1 year - 1 point)</b>        | } <b>Child and Parent</b> |                           |
|    | <b>(2 years - 2 points)</b>      |                           |                           |
|    | <b>(3 years - 3 points)</b>      |                           |                           |
|    | <b>(4 years - 4 points)</b>      |                           |                           |
|    | <b>(5 years - 5 points)</b>      |                           |                           |

### Maximum points 20

#### **DISTANCE CRITERIA IS APPLIED WITHIN EACH TOTAL POINTS SCORE**

**It is anticipated that all candidates scoring 20 points or less will be subject to the distance criteria being applied for the final award of places.**

#### **LATE APPLICATION FROM YEAR 6 PARENTS APPLYING FOR YEAR 7 PLACES**

If a supplementary religious reference is received after the published closing date it will be acknowledged but cannot be considered until after the pan London offers are made in **March 2027**. Parents are strongly advised to send all applications by registered/recorded post.

#### **APPEALS**

Parents who are not offered a place for their child have a statutory right of appeal to an independent admissions appeals panel. Parents wishing to appeal should write to the admissions department at the school, enclosing a stamped addressed envelope, requesting an appeal form. The form, with any attachments, should be sent to the Clerk of the Appeals Panel at the school **within TWENTY SCHOOL DAYS** of the notification not to admit.

Application group	Points Total
<b>W</b>	

**Note to Applicant:**

In-year applicants should provide a proof of address issued within the last 3 months such as:

- Council Tax bill
- Tenancy Agreement from a registered private letting agency
- Utility Bill

Twyford receives in excess of 600 applications each year and there is a waiting list for ALL YEAR GROUPS

The original copy of this completed form should be sent or hand delivered to the Governors' Admission Panel, Twyford Church of England High School, Twyford Crescent, Acton, London W3 9PP. Please be advised we are unable to accept electronic copies of the form submitted by email.

Please be advised we do not accept Certificates of Catholic Practice as a religious reference. In addition, we do not require proof of Baptism.

**Note to Religious Leader:**

The supportive religious reference should confirm the frequency/regularity of attendance (i.e. weekly, monthly) and should be from the place of worship where the child and parent(s)/carer(s) regularly attend. If the applicant has changed place of worship within a period of five years prior to the application, or worship at more than one public place of worship, they should include with this application a supportive reference from the religious leader at your former or other place of worship, or from EACH of the places of worship they attend. Additional forms can be obtained from the school or you may photocopy pages 2 and 3.

A parent or child should be defined as a "weekly" attendee if they are normally at their place of worship at least on the normal day of worship in school term time and at least 50% in the remainder of the year.

**FOR OFFICE USE**

Date received: .....

In-year for 2027/28

**IN-YEAR SUPPLEMENTARY INFORMATION FORM (RELIGIOUS REFERENCE)**  
**FOR A WORLD FAITH PLACE**  
**to be used by members of World Faiths applying for a place in Years 7 - 11**

APPLICATION FORMS MUST BE RETURNED TO THE SCHOOL AT THE ABOVE ADDRESS

This form is for the use of the Governors' Admission Panel so that they may consider this application fully. The information given, together with any supporting evidence submitted, is the Governors' only source of information. Please fill this form in clearly and in CAPITAL LETTERS.

**Applicants need to complete this form accurately and with full details.** The form, together with all supporting evidence, is made available to the Appeals Panel in the case of any Appeal against non- admission. In all other aspects, information is treated in confidence.

If you have difficulty in completing any part of the form, please email [admissions@twyford.ealing.sch.uk](mailto:admissions@twyford.ealing.sch.uk)

<b>LEGAL SURNAME OF CHILD:</b> .....
<b>FORENAMES:</b> .....
<b>DATE OF BIRTH:</b> .....
<b>HOME ADDRESS:</b> .....
.....
..... <b>Postcode:</b> .....
<b>Current school:</b> .....

<b>Full Name of any sibling (brother/sister already at Twyford who will still be at Twyford next academic year)</b> .....
--

<b>Parent or carer details: (THIS IS WHO LETTERS FROM TWYFORD WILL BE ADDRESSED TO)</b>	
<b>Surname:</b> .....	<b>Email address:</b> .....
<b>Forename:</b> .....	.....
<b>Mr/Mrs/Miss/Ms:</b> .....	<b>Alternative contact:</b>
<b>Relationship to child:</b> .....	<b>Name:</b> .....
<b>Home Telephone:</b> .....	<b>Telephone number:</b> .....
<b>Mobile Telephone:</b> .....	.....

**I wish my child to be admitted to Twyford C of E High School and confirm that the information submitted on this form is correct.**

**Signature of Parent or Carer** .....

**PART A**

Applications for a Looked After Child, Previously Looked After Child or child of a staff member (who has worked at the school for more than 2 years) **DO NOT NEED TO COMPLETE THE REMAINDER OF THIS FORM.** If this is applicable to your application, please tick here:

**Religious Reference.**

This part is to be completed by **the Religious Leader**, in the presence of the applicant. We suggest that the details are discussed and agreed with the parents before submission to the Governors. Religious leaders may wish to retain a copy for their own records should further enquiries prove necessary. Your attention is drawn to the admission criteria which have already been given to the applicant, and which are available on the school website (www.twyford.ealing.sch.uk).

**Please note this form cannot be completed by teachers of Saturday Schools.**

[ Please tick the correct box ]

1. Child's Gurdwara/Temple/Mosque/Synagogue attendance over the last 5 years. **Please tick the appropriate box that describes the child's attendance. (max 5 points)**

Weekly	
3 times a Month	
Fortnightly	
Monthly	
Occasionally	

2. Parent(s) Gurdwara/Temple/Mosque/Synagogue attendance over the last 5 years. **Please tick the appropriate box that describes the parents' attendance. (max 5 points)**

Weekly	
3 times a Month	
Fortnightly	
Monthly	
Occasionally	

3. For how many years over the last 5 years has the child attended the Gurdwara/Temple/Mosque/Synagogue services? **(max 5 points)**

One year	
Two years	
Three years	
Four years	
Five years	

4. For how many years over the last 5 years have the Parents(s) attended the Gurdwara/Temple/Mosque/Synagogue? **(max 5 points)**

One year	
Two years	
Three years	
Four years	
Five years	

For SCHOOL Use only

**Note to the Religious Leader:**

**Please put your full signature next to any alterations.**

In the event that during the period specified for attendance at worship the church or, in relation to those of other faiths, relevant place of worship, has been closed for public worship and has not provided alternative premises for that worship, the requirements of these admissions arrangements in relation to attendance will only apply to the period when the church or in relation to those of other faiths, relevant place of worship or alternative premises have been available for public worship.

Name of Place of Worship.....

Address: .....

Postcode: ..... Telephone Number: .....

Religious Denomination .....

**OFFICIAL STAMP OF PLACE OF WORSHIP:**

(Note to Religious Leader:  
If no stamp, please put your full signature)

**Signed:** .....  
Religious leader

.....  
**Name (in block capitals please)**

**Date:** .....

**During the last 5 years:**

If you attend more than one Gurdwara/Temple/Mosque/Synagogue or if you have recently moved or changed Gurdwara /Temple/Mosque/Synagogue, please arrange for a reference from the religious leader of the other place of worship to be included with this application.

**PART B**

**I confirm that the information in Part A is correct.**

**Signed:** ..... **Parent / Carer** .....

**Date:** .....

# SAMPLE APPLICATION

## Application will be an online electronic form

**TWYFORD CHURCH OF ENGLAND HIGH SCHOOL**  
 Twyford Crescent, Acton, London W3 9PP  
 Telephone Number: 0208 752 0141

Application group

Open

**IN-YEAR APPLICATION FORM FOR AN OPEN (NON-RELIGIOUS) PLACE**

APPLICATION FORMS MUST BE RETURNED TO THE SCHOOL AT THE ABOVE ADDRESS

**N.B. Applicants who are able to obtain a religious reference have a higher priority than those who are not.**

If you have difficulty in completing any part of the form, please email [admissions@twyford.ealing.sch.uk](mailto:admissions@twyford.ealing.sch.uk)

**Note to Applicant:**

In-year applicants should provide a proof of address issued within the last 3 months such as:

- Council Tax bill
- Tenancy Agreement from a registered private letting agency
- Utility Bill

Twyford receives in excess of 600 applications each year and there is a waiting list for ALL YEAR GROUPS

The original copy of this completed form should be sent or hand delivered to the Governors' Admission Panel, Twyford Church of England High School, Twyford Crescent, Acton, London W3 9PP. Please be advised we are unable to accept electronic copies of the form submitted by email.

Please note that we do not accept Certificates of Catholic Practice as a religious reference. In addition, we do not require proof of Baptism.

**FOR OFFICE USE**

Date received: .....

**LEGAL SURNAME OF CHILD:** .....

**FORENAMES:** .....

**DATE OF BIRTH:** .....

**HOME ADDRESS:** .....

**Post code:** .....

**Current school:** .....

**Full Name of any sibling (brother/sister already at Twyford who will still be at Twyford next academic year)**  
 .....

**Parent or carer details: (THIS IS WHO LETTERS FROM TWYFORD WILL BE ADDRESSED TO)**

<b>Surname:</b> .....	<b>Email address:</b> .....
<b>Forename:</b> .....	.....
<b>Mr/Mrs/Miss/Ms.....</b>	<b>Alternative contact number:</b> .....
<b>Relationship to child.....</b>	.....
<b>Home Telephone:</b> .....	.....
<b>Mobile Telephone:</b> .....	.....

**I wish my child to be admitted to Twyford C of E High School and confirm that the information submitted on this form is correct.**

**Signature of Parent or Carer** .....

In-year for 2027/28



# ‘Specialist Music Scholar’ In-Year Application Form Entry September 2027

<b>Child’s Forename:</b>	
<b>Child’s Surname:</b>	SAMPLE APPLICATION
<b>Date of Birth:</b>	
<b>Parent/Carer Title:</b>	Application will be an
<b>Parent/Carer Forename:</b>	online electronic form
<b>Parent/Carer Surname:</b>	
<b>Address:</b>	
<b>Phone Number:</b>	
<b>Email Address:</b>	

In-year Specialist Music Testing for Specialist Music places at Twyford Church of England High School are held at the school throughout the academic year and in accordance with the Specialist Music Admissions Criteria for 2027/28.

If you feel that the school needs to be informed of any special educational need or disability that may affect the testing process, please let us know so that any necessary arrangements can be made.

I acknowledge that the information provided above is accurate and up to date to my knowledge and that any details which I give knowing them to be false may jeopardise any subsequent offer of a place:

Signed: .....  
(Parent/Carer)

**CEO**  
Dame Alice Hudson

---

**Twyford Church of England Academies Trust**  
Twyford Crescent | Acton | London | W3 9PP | t: (020) 8752 0141 | f: (020) 8993 7627  
e: office@twyford.ealing.sch.uk | w: www.twyfordacademies.org.uk

The Twyford Church of England Academies Trust is a charitable company limited by guarantee registered in England & Wales.  
Registered Number: 07648968 | Registered Office: Twyford C of E High School, Twyford Crescent, Acton, London W3 9PP

# Twyford Church of England High School

## Entrance Criteria for Twyford Sixth Form

### Academic Year 2027-28

#### 1. Introduction

This Entrance Criteria for Twyford Sixth Form Academic Year 2027-28 ("**Entrance Criteria Policy**") forms part of the admission arrangements for entry into the Sixth Form at Twyford Church of England High School ("**Admission Arrangements**"). A complete list of the documents which comprise the Admission Arrangements are set out below.

The Twyford Church of England Academies Trust, as the admission authority, will ensure that the Admissions Arrangements are carried out in accordance with the Schools Admissions Code 2021.

Students should be in sympathy with the aims and objectives of a Church of England School.

#### 2. Places

##### FIRST ALLOCATION OF PLACES

Sixth Form places at Twyford C of E High School are available for all existing students on roll during the previous academic year, providing they fulfil the General Entry Requirements and Individual Course Requirements for each of their proposed courses (together, the "**Entry Requirements**").

The General Entry Requirements are set out below and in the "Sixth Form Application, Entry September 2027", and the Individual Course Requirements are set out in the "Specific Minimum Entry Requirements for Sixth Form Courses (GSCE Grades), Entry 2027".

##### SECOND ALLOCATION OF PLACES

In addition, the Governors will admit a minimum number of 100 pupils ("**Published Admission Number**") from outside Twyford CofE High School ("**external applicants**") to Year 12 subject to the external applicant meeting the General Entry Requirements and the Individual Course Requirements for each of their proposed courses as set out in their application.

Where there are more external applicants who meet the Entry Requirements than the number of places available, places will be offered to students in the following order of priority:

1. Looked After Children as defined in Section 22(1) of the Children Act 1989 and Previously Looked After Children ("**Priority 1**"). For definitions of "Looked After Child" and "Previously Looked After Child", please refer to the "Definitions" section on page 2 of the [General Admissions Policy for Twyford CE Academy, Entry 2027](#)".
2. Students currently on roll at one of the Twyford Church of England Academies Trust schools: Ada Lovelace, Ealing Fields and William Perkin ("**Priority 2**").

# Twyford Church of England High School

## Entrance Criteria for Twyford Sixth Form

### Academic Year 2027-28

3. Students who have been issued a conditional offer based on their performance in a pre-admissions test (“**Priority 3**”). For further details on pre-admissions testing, including the minimum number of conditional offers to be issued, please refer to the “Sixth Form Admissions Timeline”.

4. Other students, including applicants who have not been issued a conditional offer (“**Priority 4**”).

#### **Tie Break**

Where two or more students have equal priority having applied all criteria, places will be allocated to students who have the higher grades at GCSE in the chosen course. The final tie break will be by random allocation.

### **3. General Expectations**

Applications to join the Sixth Form at Twyford CofE High School are welcomed from everyone for whom there is an appropriate course. We would expect all applicants to have a positive attitude to learning and a willingness to comply with the Christian ethos of the school. Students must have sufficient maturity to accept the responsibilities of being members of the sixth form and be willing to work hard.

### **4. General Entry Requirements**

Places at the Sixth Form of Twyford CofE High School are available to students from other schools. Applications are therefore welcome from suitably qualified students from other parts of London. However, in the event of applications exceeding the number of places on a particular course, priority will be given to students who are currently at Twyford CofE High School whose natural transition to their own sixth form is an integral part of our 11-19 provision.

The courses followed in the Sixth Form will depend on GCSE grades. The table below sets out the General Entry Requirements and provides a summary of the options open to students entering the Sixth Form:

<b>General Entry Requirements</b>	<b>1st Year in the Sixth Form</b>	<b>2nd Year in the Sixth Form</b>
<b>General A level programme</b> 8 or more GCSE passes at grade 5, equivalent or better including Maths and English	3 A Levels plus access to 'transition support' from the department most closely linked to your university subject choice. Access to wider learning opportunities.	3 A Level courses or equivalent
<b>Twyford Additional Programme</b> 8 or more GCSE passes including Maths and English. With an average GCSE grade score of 7.5 or better	3 or 4 A Levels plus an additional offer including: A wider reading course, preparation for the extended project qualification, early entry to University support. Access to wider learning opportunities.	3 or 4 A Levels

# Twyford Church of England High School

## Entrance Criteria for Twyford Sixth Form

### Academic Year 2027-28

Note that each course has specific entry requirements in addition to the general requirements above (i.e. the Individual Course Requirements). For example, for Maths, you must have achieved Grade 7 at GCSE. For a complete list of subject specific entry requirements, please consult the “Specific Minimum Entry Requirements for Sixth Form Courses (GCSE Grades), Entry 2027” and the “Sixth Form Application Entry September 2027” form.

#### **5. Decisions on Admission and Appeals**

Final decisions on admission will be made on National GCSE Results Day, as per the “Sixth Form Admissions Timeline”.

Applicants who are not offered a place at the Sixth Form at Twyford Cof E High School have a right of appeal to an independent appeals panel. Following final decisions on admission being made, applicants not offered a place will be provided with the reasons for that decision and information of their right of appeal, including the process and timeframes for hearing such appeals, in accordance with the “Sixth Form Admissions Timeline”.

#### **6. Class Sizes**

There is a maximum class size of 25 in most A Level subjects (20 in some more practical courses). If a class becomes oversubscribed, priority will be given in accordance with the Entrance Criteria.

#### **7. Admission Arrangements**

Please refer to the following documents for the Admission Arrangements for entry into the Sixth Form at Twyford C of E High School:

- 1) [Entrance Criteria for Twyford Sixth Form Academic Year 2027-28](#);
- 2) [Specific Minimum Entry Requirements for Sixth Form Courses \(GCSE Grades\), Entry 2027](#);
- 3) [Sixth Form Admissions Timeline](#);
- 4) [Twyford Sixth Form Academic Statement](#); and
- 5) [Sixth Form Application, Entry September 2027](#).

# Specific Minimum Entry Requirements for Sixth Form Courses (GCSE Grades), Entry 2027

<b>ART</b>	Grade 6 in Art.
<b>BIOLOGY</b>	Grade 77 in Double Science <b>or</b> grade 777 in Triple Science. Grade 6 in Mathematics is also required.
<b>BUSINESS STUDIES</b>	6 in English (Literature or Language) and a 5 in Mathematics.
<b>CHEMISTRY</b>	Grade 77 in Double Science <b>or</b> grade 777 in Triple Science. Grade 6 in Mathematics is also required.
<b>ECONOMICS</b>	77 in Mathematics and English (Literature or Language).
<b>ENGLISH LITERATURE</b>	76 in English Language & English Literature (the 7 can be in either language or literature).
<b>FILM STUDIES</b>	6 in English (Literature or Language).
<b>FRENCH</b>	7 in French.
<b>FURTHER MATHS</b>	9 in GCSE Mathematics.
<b>GEOGRAPHY</b>	7 in Geography and 6 in English (Literature or Language).
<b>GERMAN</b>	7 in German.
<b>GRAPHICS</b>	6 in Art or Graphic Design.
<b>HISTORY</b>	7 in History and 6 in English (Literature or Language).
<b>MATHS</b>	7 in Mathematics.
<b>MUSIC</b>	6 in Music, Practical grade 5 and Theory grade 5.
<b>MUSIC TECHNOLOGY</b>	6 in Mathematics or RSL Level 2 Music Technology Merit.
<b>PHOTOGRAPHY</b>	No further specific requirements.
<b>PHYSICS</b>	Grade 77 in Double Science <b>or</b> grade 777 in Triple Science. Grade 6 in Mathematics is also required.
<b>POLITICS</b>	6 in English (Literature or Language) and a grade 6 in History, Geography, or RE.
<b>PSYCHOLOGY</b>	6 in English (Literature or Language) and 6 in Mathematics.
<b>RELIGIOUS STUDIES</b>	7 or A in R.E. and 6 in English (Literature or Language).
<b>SOCIOLOGY</b>	6 in English (Literature or Language) and 6 in another humanity (including RE, where you need a 6).
<b>SPANISH</b>	7 in Spanish.



## Sixth Form Admissions Timeline

Key periods	Detail
In November	Twyford Sixth Form <b>Open Evening</b> for all applicants.
By end of November / Early December	<b>Closing deadline</b> for submission of "Sixth Form Application, Entry September 2027" for all applicants. Application deadline is Monday 30 <sup>th</sup> November 2026.
By end of Autumn term	<p>External applicants who do not fall into Priority 1 or 2 of the second allocation of places, as referred to in the "Entrance Criteria for Twyford Sixth Form Academic Year 2027-28" ("Entrance Criteria Policy"), and who have applied by the December deadline will be invited to undertake relevant pre-admissions tests in January for the purpose of determining conditional offers for these students. Twyford CofE High School will ensure that all Pre-Admissions testing will provide fair and objective measures of aptitude.</p> <p><u>General Pre-Admissions Testing</u> All external applicants who do not fall into Priority 1 or 2 and who have applied by the December deadline will be required to sit a general aptitude test based on verbal reasoning and Maths aptitude.</p> <p><u>Music and Language Pre-Admissions Testing</u> In addition to the general aptitude test, external applicants who do not fall into Priority 1 or 2 and who have applied by the December deadline: (a) who have chosen options in Music or Music tech will be expected to sit a Music aptitude test; and (b) who have chosen options in French, German or Spanish will be expected to sit a Language aptitude test.</p> <p><u>Conditional offers to external applicants in Priority 3</u> <b>A minimum of 50 conditional offers</b> will be made on the outcome of these tests, based on the highest performance in each category of pre-admissions tests as follows:</p> <ul style="list-style-type: none"> <li>• A minimum of 30 conditional offers will be issued from the General Pre-Admissions Test;</li> <li>• A minimum of 10 conditional offers will be issued from the Music Pre-Admissions Test; and</li> <li>• A minimum of 10 conditional offers will be issued from the Language Pre-Admissions Test.</li> </ul>
January	<b>Pre-admissions Testing</b> takes place for <b>external students who do not fall into Priority 1 or 2 of the second allocation of places and who have applied by the December deadline.</b>
January	<p><b>Internal applicants and External applicants who are from Priority 1 &amp; 2 from the second allocation of places</b>, as referred to in the Entrance Criteria Policy and <b>who have applied by the December deadline are made conditional offers</b>, which are subject to the applicant meeting the General Entry Requirements and the Individual Course Requirements for their chosen courses.</p> <p><b>External applicants who are from Priority 3 from the second allocation of places, who undertook Pre-Admissions Testing are informed of their scores for the pre-admissions testing</b> and where this ranks them. <b>Conditional offers</b>, which are subject to the applicant meeting the General Entry Requirements and the Individual Course Requirements for their chosen courses, will be made to the top scoring students in each category of test.</p> <p>External applicants who fall into Priority 3 will be invited to an IAG meeting in February to discuss suitability of course choice combinations and to hear more</p>



## Sixth Form Admissions Timeline

	<p>about Year 12 expectations.</p> <p><b>External applicants who are not made a conditional offer</b> will be invited to bring their GCSE results to the school on National GCSE Results Day and will be treated as <b>Priority 4 on the second allocation of places</b> as referred to in the Entrance Criteria Policy.</p> <p>Applicants who are not offered a place will be provided with reasons for that decision and information of their right to appeal, including the process and timeframes for hearing such appeals.</p> <p>*For the General Entry Requirements and Individual Course Requirements, please refer to the Entrance Criteria Policy and “Specific Minimum Entry Requirements for Sixth Form Courses (GCSE Grades), Entry 2027”</p>
<b>February</b>	<p><b>IAG meetings</b> take place for external applicants in Priority 3 – this is a 15-minute discussion with a member of the Sixth Form Senior Team to review the course choices. The “Twyford Sixth Form Academic Statement” form will need to be completed by the student’s current school in advance of the meeting to help gauge the probability that the candidate will achieve the required grades for entry to their advanced courses of choice.* It is also an opportunity for the school to explain the Wider Learning opportunities in the Sixth Form and to ensure that the student is in sympathy with the aims and objectives of a Church of England School.</p> <p>*Predicted grades provided in the “Twyford Sixth Form Academic Statement” form will not be used to inform decisions on admission.</p>
<b>Early March</b>	<p><b>All external applicants</b> holding conditional offers (i.e. Priority 1, 2 and 3 from the second allocation of places) are invited to an <b>Information Evening</b> in March to hear more about the Sixth Form experience. This allows students to carefully consider whether they wish to continue to hold their offer.</p>
<b>End of June</b>	<p>There is an <b>Induction morning</b> for all internal applicants and external applicants holding conditional offers. Students experience taster lessons and are given preparation tasks to complete over the summer so that they are ready for September should their offer become firm.</p>
<b>End of August</b>	<p><b>Enrolment takes place on National GCSE Results Day.</b> Internal applicants and external applicants holding conditional offers provide evidence of their GCSE outcomes and, where they meet the General Entry Requirements and Individual Course Requirements, are allocated to chosen courses.</p> <p>In the event that applications exceed the number of places on a particular course, priority will be given to students in accordance with the Entrance Criteria Policy.</p> <p>Applicants who wish to change course on National GCSE Results Day will be able to do so provided there is space on the course they wish to change to. Places will be allocated in accordance with the Entrance Criteria.</p> <p>Applicants who are not offered a place will be provided with reasons for that decision and information of their right to appeal, including the process and timeframes for hearing such appeals.</p>

# Specific Minimum Entry Requirements for Sixth Form Courses (GCSE Grades), Entry 2027

## Twyford Church of England High School Sixth Form Application, Entry September 2027

This form has been designed to take you through the decision making process and help you to gather the relevant information before you complete the online form. **You will need to complete your application online at: <https://twyford.org.uk/attending-our-school/admissions>.**

**ALL APPLICANTS WILL BE CONTACTED VIA EMAIL**  
Please ensure that you write your email address clearly

<b>ART</b>	Grade 6 in Art.
<b>BIOLOGY</b>	Grade 77 in Double Science <b>or</b> grade 777 in Triple Science. Grade 6 in Mathematics is also required.
<b>BUSINESS STUDIES</b>	6 in English (Literature or Language) and a 5 in Mathematics.
<b>CHEMISTRY</b>	Grade 77 in Double Science <b>or</b> grade 777 in Triple Science. Grade 6 in Mathematics is also required.
<b>ECONOMICS</b>	77 in Mathematics and English (Literature or Language)
<b>ENGLISH LITERATURE</b>	76 in English Language & English Literature (the 7 can be in either language or literature)
<b>FILM STUDIES</b>	6 in English (Literature or Language).
<b>FRENCH</b>	7 in French.
<b>FURTHER MATHS</b>	9 in GCSE Mathematics.
<b>GEOGRAPHY</b>	7 in Geography and 6 in English (Literature or Language).
<b>GERMAN</b>	7 in German.
<b>GRAPHICS</b>	6 in Art or Graphic Design.
<b>HISTORY</b>	7 in History and 6 in English (Literature or Language).
<b>MATHS</b>	7 in Mathematics.
<b>MUSIC</b>	6 in Music, Practical grade 5 and Theory grade 5.
<b>MUSIC TECHNOLOGY</b>	6 in Mathematics or RSL Level 2 Music Technology Merit.
<b>PHOTOGRAPHY</b>	No further specific requirements.
<b>PHYSICS</b>	Grade 77 in Double Science <b>or</b> grade 777 in Triple Science. Grade 6 in Mathematics is also required.
<b>POLITICS</b>	6 in English (Literature or Language) and a grade 6 in History, Geography, or RE.
<b>PSYCHOLOGY</b>	6 in English (Literature or Language) and 6 in Mathematics.
<b>RELIGIOUS STUDIES</b>	7 in R.E. and 6 in English (Literature or Language).
<b>SOCIOLOGY</b>	6 in English (Literature or Language) and 6 in another humanity (including RE, where you need a 6 or B).
<b>SPANISH</b>	7 in Spanish.

**FORNAMES OF STUDENT** .....

**SURNAME** .....

**DATE OF BIRTH** .....

**HOME ADDRESS** .....

**POST CODE** .....

**STUDENT MOBILE** .....

**STUDENT EMAIL** .....

**PLEASE CONFIRM STUDENT EMAIL** .....

**Do you have a statement of Special Educational Needs or an Education, Health and Care Plan (EHC)?**

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**EXTERNAL APPLICANTS**

Current school (if not Twyford) .....

School address .....

School office email .....

Current Head of Year .....

**Parent or Carer details:**

Forename .....

Surname .....

Relationship to Child .....

Primary Contact Number .....Email .....

## General Entry Requirements

- To start an A Level programme of **3 A Levels**, you need to pass **at least 8 GCSEs including Maths and English** with a grade 5, equivalent or better.
- To start an A Level programme of **4 A Levels**, you need to pass **at least 8 GCSEs including Maths and English** with an average GCSE grade score of 7.5 or better (equivalent to roughly half of your grades at 7 and half at 8).
- Refer also to the “Entrance Criteria for Twyford Sixth Form Academic Year 2026-27” (“**Entrance Criteria Policy**”).

## Individual Course Requirements

- In some courses, students are set by ability and/or require a higher level of entry to ensure the right preparation for high level university courses.
- Refer to the “Specific Minimum Entry Requirements for Sixth Form Courses (GCSE Grades), Entry 2027” (provided on the back page).

## Course Selection

You should choose **one subject from each block in order of priority**. Each subject has its own entry requirements which will appear below the courses you select.

In some subjects students are set by ability and/or require a higher level of entry to ensure the right preparation for high level university courses.

Remember that you **can apply for any combination of subjects, providing that they are each in a different timetable block**, and that your GCSE grades in August match with the entrance requirements.

Art	Chemistry	Biology	Biology	Economics
Business Studies	German	Further Maths	Economics	Further Maths
Chemistry	History	Graphics	English Literature	Geography
English Literature	Physics	History	Film Studies	Mathematics
Music	Psychology	Mathematics	French	Photography
Politics	Sociology	Music Technology	Mathematics	Politics
Psychology	Spanish	Religious Studies	Physics	Psychology
Sociology			Psychology	

\* The above sixth form subject option block is provisional and subject to change.

Having looked at the grid please list your choices in order of priority.

1.		
2.		
3.		

If you expect to achieve an average point score of 7.5 or above you may consider a 4th A level:

4.		

Now give a brief reason for your choices (you may wish to focus on the subjects you have put first and second):

## Admissions Test

Applicants from outside Twyford CoE High School (“external applicants”) who do not fall into Priority 1 or 2, as referred to in the Entrance Criteria Policy, and who have applied by the December deadline will be invited to undertake relevant pre-admissions tests.

Are you a looked after child or previously looked after child (LAC/PLAC)? \*

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If Yes:

As a looked after or previously looked after child, you fall into Priority 1 of our second allocation of places in the Entrance Criteria. This means that you will automatically receive a conditional offer from the school.

However, internal students and students from Priority 1 or 2 of the second allocation of places are still required to take the pre-admissions test so that the school has additional prior attainment data on all students when they join Twyford CofE High School sixth form. The score on your test will not impact your conditional offer.

## General Pre-Admissions Testing:

All external applicants who do not fall into Priority 1 or 2 and who have applied by the 2nd December deadline will be required to sit a general aptitude test based on verbal reasoning and Maths aptitude.

## Music and Language Pre-Admissions Testing:

In addition to the general aptitude test, external applicants who do not fall into Priority 1 or 2 and who have applied by the 2nd December deadline:

- who have chosen options in Music or Music tech will be expected to sit a Music aptitude test; and
- who have chosen options in French, German or Spanish will be expected to sit a Language aptitude test.

Please refer to the “Sixth Form Admissions Timeline” for further information on pre-admissions testing.

A minimum of 50 **conditional offers will be made on the outcome of these tests, based on the highest performance in each category of pre-admissions tests as follows:**

- A minimum of 30 conditional offers will be issued from the General Pre-Admissions Test;
- A minimum of 10 conditional offers will be issued from the Music Pre-Admissions Test;

## Admissions Test Selection:

All external applicants who do not fall into Priority 1 or 2 as referred to in the Entrance Criteria Policy must take the General Admissions Test or we will be unable to take your application forward.

Please tick all the pre-admissions test(s) that are applicable to your application:

- I am applying to take the General Admissions Test based on verbal reasoning and maths aptitude;
- I am applying to take the Music test (as one of my chosen options is Music or Music tech);
- I am applying to take the Language test (as one of chosen options is French, German or Spanish).

## Exam access arrangements

Are you entitled to exam access arrangements (which means you would be entitled to 25% extra time in all public exams)?

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If you are entitled to 25% extra time in public (GCSE) exams, you will also be entitled to 25% extra time in the general pre-admissions test. We will contact you in advance of you sitting the test to ask you to provide evidence from your school (we would need to see your ‘Form 8’) to prove that this is the case for you.

## FINALLY some reminders:

- This is a **Sample** form, please complete the online application form.
- The closing deadline for all applications is **Monday 30th November 2026** (this is for all students both those currently at Twyford CofE High School and those applying from any other school).

