| **Organisation Name:** | | | **Contact Person:** | | | | | **Location:** | | | |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Activity or Work Area Assessed:**  **Storage and distribution of clothes** | | | **Assessor’s Name:** | | | | | **Date of Assessment:** | **Date for Review:** | | |
| **Hazard** | **Who could be harmed and how?** | **Control measures already in place** | | **L – Likelihood**  **(1 – 4)** | **S – Severity (1 – 4)** | **Risk rating – Lx S**  **= R (1 – 16)** | **Date of completion** | **Additional control measures**  **If risk rating is 6 or above** | | **Person responsible for implementing further controls** | **Date of completion** |
|  |  |  | |  |  |  |  |  | |  |  |
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| --- | --- |
| **Assessor’s Name** |  |
| **Assessor’s Signature** |  |

|  |  |
| --- | --- |
| **Counter signatory by Organisation/Hirer** |  |
| **Print Name** |  |

**This assessment must be shared with, and communicated to all persons who conduct this activity and/or work in the area assessed.**

**Risk Rating:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Severity** | | | | | |
| **Likelihood** |  | 1-Trivial | 2-Minor | 3.Serious | 4.Major |
| 4-Very Likely | 4 L | 8 M | 12 H | 16 C |
| 3-Likely | 3 L | 6 M | 9 H | 12 H |
| 2-Possible | 2 L | 4 L | 6 M | 8 M |
| 1-Remote | 1 L | 2 L | 3 L | 4 L |

|  |  |  |
| --- | --- | --- |
| **Critical (16)** | Immediate | Stop. Do not undertake the activity-critical risk, too high and unacceptable. Controls need to be implemented and the risk rating reduced to an acceptable level before the activity can recommence |
| **High (9 -12)** | 1 week | Require immediate attention to bring the risk down to an acceptable level |
| **Medium (6 - 8)** | 1 month | Review existing controls and consider additional ones. Regular monitoring required |
| **Low (1 – 4)** | 3 months | Continue with the existing controls, operations requires monitoring |

**Hazard:** Something that has the potential to cause harm **Likelihood:** The likelihood of the hazard causing harm

**Risk rating is calculated by multiplying the likelihood by the severity:**

**e.g. a likely chance of an accident resulting in a major injury = 3 x 4 = 12**

**therefore, a medium risk – within 1 month - review existing controls and consider additional ones. Regular monitoring required.**