

2026 Year 7 Admissions Criteria for William Perkin CofE High School

PROCEDURE FOR ADMITTING PUPILS TO THE ACADEMY

Admission Number

William Perkin Church of England High School has an agreed admission number of 200 students for entry into Year 7.

These arrangements and the criteria listed below are reviewed annually by the governing body and should not be regarded as binding for future years.

Process of Application

1. Applications for the 20 Language Scholarship places should be made by completing the Language Scholarship application form which can be downloaded from the school website. Parent(s) must also fill in their home local authority's Common Application Form. The full Language Scholarship Admissions Criteria are set out below.
2. Arrangements for applications for the remaining 180 places will be made solely in accordance with the Local Authority's co-ordinated admission arrangements and should be made on the Home Local Authority Common Application Form.
3. The Academy Trust will use Ealing Council's timetable for applications each year, which fits in with the timetable for the co-ordination of admission arrangements within London. The application deadline is 31st October 2025.
4. Unsuccessful applicants have a statutory right to appeal for a place at the Academy. Parents wishing to appeal should request an appeal form by emailing the school admissions@williamperkin.org.uk. The form and any attachments should be addressed to the Clerk of the Appeals Committee and returned to the school within twenty days of the notification not to admit. Appeals will be heard by a panel which is independent of the Academy and the Governors.

PROCEDURE WHERE WILLIAM PERKIN IS OVERSUBSCRIBED

Admissions to Year 7

Where the number of applications for admission is greater than the published admission number, applications will be considered against the criteria below. After admitting pupils with an Education, Health and Care Plan, where the Academy is named, the criteria will be applied in the following order:

Oversubscription Criteria

- a. Looked after children and children who were previously looked after but immediately after being looked after became subject to adoption, a child arrangements order, or special guardianship order, including children who appear (to the admission authority) to have been in state care outside of England and ceased to be in state care as a result of being adopted. See Note 1.
- b. Children of all staff, where the member of staff has been employed at the school for two or more years at the time at which the application for admission to the school is made or where the member of staff has been recruited to a post where there is a demonstrable skill shortage.
- c. 20 places for children showing an aptitude for language. Places will be allocated in order of ranked assessment score. See Language Scholarship Admissions Criteria set out below.
- d. Children with a sibling already on-roll at the Academy who will be on-roll when the child is admitted. See Note 2.
- e. Children attending The Edward Betham Church of England Primary School for whom William Perkin Church of England High School is the nearest maintained high school or academy. See Note 3.
- f. Children attending Horsenden Primary School for whom William Perkin Church of England High School is the nearest maintained high school or academy. See Note 3.
- g. Children for whom William Perkin Church of England High School is the nearest maintained high school or academy. See Note 3.
- h. Other children, with priority given to those living closest to the school. See Note 3.

Tie-break

In the event of oversubscription in any of the above criteria, priority will be given to those living nearest to the academy measured in a straight line from a point in the property of the child's home address (including flats) to the main entrance of the school, using the Local Authority's computerised measuring system. In the rare event that applicants' distance measurements are exactly the same, in blocks of flats for instance, the place will be allocated randomly. This process will be independently verified.

Waiting List

Unsuccessful applicants will be offered the opportunity to be placed on a waiting list operated in-house by the school. Applications will be ranked in accordance with the oversubscription criteria set out above and not in the order in which the applications are received or placed on the waiting list. Children who are the subject of a direction by the Local Authority to admit, or who are allocated to the school in accordance with the Fair Access Protocol, take precedence over those on the waiting list. Names will be removed from the list at the end of June each academic year. Those applicants wishing to remain on the waiting list must notify the school in writing via email to admissions@williamperkin.org.uk. If a place becomes available, the criteria above are reapplied to all those on the waiting list and a subsequent reordering of the waiting list may take place.

In-Year Admissions

In-year admissions are for those wishing to apply for a place at the school during the academic year. These applications are co-ordinated in-house by the school. Parents/carers wishing to make an in-year application should download the relevant in-year application form from the school website and return the completed form and necessary evidence to the school as soon as possible. If a place cannot be offered at the time of application, you will be informed of the reason(s) and placed on a waiting list (see above for details of waiting lists).

Admission of Children Outside their Normal Age Group

Parents may request that their child is admitted to a year group outside their normal age range, for instance where the child is gifted or talented or where a child has suffered from particular social or medical issues impacting his or her schooling. All such requests will be considered on their merits and either agreed or refused, on that basis. If a request is refused, the child will still be considered for admission to their normal age group.

The process for requesting such an admission is as follows:

With the application, parents should request that the child is admitted to another year group (state which one), and the reasons for that request.

Parents will submit any evidence in support of their case with the application, for instance from a medical practitioner, headteacher etc. Some of the evidence a parent might submit could include:

- Information about the child's academic, social and emotional development,
- Where relevant, their medical history and the views of a medical professional,
- Whether they have previously been educated out of their normal age group, and
- Whether they may naturally have fallen into a lower age group if it were not for being born prematurely.

The school will consider each case on its merits, taking into account the individual circumstances of the request and the child's best interests. We will also ensure the parent is aware of whether the request for admission out of age group has been agreed before final offers are made, and the reason for any refusal.

Requests for admission out of the normal year group will be considered alongside other applications made at the same time. An application from a child who would 'normally' be a Year 8 child for a Year 7 place will be considered alongside applications for Year 7.

The Christian Character of the Academy

It is assumed that those applying for a place at the Academy understand and have a preference for a school of religious character as set down in the academy's aims and ethos described in the prospectus. We ask all parents and students applying for a place here to respect the school's ethos and its importance to the school community. This does not affect the right of parents who are not of the faith of this school to apply for and be considered for a place here as no faith criteria are used in deciding admissions.

NOTES:

1. Governors will ask for written evidence from the responsible agencies. A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989). Previously looked after children are children who were looked after but ceased to be so because they were adopted or became subject to a child arrangements order or special guardianship order immediately following having been looked after. Adopted children are those who were adopted under the Adoption Act 1976 (see section 12 adoption orders) and children who were adopted under the Adoption and Children's Act 2002 (see section 46 adoption orders). Child arrangements orders are defined in s.8 of the Children Act 1989, as amended by s.12 of the Children and Families Act 2014. Child arrangements orders replace residence orders and any residence order in force prior to 22 April 2014 is deemed to be a child arrangements order. A special guardianship order is defined by s. 14A of the Children Act 1989 as an order appointing one or more individuals to be a child's special guardian (or special guardians). A child is regarded as having been in state care in a place outside of England if they were accommodated by a public authority, a religious organisation or any other provider of care whose sole purpose is to benefit society.
2. Sibling refers to brother or sister, half brother or sister, adopted brother or sister, stepbrother or sister, or the child of the parent/carer's partner where the child for whom the school place is sought is living in the same family unit at the same address as that sibling.
3. Distance is measured in a straight line from a point in the property of the child's home address (including flats) to the main entrance of the school. Distances to other schools will be calculated in the same way to determine nearest school. Distance is calculated using the Local Authority's computerised measuring system which is an integral part of the admissions software produced by Servelec Synergy. It uses Ordnance Survey data and is accurate to one metre. In the rare event that applicants' distance measurements are exactly the same the place will be allocated randomly. This process will be independently verified.
4. The home address is where a child normally lives. Where a child lives with parents with shared parental responsibility, each for part of a week, the address where the child lives is determined using a joint declaration from the parents stating the pattern of residence. If a child's residence is split equally between both parents, then parents will be asked to determine which residential address should be used for the purpose of admission to school. If no joint declaration is received where the residence is split equally by the closing date for applications, the home address will be taken as the address where the child is registered with the doctor. If the residence is not split equally between both parents then the address used will be the address where the child spends the majority of the school week.

LANGUAGE SCHOLARSHIP ADMISSIONS INFORMATION FOR PARENTS

20 places within William Perkin CofE High School will be made available each year for students applying for a place in Year 7 and with an identified natural aptitude for Language. The application process is designed to test a child's natural language and linguistic aptitude. As such, a child can be awarded a Language Scholarship place based on lingual aptitude, irrespective of any prior tuition.

How to Apply:

1. Apply to William Perkin CofE High School in accordance with the Local Authority's co-ordinated admission arrangements using the Home Local Authority Common Application Form.
2. Complete the Language Scholarship application form on the school website by the specified Language Scholarship closing date of Friday, 26th September 2025 at 12noon.
3. All Language Scholarship applicants will be invited to attend a language and linguistic aptitude assessment.
4. Your child's assessment score will be issued via email together with their ranked position on the Language Scholarship List. Whether your child is offered a place will depend upon your ranked position for a Language Scholarship place at the time of offers being made as well as yours and others applications order of preference on the Home Local Authority Common Application Form.
5. Students who are not offered a Language Scholarship place in March 2026 will be placed on a Language Scholarship Waiting List, ranked according to their score. If a place becomes available, it will be offered to the applicant who is highest on the waiting list. In the case of a tie-on score, those students living nearer the school, measured in a straight line from a point in the property of the child's home address (including flats) to the main entrance of the school, will be given priority.
6. Those not successful in obtaining a Specialist Language place will still be considered for a general admissions place through the PAN London Common Application Form.

Students admitted to William Perkin CofE High School under a Language Scholarship Place will be expected to:

1. Become dual linguists at GCSE Level and make outstanding progress across the four disciplines of reading, writing, listening and speaking.
2. Engage fully in the Language College by participating in foreign trips and exchange programmes and hosting exchange students.
3. Make an active contribution to the Language College community through commitment to the Language College's extra-curricular programme, including Extended Electives in further languages.

Key Dates:

Language Scholarship Application Deadline: Friday, 26th September 2025 at 12noon.

Assessment Date: Wednesday 1st October 2025 at 4.00pm

Results Date: Friday, 10th October 2025 after 4.00pm

Main Application Deadline (through your Local Authority): 31st October 2025.

Frequently Asked Questions:

Does my child need to be able to speak a language other than English?

No. Application for places is open to all students but, should your child gain a Language Scholarship place, they will be expected to take at least two languages at GCSE Level.

Which languages will be taught at William Perkin?

Students will be able to study French, German and Latin as part of the Core Curriculum and Spanish as part of the Extended Curriculum.

My child has language lessons outside school, should I continue with these or learn with the William Perkin Language College?

It is up to you whether you decide to receive private tuition in languages other than French, German and Latin and this will be something that will be discussed further at your child's induction interview should they be successful.

My child has already passed a number of exam grades in another language, will this help my application?

No. The application process takes no account of previous experience although this information is always useful to us should they be offered a place.

My child is involved in lots of extra-curricular activities already, what commitment will they need to show to William Perkin?

Students enrolled on a 'Language Scholarship place will be expected to commit to a minimum of two hours' per week of wider learning within the Language College. This will include a commitment to participating in foreign exchanges and hosting exchange students. Language Scholars will be given a discount on foreign exchange trips.

My child has a Special Educational Need. Will they be given a concession during the application process?

The application form has a section where you can provide us with as much information as possible regarding any special educational needs your child has. Your child's current school will need to provide full details of the level of support currently provided during assessments so that we are able to make arrangements as deemed appropriate.