

## Local Development Framework Ealing Statement of Community Involvement (SCI)

### SUBMISSION STAGE REPRESENTATION FORM

This form should be used for making all representations on the Ealing Statement of Community Involvement.

#### Personal Details

Title

First Name

Last Name

Job Title

Organisation

Address Line 1

Line 2

Line 3

Line 4

Post Code

Telephone Number

E-mail Address   
(where relevant)

#### Agents Details (if applicable)

↓ not sure how to decide whether relevant.

#### Nature of Representation

Please select one of the following:

Are you either: ☐ Supporting part of the SCI;

If so to which part of the SCI does your representation relate:

Section

Paragraph



Or: Objecting to part of the SCI;

If so to which part of the SCI does your representation relate:

Section

4

Paragraph

4.8



Or: Objecting to the omission of a section or text

If so where should the new section or text go in the SCI (please be as precise as possible):

### Reason for Objection

An independent Planning Inspector will assess whether the SCI is "sound" as part of the Public Examination. If you are objecting to the SCI please specify on which of the following tests of soundness you consider that this part of the SCI **fails** (see accompanying guidance notes):



It complies with the minimum requirements for consultations as set out in the Town and Country Planning (Local Development) (England) Regulations 2004



Its strategy for community involvement links with other community involvement initiatives (e.g. the community strategy)



It identifies in general terms which local community groups and other bodies will be consulted



It identifies how the community and other bodies can be involved in a timely and accessible manner



The methods of consultation to be employed are suitable for the intended audience and for the different stages in the preparation of local development documents



Resources are available to manage community involvement effectively



It shows how the results of community involvement will be fed into the preparation of development plan documents and supplementary planning documents



It sets out a mechanism for reviewing the SCI



It clearly describes the policy for consultation on planning applications

## Changes to the SCI

Please give details of what change(s) you would like to see to the SCI and why, having regard to the tests of soundness listed above (please be precise as possible):

4.8. Facility of viewing applications should be available after 5pm at least once a week for those not able to visit during normal working hours.

Factual suggestions: p. 15 last line of 2.6 Should "Appendix 2" read "Appendix 3"? pp. 20 & 21 Should last lines of 3.2.2, 3.2.3 & 3.2.4 read "Table 2 below" instead of "Table 1 below"?

p. 26 "part" instead of "place" in 1st item, col. 3.

Para. 4.9 Include Appendix on procedure for addressing Committee + cross reference to para. on p. 43 re public spending.

Para 4.11 2nd para. Include Appendix with extract from Delegation Scheme p.66 (Appendix 3) para. 13(c) refers to Protocol for Site Visits - is this paras 12-14 or separate document? If latter, attach Protocol as Annex to Appendix.

(Continue on a separate sheet if necessary)

**Can your representation be considered by written representations or do you consider it necessary to attend the Examination?**

Either:



Written Representations

Or:



Attend Examination. Please outline why you consider this to be necessary:

The Inspector will determine the most appropriate procedure to adopt to hear those who have indicated that they wish to attend the Examination.

Signature:

*[Handwritten Signature]*

Date:

3/02/06.

**Please complete and return this form by post or email ([planpol@ealing.gov.uk](mailto:planpol@ealing.gov.uk)) to:**

**Planning Policy and Development Advice Section, Ealing Council, Fifth Floor, Perceval House,  
14-16 Uxbridge Road, Ealing W5 2HL**

Please return all completed forms by **5pm, 17 February 2006**. Each form will be acknowledged and responded to. The Council may not be able to take your comments into account if they are received later than 17 February 2006.

## Guidance Note: Making Representations on the Statement of Community Involvement (SCI)

*This guidance note was issued as part of a consultation draft by the Planning Inspectorate entitled: 'A Framework for assessing soundness and focussing representations on Statements of Community Involvement' February 2005.*

If you wish to object to the SCI or part of the SCI, you should make it clear in what way the SCI or part of the SCI is not sound, having regard to the tests set out on the representation form. You should try to support your objection by evidence showing why the SCI should be changed. It will be helpful if you also say precisely how you think the SCI should be changed. In considering whether you wish to make representations on a SCI, you may wish to consider the following principles for community involvement which are set out in the document "Community Involvement in Planning: The Government's objectives"<sup>1</sup>.

### Principles of community involvement:

*Community involvement that is appropriate to the level of planning.* Different arrangements for and levels of community involvement will be appropriate depending on the nature of the planning process involved and the authority's circumstances. Planning authorities should ensure that arrangements are built on a clear understanding of the needs of the community, and put in place arrangements which are fit for purpose.

*Front loading of involvement.* Community involvement policies should provide opportunities for participation in identifying issues and debating options from the earliest stages. Community involvement should happen at a point at which people recognise that they have the potential to make a difference and, crucially, to experience a sense of ownership of local policy decisions.

*The methods used to encourage involvement should be relevant to their experience.* Consideration should be given to how people are most likely to get involved and what facilities are available to them, and to working with agencies such as Planning Aid that can help communities. There is no 'one size fits all' solution if a genuine dialogue is to be established and maintained.

*Clearly articulated opportunities for continuing involvement.* The process should allow local communities to see how ideas have developed at the various stages, with effective feedback. There should be clear formal stages when involvement should take place, based on the statutory requirements. These stages must occur as part of a continuous programme, not a series of disjointed, one off steps. A 'tick box' mentality, which regards community involvement as simply a process step to be ticked off, is not acceptable.

*Transparency and accessibility.* The process should be clear, so that people know when they will be able to participate, and the ground rules for doing so. Involvement in the planning system should extend beyond those who are familiar with the system, to difficult to reach groups.

*Planning for involvement.* Community involvement should be planned in from the start of the process for plan preparation or consideration of significant development proposals, to enable timely involvement. Consideration should be given to how processes for community involvement in planning can best fit with other involvement processes, particularly in respect of Community Strategies. Project plans should avoid unnecessarily long, drawn out processes.

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<sup>1</sup> Published by ODPM in 2004 and available on the ODPM website [www.odpm.gov.uk](http://www.odpm.gov.uk).

## Equal Opportunities Monitoring Questionnaire

To help us to meet the needs of our diverse community and improve ways of making our consultations and services available to all, could you please complete the following questions:

1. Are you filling in this questionnaire as an individual ☐ or as a member of an organisation? ☒

2. What is your age group?  
Under 16 ☐ 16-24 ☐ 25-44 ☐ 45-64 ☒ Over 65 ☐

3. Are you male ☒ or female? ☐

4. What is your ethnic group?  
Choose ONE section from A to E, then tick the appropriate box to indicate your cultural background.

**A. White**

- ☒ British  
☐ Irish  
☐ Any other White background, please write in

**B. Mixed**

- ☐ White and Black Caribbean  
☐ White and Black African  
☐ White and Asian  
☐ Any other Mixed background, please write in

**C. Asian or Asian British**

- ☐ Indian  
☐ Pakistani  
☐ Bangladeshi  
☐ Any other Asian background, please write in

**D. Black or Black British**

- ☐ Caribbean  
☐ African  
☐ Any other Black background, please write in

**E. Chinese or other ethnic group**

- ☐ Chinese  
☐ Any other, please write in

5. Do you have a disability? Yes ☐ No ☒

Thank you. To return this questionnaire you should save it as your own document, fill it in, and attach it to your own e-mail in response. The information will not be given to anybody else. Under the Data Protection Act 1998 we need your consent to process it. By returning it to us we assume you are giving your consent for this to occur.

