

HEALTH AND SAFETY RISK ASSESSMENT – OUTDOOR EVENT

Event name:		Date:		Time:	
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Event location/address:		Task being assessed*:	
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**Your risk assessment should address all periods of the event (build/open/break/site closed). You may wish to carry out a separate risk assessment for the different event phases.*

Section 1 - Identify Hazards - consider all aspects of the event (incl. content/activities/infrastructure/suppliers) and identify all potential hazards. An example checklist is included below but you should also consider any other hazards which may apply and add to the list accordingly. All identified risks should be included in your risk assessment i.e., in section 3 below.

1	Alcohol/drugs	15	Lone working	25d	Sponsors
2	Animals	16	Manual handling	25e	Traders and concessions (incl. bars, caterers, funfairs, circuses)
3	Chemicals, fumes, dust	17	Medical accidents/incidents	26	Technical infrastructure
4	Communication	18	Night working	27	Temporary Demountable Structures (TDS): marquee/stage/fence/barrier. <i>Note: Additional considerations where infrastructure is Applicant's own</i>
5	Electrical installations (layout/segregation/generators/cabling)	19	Noise and vibration	28	Toilets/sanitation
6	Enclosed/confined spaces	20	Plant or machinery (incl. lifting and pressurised equipment)	29	Tools (use of)
7	Fire (e.g., cooking, fuel, electrical installations)	21	Seating (TDS)	30	Vehicle movement, routes, and access
8	Fireworks/lasers/pyrotechnics	22	Security/stewarding provision	31	Visitor and crowd management (incl. overcrowding, access, disturbances)
9	Food hygiene	23	Site (glass, needles, dog fouling, insects)	32	Water (drinking/sanitary)
10	Fuel: LPG/Liquid Petroleum/gas/barbeques	24	Slips, trips, housekeeping	33	Water – risk of drowning/flooding (incl. river and tides)
11	Funfairs and rides (TDS)	25	Special activities/performance (NB regulated entertainment)	34	Weather (wind/heat/cold)
12	Inflatables (TDS)	25a	Suppliers - consider risks associated with all suppliers (see below):	35	Welfare/information
13	Lighting (incl. light level)	25b	Contractors (incl. infrastructure, electrical, specialist services)	36	Working at height (fall of person/object)
14	Litter/waste disposal/contamination	25c	Artists	37	Working hours

HEALTH AND SAFETY RISK ASSESSMENT – OUTDOOR EVENT - continued

Section 2 – Identify who might be at risk – Consider everyone who might be present and tick the boxes as appropriate.

Employees	<input type="checkbox"/>	Suppliers (incl. contractors, traders)	<input type="checkbox"/>	Members of the public	<input type="checkbox"/>	Special needs/vulnerable adults	<input type="checkbox"/>
Volunteers	<input type="checkbox"/>	Event visitors	<input type="checkbox"/>	Students/children	<input type="checkbox"/>	Other	<input type="checkbox"/>

Section 3 - Risk controls – For each hazard identified in Section 1 and for the persons identified in Section 2, complete this section.

Hazard no.	Who is at risk	Hazard description	Existing controls	Risk level			Further action needed	Who needs to carry out the action?	When is action needed by?
				High	Med	Low			

Name of Assessor:		Assessment Date:		Review Date:	
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