



In partnership with



Activities on Council Managed Land
Fitness and Small Group / Professional Dog Walking
FEES AND CHARGES 2024.2025

FITNESS AND SMALL GROUP

DESCRIPTION	FEE		NOTES
Permit Fee	Maximum Potential Annual Attendance (MPAA)	Fee (£ per day)	Permit period 1 st April – 31 st March annually. Personal trainers with 5 or more participants per session will be treated as a fitness group. *See Negotiated Rates *See explanatory notes Fees are not subject to VAT <u>Payable upon acceptance of application</u>
	Up to 50 /single session	£60	
	Up to 300	£432	
	Up to 450	£648	
	Up to 600	£864	
	Up to 900	£1296	
	Up to 1200	£1728	
	Up to 1500	£2160	
	Negotiates Rates (NR)	Reason	
Over 1500 MPAA		NR	
>£12 session price		NR	
<£6 session price		NR	
How fees and charges are calculated	Permit fees are set against maximum potential annual attendance (MPAA), where MPAA = number of sessions* per year multiplied by the maximum number of participants per session. e.g. if a provider ran two sessions per week year-round (52 weeks), with a maximum of ten participants per session, the MPAA would be 2 x 52 x 10 = 1040. *Please Note: a single ‘session’ describes activity sessions of under four hours’ duration. Where extended sessions are offered, we will charge for multiple sessions calculated as follows: <ul style="list-style-type: none">0-4hours = 1 session>4hrs – 6hrs = 2 sessions>6hrs – 8hrs = 3 sessions (number of sessions will increase by 1, for every 2 hours thereafter) The permit fees are set with regular users in mind. Those wishing to apply for shorter periods of time or for irregular or ad-hoc activities, should calculate their MPAA on a pro rata basis – see section 3 of the explanatory notes below. Single session rates are covered by a set minimum fee. Once we have received your application, we will confirm fees back to you in writing before registration.		
Explanatory notes	<ol style="list-style-type: none">Permits are issued to the Applicant (individual or company) and as such are not specific to a park. If a single provider uses more than one site, the total number of sessions can be combined for the purpose of establishing the MPAA. However, the specific site(s) an operator uses must be specified on the application form(s) and a separate application form will be required for each site.Pro rata fees<ol style="list-style-type: none">Pro rata fees can be agreed at the discretion of the Assistant Director for Leisure. The minimum pro rata period will be one month i.e. the annual rate divided by 12.		



In partnership with



- b. The only exception to 2a. is for regular term time only activities, where the number of sessions per year can be reduced accordingly i.e. pro rata for 36 weeks per year.
 - c. Where activities are proposed for periods of less than 12 months, the MPAA should first be calculated on an annual basis. Then pro rata the annual fee for the required number of months.
 - d. The MPAA will be based on the maximum potential attendance at the time of application (not actual attendance), and the planned number of sessions per year. Concessions will not be made for ad hoc holidays or short periods where sessions are not run.
 - e. Where the anticipated attendance of any single day/session is greater than 50 people, the activity will be classed as an event and will be processed accordingly.
 - f. A minimum charge 'single session' fee will apply.
3. For a single session or one-off activity involving 50 persons or less, the 'single session' fee will apply. If multiple single/one-off sessions are booked, the session fee will be multiplied accordingly (activities may be priced by calculating a pro rata MPAA, at the discretion of the Assistant Director for Leisure).
4. Invoices will be issued with 2-week payment terms when the permit is issued. Once the invoice is received, there will be an option to set up a payment plan. The invoice must be paid in full by the permit-end date or by 31st March at the latest. All other fees (e.g. for single session agreements) will be invoiced at time of arrangement.
5. Capacities for such activities are defined on a park-by-park basis by the Events Service and are dependent on all activities taking place at the given location (including events, sports bookings and general usage factors).
6. Terms and Conditions specific to fitness training and small-group activities will apply, see 'Fitness and Small Group Terms and Conditions'

PROFESSIONAL DOG WALKING

DESCRIPTION	FEE	NOTES
Permit Fee	Annual rate (per dog walker)	Where the applicant is an organisation with multiple dog walkers, one permit is required per dog walker. Permit period 1 st April – end March annually. *See discounts and negotiated rates *See pro rata fees Fees are subject to VAT <u>Payable upon submission of application</u>
	£213.60	
Discounts and Negotiated Rates	Pro rata	The fee will be calculated from the date you wish to start operating on a monthly pro rata basis. All discounts and pro rata rates will be at the discretion of the Assistant Director for Leisure. Fees are subject to VAT <u>Payable upon submission of application</u>
	£213.60 / 12 months	



In partnership with



SUPPLEMENTARY FEES AND CHARGES

The Applicant will be advised of supplementary charges in writing; where possible final fees will be provided but in some instances an estimation or quote will be given.

DESCRIPTION	FEE		NOTES
Officer Time	Days	Fee (per hour)	Additional Officer Time is charged at the discretion of the Assistant Director for Leisure, in the interest of safety, onsite management/monitoring or for complex/large scale applications where further work is required. Fees are subject to VAT <u>Payable upon invoice</u>
	Monday - Friday	£38.57	
	Sundays and Bank Holidays	£77.14	
Reinstatements	As applicable		Fees may be charged for reinstatement works or costs incurred by the Council because of a hire. An additional 15% admin fee may apply. Examples include; <ul style="list-style-type: none">Nuisance fly posting or left litter/refuseGround damage requiring reinstatement by the councilOfficers called out to site out: See 'Officer Time' Fees are subject to VAT <u>Payable upon invoice</u>
Lost Keys	Per set of Keys		Fees are subject to VAT <u>Payable upon invoice</u>
	£100		
Deposits	An advance deposit may be required at the discretion of the Event Service where there are increased risks. The deposit will be returned following the activity period, less reinstatements incurred, any additional charges will be invoiced separately.		

All queries should be directed to the Council's Events Service: ealing@theeventumbrella.com