

**EALING COUNCIL  
LOCAL DEVELOPMENT FRAMEWORK**

**Statement of Community Involvement (SCI)  
January 2006**

**PRE-SUBMISSION CONSULTATION  
STATEMENT**

**(REGULATION 28 STATEMENT)**

**Planning Policy and Development Advice Section  
[www.ealing.gov.uk/planpol](http://www.ealing.gov.uk/planpol)  
Ealing Council**

## Introduction

Ealing's Statement of Community Involvement (SCI) sets out our strategy for involving the community in the preparation and revision of Development Plan Documents (DPDs) and in the consideration of planning applications. This SCI is now submitted to the Secretary of State for examination.

This statement sets out the approach taken by the Council in order to produce the Statement of Community Involvement from its early informal engagement to the final submission document. It seeks to demonstrate how the Council has complied with Regulations 25 and 26 of The Town and Country Planning (Local Development) (England) Regulations 2004. It also explains what should happen after submission.

The purpose of the independent examination into the SCI is to determine whether it is '*sound*', in accordance with Section 20(5) of the Planning and Compulsory Purchase Act 2004. The first test of soundness set out in PPS 12 is whether the local planning authority has complied with the minimum requirements for consultation as set out in Regulations. The following statement provides evidence of this compliance, in respect of the preparation of Ealing Council's SCI for submission.

This pre-submission statement accompanies Ealing's submission Statement of Community Involvement and should therefore be read in conjunction with the submission SCI.

## **Pre-Submission Consultation Statement (Regulation 28 Statement)**

### **Consultation under Regulation 25**

Before preparing the Statement of Community involvement, all statutory consultees, organisations, voluntary bodies and individuals on the Planning Policy Community Consultation database were contacted by letter on the 9 May 2005. A covering letter, questionnaire and pre-paid envelope were sent to approximately 300 individuals, organisations, community groups and other stakeholders. Appendix A sets out the list of consultees that were contacted. A copy of the questionnaire and letter is also included in Appendix A. The questionnaire was also made available on our planning policy webpage.

The overall aim of the initial round of consultation was to raise the awareness of consultees about the preparation of the SCI and the Local Development Framework generally, and to encourage involvement in the new planning framework. Although we requested a quick response on the initial questionnaire, we continued to receive and process responses to this questionnaire until consultation on the draft SCI commenced in June.

The main purposes of the letter and questionnaire were to:

- update our consultee contact details for future consultations;
- raise awareness of the Local Development Framework process and the opportunity to be involved;
- find out how people would prefer to be consulted, and to receive feedback on consultations; and
- establish the issues of greatest concern to those consulted.

#### **Responses to the Questionnaire**

Seventy two individuals/organisations responded to the consultation letter/questionnaire. Sixty of these represented organisations. 93% of respondents indicated that they wished to be involved in the preparation of Ealing's LDF.

In terms of involvement in the consultation process, most people, 79%, indicated they would prefer a notification letter from the Council (see Table 1), and there was a high interest in questionnaires and one-to-one meetings with Council Officers. Least preferred options included press notices in local papers and using the Council's website. There was no strong support for road shows or public exhibitions, but some interest in community meetings and focus groups.

Individual comments received were not sufficient to be representative but two would encourage more use of e-mails to notify people and keep them updated, and there was one suggestion to alert people by letter about new

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documents on the website. Other comments included Council Officers being invited to attend resident association meetings, and a wish to participate in working groups formed to consult on the LDF. One-to-one meetings were considered by one respondent not to be consultative. Statutory consultees would expect full details on the LDF for comment.

Transport was the topic on which there was most interest, followed by Housing and Open Space. Business and Design were of less interest but still attracted a moderate score (see Table 2). Individual issues raised related to infrastructure, the PCT and public health, sustainability, regeneration, conservation and historic buildings, parking, canals, licensing policies and public safety, and flood risk. None of these are new issues, and all are covered by the various topics/policies in the current UDP.

When asked how you would like to be kept informed of the development of Ealing's LDF, 50% would prefer a letter, 42% e-mail, and only 8% expressed an interest in the Planning Policy Webpage. Several respondents suggested they would look to their residents' associations for information, one inquired about the Ealing Town Centre Forum, and one group was not convinced, on previous evidence, that their comments would be taken into account.

The profile of respondents resulting from Section C of the Questionnaire was as follows:

- Male - 67%
- Female - 32%
  
- White - 87%
- Asian - 5%
- Black - 5%
- Chinese - 2%
- Mixed - 2%
  
- Disabled - 10%

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	<b>Most Preferred</b>	<b>Don't Mind</b>	<b>Least Preferred</b>
<b>Community Meetings</b>	39%	24%	37%
<b>One-to-one meetings with Council Officers</b>	43%	33%	24%
<b>Road Shows / Public Exhibitions</b>	16%	51%	33%
<b>Focus Groups</b>	33%	31%	35%
<b>Questionnaires</b>	50%	33%	17%
<b>Council Website</b>	21%	38%	42%
<b>Press Notice in local newspapers</b>	6%	42%	52%
<b>Notification letter from Council</b>	79%	16%	5%

<b>Topics</b>	<b>Topics indicated of most interest</b>
Transport	44
Housing	41
Open/Green Space and the Natural Environment	40
Community Facilities	38
Environmental Resources and Waste	36
Shopping and Town Centres	34
Urban Design	30
Business and Employment	24

From the responses received during this consultation we found that different types of stakeholders prefer to participate in different ways. One to one discussions with community groups brought it to our attention that press notices and web pages are not preferred methods of consultation for these groups, as many of their members may not have access to the web, or do

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read or look at the appropriate sections of the local paper. However for planning agents and developers, web pages are useful.

For this reason we came to the conclusion that all of the methods are useful in some respects, although some are more popular than others. For this reason, all of the methods identified in the questionnaire were included in the draft SCI, as it seemed appropriate to keep the range of options open. Rather than restrict our consultation methods, we felt it was more appropriate to use a variety of methods for each consultation, to ensure that we are able to cater to the requests of all interested parties. A 'menu' approach was therefore adopted. Where there are statutory requirements to use a particular method of consultation, we will of course continue to do so. However we will try to make the statutory method more comprehensible, for example, by trying to use plain English where possible to describe planning applications on site notices.

Informal consultation with the Government Office for London (GOL) was also undertaken on an early draft of the SCI. GOL commented on a number of issues, including:

- the role of the Local Strategic Partnership and the relationship between the SCI and the Community Strategy,
- emphasising the importance of the Local Development Scheme as the first point of call for communities,
- emphasising the need for continuous and on-going engagement,
- amendments to the list of specific consultation bodies,
- specifying the nature of involvement of the Mayor and GOL in planning applications,
- details on speaking rights at Planning Committee,

plus a number of other minor clarifications. All of these issues were addressed by making changes to the document before it was notified under regulation 26.

In general terms, the exercise was also a useful awareness raising exercise, and was beneficial in updating our database for future LDF consultations.

## Consultation under Regulation 26

Following the initial consultation exercise, the Council prepared the draft SCI and a summary leaflet for consultation. Following approval of the draft document by Cabinet, consultation on the draft SCI was undertaken from 24 June to 23 September 2005 (an extended timeframe was allowed to account for the holiday period), in accordance with Regulation 26. In order to be meaningful, the public participation included discussion of all aspects of the Local Development Framework, and how agencies, organisations and individuals could be involved in its development.

The document, including a statement of the proposals matters, was made available in the borough's public libraries at: Acton, Ealing Central, Greenford, Hanwell, Jubilee Gardens, Northfields, Northolt, Perivale, Pitshanger, Southall, West Ealing, and Wood End, and at the Council's reception areas at 22-24 Uxbridge Road, Ealing and Perceval House, 14-16 Uxbridge Road, Ealing.

The document and proposals matters were available on our website at [www.ealing.gov.uk/planpol](http://www.ealing.gov.uk/planpol), with a statement explaining where and when paper copies of the document were available for inspection. A quick-link alerting people to this consultation was provided on the Council's homepage, and there was also a quick-link set up on the homepage of the Council's intranet, so that staff were aware of the consultation.

We placed a public notice in the Ealing Gazette, which was carried on 23 June 2005.

We sent copies of the document to the Government Office for London, the Greater London Authority, the Highways Authority and the adjoining boroughs of Brent, Harrow, Hillingdon, Hounslow and Hammersmith and Fulham along with the proposals matters and details of where the documents were available for inspection. We sent a notification letter and leaflet, with the proposals matters and details of where the documents were available for inspection, to the 600 odd individuals and organisations listed in Appendix B.

We further publicised the draft SCI through a number of local forums/organisations, including at meetings which we attended, of the following:

- Local Area Committees
- The Local Strategic Partnership's Sustainability Forum
- Ealing Access Committee
- Ealing Local Agenda 21
- The Development Control Users Group,
- The Planning and the Community Working Group,
- The Ealing Community Network,
- Southall Regeneration Partnership,
- Local Residents Associations (Walpole Residents Association, Acton Green Residents Association),
- Ealing Primary Care Trust,

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- West London Business,
- Town Center Partnerships (Ealing, Southall),
- Ealing Housing Association Forum,
- Thames Valley University.

Copies of the document and the leaflet were made available for this purpose, and briefing notes were prepared specifically for these meetings.

Internal consultation with officers was undertaken through the LDF Steering Group (which has sign-off rights for Cabinet, is chaired by the Director of Built Environment, and includes the service heads of Transport, Planning Policy, Development Control, Regeneration and Major Projects, Community Strategy and Legal Services) and the LDF Contact Group (which includes a named officer from each service across Council).

We enclose a copy of the letter, consultation leaflet and the public notice in Appendix C.

The main purpose of this exercise was to give an opportunity for the community and other stakeholders to have a further input into the development of the draft SCI, and to discuss issues relating to the LDF framework generally.

In addition to comments received as a result of meetings with the above organisations/forums, we received 162 points of representation from 36 organisations/individuals. Most of the comments we received were supportive of the Councils approach, or provided constructive suggestions for amendment. Some of the comments related to other aspects of the LDF, and we have not included these in the summary here, although they are available to view on our website. We provide a summary of the main issues raised in the representations, and the way they have been addressed in the SCI, in Appendix D.

Some representations asked for additional bodies/persons to be included on our database. The following bodies have been added, or their contact details updated:

- Acton Green Residents Association
- The Bedford Park Society
- Fairview New Homes Ltd
- Metropolitan Police Authority
- Highways Agency (new contact details)
- Three Valleys Water.

## **Main Issues Raised**

The main issues raised in this consultation relating to the draft SCI were reported to Cabinet in November, and are set out below:

1. Make this an identifiably 'Ealing' document – i.e. refer to the specific ethnic groups making up Ealing's community, and identify the known community organisations used by these different groups; also refer to the availability of services relating to community languages and outreach provisions. In addition, make it clear that opportunities exist for individual inputs from those who do not regard themselves as activists.
2. Ensure that all aspects of the document are expressed in plain English - and that where jargon is essential, (e.g. because statutory regulations require particular wording) there is also a plain English version available.
3. Add new material on -
  - Pre-application discussions on proposed developments
  - Section 106 agreements (requested by the Planning and Community Working Group)
  - Enforcement procedures
  - Urban design issues, conservation and listed buildings processes.
4. Clarify some of the text on planning applications to indicate the procedures for establishing the social impacts of development and the types of consultation needed for different types of application.
5. On Local Development Frameworks, note that public examinations can be by written representations – (specific request from the Government Office for London).
6. In general, emphasise that once individuals and groups connect to the community involvement process on planning matters, they will be kept in contact and provided with feedback on the continuing processes (this issue was raised by a number of respondents, particularly individuals).

## **Council's Response**

We have taken these comments into account and have made detailed and comprehensive changes to the document as a result. The key changes in the revised document are -

1. We have placed greater emphasis on reaching out to Ealing's diverse community, describing the nature of this community, and explaining *how* we will reach out to this diverse community in more detail.
2. We have added additional material on how we will deliver a good service, and how, and what the benefits are for communities of getting involved in the planning system. And if for some reason our service does not meet

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community expectations, we have added detail of our corporate complaints procedure.

3. We have removed jargon where possible and rephrased sections in a clearer manner.
4. We have restructured the document so that it clearly reflects the division between the development of policy and the implementation of policy. We have removed diagrams where these are confusing, and added others that we feel help to explain the process.
5. More detail with respect to the development control process has been added, including information on legal agreements, community involvement in the enforcement process, and clarification of the section on delegated powers. We have added further detail about how we will consult on different types of planning applications. For greater transparency, we have included our neighbourhood notification procedures and code of practice for minor amendments to planning permissions in the appendices to the SCI.
6. We have clarified how people can keep in touch through the long policy development processes.
7. We have clarified and added further detail (as tables) as to how we will consult the various stakeholders, and at which stage in the process.
8. We have set out the role of members in the planning process, and included the code of conduct for members in the appendices.

### **What Happens Next**

Ealing's Cabinet Committee considered the representations received, and the proposed amendments to the draft SCI at the November and December Cabinet meetings respectively. The revised SCI was approved by Full Council in December for submission to the Secretary of State. The Council has advertised the six week statutory consultation, which will run from 06 January to 17 February 2006.

An independent planning inspector appointed by the Secretary of State will hold a public examination into the 'soundness' of the SCI, and will consider any representations made during the formal consultation. It is expected that the examination in public will take place in either March or April 2006. The Council will then make changes to the SCI if any are recommended by the Inspector, and will then adopt the document.

### **Following Adoption**

Once the SCI has been adopted, the Council will need to make sure that all documents prepared as part of the Local Development Framework, and all planning applications received, are dealt with in accordance with the

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standards and procedures set out in the adopted SCI. All submission Development Plan Documents will need to be accompanied by a Statement of Compliance, which sets out how the Council has met the service standards set out in the SCI.

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### **Appendices:**

**Appendix A: Regulation 25 Documentation (Consultation Bodies for Regulation 25, List of bodies that responded to Questionnaire, Covering Letter, Questionnaire)**

**Appendix B: Consultation Bodies for Regulation 26**

**Appendix C: Regulation 26 Documentation (Letter of Notification, Comment Form, Public Notice, Leaflet)**

**Appendix D: Summary of Representations under Regulation 26**

## Appendix A

### 1. Consultation Bodies for Regulation 25

Mr G. D. Peach	Ealing Access Committee
Ms Margaret Norris	Ealing Access Committee
Ms Wendy Starkie	Ealing Access Committee
Ms Carol Robertson	Ealing Access Committee
Sarah Mepham	Ealing Access Committee
Mary Haswell	Ealing Access Committee
Sian Vasey	Ealing Centre for Independent Living
Ms Sally O'Connor	Ealing Access Committee
Ms Christina Stringer	Ealing Access Committee
Mark Crouch	Ealing Centre for Independent Living
Patricia Smith	Ealing Access Committee
Jagdeep Rait	Ealing Mencap
Barbara Page	Ealing Access Committee
Alex Cowen	Ealing Access Committee
Reg Montague	Ealing Access Committee
Cllr Mark Karasinski	Ealing Access Committee
Bekir Andrews	Ealing Access Committee
Alison Yapp	Ealing Access Committee
Mr Brian Regan	Planning Policy, Borough of Lewisham
Daniel Hawes	Royal Borough of Kensington & Chelsea
Teresa Ryszkowska	London Borough of Bexley
Kelly Clarke	London Borough of Merton
Malcolm Souch	London Borough of Haringey
Martyn Thomas	London Borough of Havering
J S A Ashley	Inland Waterways Association Middlesex Branch
Raymond Cole	National Playing Fields Association
Katie Adderley	The British Wind Energy Association
Mr Keith Walter	Energy
Mrs Vivienne Hanreck	Park View Residents Association
Mike Eggleton OBE	Ascott Avenue Residents Association
Corinne Templer	Walpole Residents Association & Ealing Green Conservation Panel
Mr Derek M Smith	Olde Hanwell Residents Association
Linda Gomez	MPRTA Medway Parade Residents & Traders Association
Mr Patrick Chapman	Walpole Residents Association
Timothy Tyndall	Acton Green Residents Association
Richard O'Conor	Shaa Road Residents Association
James Abelson	West Twyford Residents Association
I J Prowse	Grange Grove Residents Association
Julian Edmonds	Central Ealing Residents Association
Patricia Parker	Northolt Village Residents Association
Peter Gallagher	Creffield Residents Association (CARA)

## Appendix A

Bill Bailey	Hanger Hill Garden Estate Residents Association
Mr J Abelson	West Twyford Residents Association
Ms Pauline Alfa	Wendover Court Residents Association
Ms Vivienne Anderson	South Acton Residents Action Group
Ms Petrona Bonnicks	Oldfields Circus District Centre
Mr W P Bowden	Haven Green Court Res Association
Mr D Bratt	Manor Residents Association
Miss Beryl Brownsword	Bedford Park Society
Patrick Driscoll	Acton Town Residents Association
Mr G Casey	Cuckoo Estate Residents Association
Mr I Cenci di Bellp	The Lawns Residents Association
Mr M C Collett	Havelock Estate Residents Association
Mr L Courtnell	Wood End Residents Association
Mrs L Coward	Golflinks Residents Association
Mr C Cracknell	Norwood Green Residents Association
Mr W G Davidson	East Acton Residents Association
Mr C Davis	Golden Manor Residents Association
Mr D Delciappo	Ealing Village Residents Association
Mrs W Deller	Gloucester Road Residents Association
Mr Eales	Birkbeck Residents Association
Mr D Fenton	Hanger Hill Tudor Estate
Mr A Fletcher	Westbury and Madeley Road Residents Association
Mr Peter Gallagher	Twyford Ave Sport Grnd Residents Association
Pat Harding	Cuckoo Estate Residents Association
Ms H Humphries	Warwick Road Residents Association
Ms J Hunt	Bromyard Residents Association
Ms D Jackson	Toplocks Residents Association
Ms H Johnson	Ealing Fields Residents Association
Mr P Kerby	Lamborn Close Residents Association
Mr F Kilduff	Greenford Green & District Residents Association
Mr C Knowchenko	Churchfields Residents Association
Mr S Larcombe	Gunnersbury Estate Residents Association
Mr P Latham-Warde	Grove Avenue Residents Association
Mr P Lowery	Freeland and Inglis Road Residents Association
Mrs Magee	Wesley Estate Residents Association
Mr S Massop	South Acton Residents Association
Mr V Mishiku	Hanger Hill Estate Residents Association
Mr R M Orsini	Goldsmith Area Residents Association
Mr S Patel	Residents of The Wood End Estate
Mr L E Porter	Park View Road Residents Association
Mr A Ross	Ravenor Park Residents Association
Mr R Sanders	Cranmer District Res. Association
Mrs Elsie Seymore	Sudbury Town Residents Association
Ms J Sinclair	Cumberland Park Residents Association

## Appendix A

Mr T Skelt	Farndale and Hedgerley Residents Association
Mr M E Sullivan	Avenue Road/Villiers Road Residents Association
Mr G Twyman	Dormers Wells Residents Association
Mrs Varney	North Greenford Residents Association
Mr J A Wright	North & South Residents Association
Mr N Young	The Grange Residents Association
Mrs P Zuchowska	Perivale Residents Society
Ms Angely Devas	Durham Road Residents Association
Mr Pelham B Allen,	West Road Residents Association
Dorris Edwards	Northolt Grange Residents Association
Mr S R Crosby	Yeading Green Tenants Association
Mrs J Breens,	Kingsdown Residents Association
RADAR Head Office	Alzheimers Concern Ealing
Milap Day Centre	Scope
Disability Rights Commission	Disabled Persons Transport Advisory Committee
Mrs H Snooks	Legal and General Assurance Society Ltd
Mr M. Walton	W Morrison Supermarkets PLC
The Gypsy Council	Royal Mail Holdings plc
Traveller Law Reform Coalition	British Chemical Distributors and Traders Association
Nigel Perkins	Mrs A Fraser
V L Corani	Mr M Williamson
Mr L Cortnell	Mr Nigel Bakhai
Andrew Fletcher	Ms J Ashley
Mr Richard Watson	P A Steinhardt
Mr James Kelly	Mr Martin
Mr Harsev Bains	Ms Maureen Ontano
Ms Brenda Robins	Mr C A Pearce
Jamie Powell	Mr S Rowley
Mr Mark Harrington	Mrs Harding
S Kamyab	Mr F Fruzza
Ms Amanda Hodder	Mr David Blackwell
Mr H Gadd	Southall Black Sisters
Ms Eleanor Brewer	Southall Day Centre Ltd
Mr Andy Turner	United Anglo Caribbean Society
Mr D Dwyer	West Indian Saturday School
Mr Peter Nolan	Iranian Association
Mrs P Agate	Irish Support & Advice Service
Ms Tammy Alston	Jinah School of Urdu
Ms A Edwards	Khudamil Ahmadiyya Association
Mrs J Ansell	Mr Noel Keating
Mr Malcolm Ede	Mr Nigal Timmins
Mr Ron Johnson	Mr R J Collins
Ms Diane Murray	Ms Myrtle Gee

## Appendix A

Ms S Long	Mrs Thompson
Ms Beti Allocco	Mr R Deadman
Mrs M Elliott	J Matthews
Ms S King	Mr D Briscoe
Mrs L Woodcock	Mrs Smith
Ms Ann Dempsey	Mr D Haynes
Mr L Wallis	Ann Tierney
Lynn Scivener	Mr Ben Owen
Mr K Patterson	Ms P Jones
Mrs Wiltshire	Mrs Linda Kouparis
Mr Warner	Mr B Bainbridge
Ms A Laver	Ms N Gordon
British Geological Survey	United Anglo-Caribbean Society
Centre for Ecology and Hydrology	Ealing Somali Community Welfare
Civil Aviation Authority	Horn of Africa Advice Centre
Commission for Architecture & the Built Environment	Ashra-Asian Carers Project
English Partnerships	Asian Family Councelling Services
Commission for Racial Equality	Caribbean Environment Watch
Crown Estate Office	Apna Centre-Careways Ltd
Campaign to Protect Rural England	East African Asian Senior Citizens Assoc.
Equal Opportunities Commission	Eshu Independants
Forestry Commission	Road Haulage Association
Health and Safety Executive (HSE)	Friends of the Earth
Learning and Skills Council	British Waterways London
National Playing Fields Association	Wind Energy Association
Sport England	Council For British Archaeology
Women's National Commission	Twentieth Century Society
Age Concern	Campaign for Real Ale Limited
The Coal Authority	The Victorian Society
Help the Aged	The Garden History Society
Ogaden Community Association	Ealing Law Centre
Greenford Community Centre	Southall Rights
Greenford Cultural Activities Club	Asian Parents Carers Association
Ealing Community & Police ConsultativeGrp	Assyrian Cultural and Advice Centre
El-Djazir	Arya Samaj London
Acton Group for Ethiopians in Ealing	Afghan Academy
African Caribbean Initiative	African Womens Forum
Amar Deep Hindi Weekly	Tibetan Community
Polish Community Centre	Society of Afghan Residents
	Hazardous Installations Directorate, Health & Safety Executive
Somali Community Association - Southall	St Catherines Court Residents Association
Birkdale Area Residents Association	Buckingham Avenue Residents Association
St Stephens Residents Association	Lyndhurst Avenue Residents Association
Boston Manor Residents Association	

## Appendix A

### **2. List of Individuals/Organisations that Responded to the Questionnaire**

<b>Name</b>	<b>Name of Organisation (where appropriate)</b>
Tseringgombo	
Mr Ibramim	Ogaden Community Association
Jon Whitwell	London Borough of Hammersmith & Fulham
Ms Ruth Barnes	
Mr Martyn Thomas	London Borough of Havering
Mr Paul Losse	English Nature
Peter Gallagher	Creffield Residents Association (CARA)
Raymond Cole	National Playing Fields Association
George Twyman	Residents of Dromers Wells Lane Southall
Victor Mishiku	The Covenant Movement Ealing
Mr Nick Smith	Look Ahead Housing + nCare Ltd
Mairead Mooney	Innisfree Housing Association
Mr Roger Gardiner	London School of Management
Mr Jamie Powell	
John Hummerston Riba Dip. Arch.	Accent BDA Architects
Kelly Clarke	London Borough of Merton
Mrs Bronwen Davis	Barker Parry Town Planning Ltd
Ms Antonia Liu	G L Hearn
L E Porter	Southall Local History Society
Clare Scott Booth	West London YMCA
Patricia Parker	Northolt Village Residents Association
Helen Johnson	Ealing Fields Residents Association
T Byefield	EWA
Daniel Hawes	Royal Borough of Kensington & Chelsea, Planning and development, Environmental Services
V L Corani	
Timothy Tyndall	Acton Green Residents Association
David Hughes	The Park Community Group
Mrs H Snooks	Legal and General Assurance Society Ltd
	Hazardous Installations Directorate, Health and Safety Executive
Fareed Malick	Transport for London, West London Tram
Mr L Cortnell	
Richard O'Conor	Shaa Road Residents Association
	Birkdale Area Residents Association
James Abelson (Chairman)	West Twyford Residents Association
Corinne Templer	Walpole Residents Association & Ealing Green Conservation Panel
Andrew Fletcher	
Steve Breen	Ealing Centre Partnership
Hugh Richards & Ralph Harris	TFL Streets
Mr Bill Bailey	Hanger Hill Garden Estate Residents Association
Ian Runeckles	British Waterways
Mr Brian Regan	Planning Policy, Borough of Lewisham
Kim Stabler	Greater London Archaeology Advisory Service
Ms Georgie Cook	Thames Water Property Services
Anna Bloomfield	General Aviation Awareness Council

## Appendix A

Teresa Ryszkowska	Bexley Council
I J Prowse	Grange Grove Residents Association
Mr Derek M Smith	Olde Hanwell Residents Association
Derek M Smith	Olde Hanwell Residents Association
Nigel Perkins	
Mrs Vivienne Hanreck	Park View Residents Association
Mrs Lisa Hall, Chairman	Five Roads Forum
Mike Eggleton OBE	Ascott Avenue Residents Association
Mr. Kashminder Bhogal	Southall Rights
Linda Gomez	MPRTA Medway Parade Residents & Traders Association
Alison Harris	Perivale Library
Malcolm Souch	London Borough of Haringey
Mr A Thatcher	Rapleys LLP (on behalf of the W Morrison Supermarkets PLC)
Peter Sheppard	Secoundsite Property
United Anglo-Caribbean Society	
Mr Paul Charlton	St Catherines Court (Chiswick) Ltd
J S A Ashley	Inland Waterways Association Middlesex Branch
Mr John Blackmore	Action Acton
Mr Patrick Driscoll	Acton Town Residents Association
PRR Chapman	Walpole Residents Association
Sue Hardy	Ealing Primary Care Trust
Christoph Kratz	Countryside Agency
Katie Wilkinson	The Environment Agency
Julian Edmonds	Central Ealing Residents Association
Harry J Hellier	Northolt Memorial Hall Trust
Nigel Girling	London Borough of Redbridge
Steven Larcombe	
	Ealing Liberal Synagogue
Nic Ferriday	Ealing Friends of the Earth

## 2. Regulation 25 Letter to Consultees

Dear Sir/Madam

Would you like to participate in the preparation of Ealing's Local Development Framework?

Ealing Council is embarking on the preparation of its Local Development Framework (LDF). Over the next few years, we will be working to progressively replace the Council's existing Unitary Development Plan with our new LDF. The purpose of the LDF will be to guide land use and development in the Borough for the next ten years. Council has prepared a Local Development Scheme (LDS) which sets out how we will go about this work. This document is available on our website at [www.ealing.gov.uk/planpol](http://www.ealing.gov.uk/planpol).

We would like you to assist us in this process. Your involvement will help us to prepare a Statement of Community Involvement (SCI). The SCI is a document which sets out how the Council will continuously engage with you throughout the preparation of the LDF and how we may consult you on planning applications. This is consistent with the Government's requirement for Councils to facilitate early involvement of the community and stakeholders and secure their contributions in the preparation of the LDF.

The enclosed questionnaire will be used to identify how the Council can effectively secure your participation in the preparation of Ealing's LDF, and also how you would like to be kept informed with progress on the LDF. Feedback from the questionnaire on how you would like to be involved, will help us plan appropriate ways of involving the community.

A prepaid envelope has been enclosed for you to return your completed questionnaire, which we would like returned by 20 May 2005.

A summary of the results of the questionnaire will be published on the Planning Policy Team's webpage [www.ealing.gov.uk/planpol](http://www.ealing.gov.uk/planpol) and made available at the Environment Services Reception at 22-24 Uxbridge Road, Ealing. Alternatively, please contact the writer on 020 8825 9326 should you wish to have a copy sent to you.

Please feel free to contact me on 020 8825 9326 if you require any clarification on any of the above issues, or should you require assistance from a member of the Planning Policy Team regarding completion of the enclosed questionnaire.

We look forward to working with you.

Yours sincerely

Anita Longworth  
Principal Policy Officer  
Planning Policy Team Ealing Council

#### **4. Regulation 25 Questionnaire**

### **Ealing's Local Development Framework**

## **Questionnaire** (Please tick or comment as appropriate)

Your views are valuable to the Council and are sought to identify how you would like to participate in the preparation of Ealing's Local Development Framework. Individual details will not be disclosed as part of the analysis. Any information or details published from this consultation will be in summarised form only.

### **Section A**

This information will help us to formulate a full set of up to date contact details for you or your organisation. Please complete in BLOCK CAPITALS

Name:

Individual

Organisation

(please tick as applicable)

Name of Organisation:

Address:

Postcode:

Tel. No:

Email:

Website:

Fax. No:

### **Section B**

1. Would you like to be involved in the preparation of Ealing's Local Development Framework (LDF)?

Yes

No

2. Would you like your details to be taken off Ealing's LDF consultation database?

Yes

No

3. How would you prefer to participate in the preparation of Ealing's Local Development Framework?

(Please tick one box for each row)

	<b>Most Preferred</b>	<b>Don't Mind</b>	<b>Least Preferred</b>
<b>Community Meetings</b>			
<b>One-to-one meetings with Council Officers</b>			
<b>Road Shows / Public Exhibitions</b>			
<b>Focus Groups</b>			
<b>Questionnaires</b>			
<b>Council Website</b>			
<b>Press Notice in local newspapers</b>			
<b>Notification letter from Council</b>			
<b>Other</b>			

3. If you selected 'other' for question 3 could you please specify what would be your preferred method and provide a brief description?

4. Please indicate which planning issues most interest you and which you would like to be consulted on (Please tick as many as necessary)

Environmental Resources and Waste	
Open/Green Space and the Natural Environment	
Urban Design	
Housing	
Business and Employment	
Shopping and Town Centres	
Community Facilities	
Transport	
Other (please specify)	

Appendix A

5. If you selected 'other' for question 5 could you please specify and provide a brief description?

6. How would you like to be kept informed on the development of the Ealing Local Development Framework?

(Please tick as appropriate)

Letter	
Email	
Planning Policy Webpage	

Any other comments?

## **Section C**

To help us to meet the needs of our diverse community and improve ways of making our consultations and services available to all, could you please complete the following:

1. Are you filling in this questionnaire as an individual  or as a member of an organisation?
  
2. What is your age group?: Under 16  16-24  25-44  45-64   
Over 65
  
3. Are you male  or female?
  
4. What is your ethnic background?  
**White - select one answer only**  
British  Irish   
Any other white background (Please describe):
  
- Mixed - select one answer only**  
White and Black Caribbean  White and Black African  White and Asian   
Any other mixed background (Please describe):
  
- Asian or Asian British- select one answer only**  
Indian  Pakistani  Bangladeshi   
Any other Asian background (Please describe):
  
- Black or Black British- select one answer only**  
Caribbean  African   
Any other black background (Please describe):
  
- Chinese or other ethnic group- select one answer only**  
Chinese   
Any other ethnic group (Please describe):
  
5. Do you have a disability?.....Yes/No

The above information will be treated in strict confidence. Please send your completed questionnaire no later than 5pm on Friday 20 May. Please return it to us in the prepaid envelope enclosed or:

By fax to: 020 8579 5453 (please also post the original)

Or by email to: [planpol@ealing.gov.uk](mailto:planpol@ealing.gov.uk)

Thank you. To return this questionnaire electronically you should save it as your own document, fill it in, and attach it to your own e-mail in response. The information will not be given to anybody else. Under the Data Protection Act 1998 we need your consent to process it. By returning it to us we assume you are giving your consent for this to occur.

**Appendix B - Consultation Bodies for Regulation 25**

<b>Specific Consultation Bodies</b>	
Mayor of London	SWALEC
Countryside Agency	Telecom Plus PLC
Environment Agency	Utilita Electricity Limited
English Heritage	Virgin HomeEnergy Limited
Greater London Archaeology Advisory Service	Zest4 Electricity Limited
English Nature	Abingdon Energy Limited
BT Group plc	Countrywide Farmers Plc
Vodafone Group Plc	Monal Utilities
Orange	ScottishPower
O2 (cellnet)	Total Gas & Power Limited
T-Mobile (UK) Limited	British Gas Properties
Hutchison 3G UK Ltd	London Waste Regulating Authority
BBC	Anglian Water
Strategic Rail Authority	Thames Water
Highways Agency	Three Valleys Water
London Borough of Brent	West London Waste Authority
London Borough of Hillingdon	National Grid Company Plc
London Borough of Hounslow	Thames Water Property Services
London Borough of Hammersmith & Fulham	Southern Electric
London Borough of Harrow	National Grid Transco
London Development Agency	Atlantic Electric and Gas
North West London Strategic Health Authority	British Gas
Ealing Primary Care Trust	Ecotricity
Ealing Primary Care Trust	London Energy Plc
Economy Power Limited	Npower
Good Energy Limited	Opus Energy Limited
ScottishPower	Powergen
SWEB Energy Limited	Scottish Gas
Utility Link Limited	Scottish Hydro Electric
	Seaboard Energy Limited

## Appendix B

### General Consultation Bodies

<b>Name</b>	<b>Organisation</b>
	Alzheimers Concern Ealing
	RADAR Head Office
	Scope
Mr G. D. Peach	Ealing Access Committee
Ms Margaret Norris	Ealing Access Committee
Ms Wendy Starkie	Ealing Access Committee
Ms Carol Robertson	Ealing Access Committee
Sarah Mepham	Ealing Access Committee
Mary Haswell	Ealing Access Committee
Sian Vasey	Ealing Centre for Independent Living
Ms Sally O'Connor	Ealing Access Committee
Ms Christina Stringer	Ealing Access Committee
Mark Crouch	Ealing Centre for Independent Living
Patricia Smith	Ealing Access Committee
Jagdeep Rait	Ealing Mencap
Barbara Page	Ealing Access Committee
Alex Cowen	Ealing Access Committee
Reg Montague	Ealing Access Committee
Cllr Mark Karasinski	Ealing Access Committee
Bekir Andrews	Ealing Access Committee
Alison Yapp	Ealing Access Committee
	Disabled Persons Transport Advisory Committee
	Disability Rights Commission
Mrs Bronwen Davis	Barker Parry Town Planning Ltd
Ms Antonia Liu	G L Hearn
Mr Paul Charlton	St Catherines Court (Chiswick) Ltd
John Hummerston Riba Dip. Arch.	Accent BDA Architects
Mr J McDonald	Tetlow King Planning
Mr Robin Rigg	Barton Wilmore Planning
	Rapleys LLP
Ms L Weaver	Levvel Consulting Ltd
	Drivas Jonas
	Quad Architects
	United Development Ltd
	Town and Country Plannig Association
	Ravenocean Ltd
	Nathaniel Lichfield and Partners
	Arup Partnership
	Collin Buchanan and Partners
	Bissco and Stanton Chartered Surveyors

## Appendix B

	PPServices Ltd
	Urban Initiatives
Mr Geoffrey Robeson	RSG
Mr Jonathan Bordell	Flint Securities Ltd
Mr Jeremy Cracknell	Henry Butcher
Mrs P Dunstan	Wimpy Homes
Mr Palfreeman	Northfields Independent
Mr Kevin Jewell	Fairview Homes PLC
Mr D Lipscomb	WLH Estates
J Q Phillips	Japan Services
Mr Asif Rahman	Gifto
H S Sandhu	Southall Merchants Association
Mr James Sinclair	Swan Hill Homes
Mr F T Suterwalla	TR Suterwalla & Sons Ltd
Mr Leonard V F Tridgell	Leonard Tridgell Associates
Mr L D Vekaria	Saloria Drawing Services
Mr T C Wheeler	Brixton Estate Plc
Anna Dyson	Hepher Dixon Planning & Regeneration
Sue Allan	PDP
Hans Andreae	Taylor Woodrow Developments Ltd
Madeline Smith	Alan Camp Architects
Mr Paul Woolley	Landmark Information Group
Felicity J Wye	Malcolm Judd & Partners
Frances Rogan	Durkan Homes
Susan Stephens	Cushman & Wakefield Healey & Baker
Rebecca Holder	Thomson Ecology Ltd
Hilary Foster	Scott Brownrigg
Stephen Goldwater	Montagu Evans
Graeme Cattermole	Durston House
Mary-Ann Bye	Drivers Jonas
Gerald T Moran	Hunters Solicitors
Sam Pullar	Turley Associates
Jon Dingle	The London Planning Practice
Mr Paul Gibbons	South Thames Region
Irene Webber	Jowitt Associates
Gavin Gallagher	Derek Horne & Associates
Pippa Hanworth	King Sturge
John Thompson	Biscoe Craig Hall
Fiona Lawson	Faber Maunsell
	Peacock & Smith
Alix McKenzie-Wain	Eversheds
Nicole Goater	AERC
Georgie Cook	Thames Water Plc
D Betts	Greenpeak Ltd
Denton Wilde Sapte	Denton Wilde Sapte
Sebastian Hanley	Dialogue

## Appendix B

Anna Dyson	Hepher Dixon Planning & Regeneration
Sue Allan	PDP
Mrs Hayley Madden	Taylor Woodrow
Madeline Smith	Alan Camp Architects
Mr Paul Woolley	Landmark Information Group
Felicity J Wye	Malcolm Judd & Partners
Frances Rogan	Durkan Homes
Helen Pickrell	Cushman & Wakefield
Rebecca Holder	Thomson Ecology Ltd
Hilary Foster	Scott Brownrigg
Stephen Goldwater	Montagu Evans
Graeme Cattermole	Durston House
Mary-Ann Bye	Drivers Jonas
Gerald T Moran	Hunters Solicitors
Jon Dingle	The London Planning Practice
Mr Paul Gibbons	South Thames Region
Irene Webber	Jowitt Associates
Gavin Gallagher	Derek Horne & Associates
Pippa Hanworth	King Sturge
John Thompson	Biscoe Craig Hall
Fiona Lawson	Faber Maunsell Peacock & Smith
Alix McKenzie-Wain	Eversheds
Nicole Goater	Aerc
Georgie Cook	Thames Water Plc
D Betts	Greenpeak Ltd Denton Wilde Sapte Pinsent Masons
John Sharkey	John Sharkey & Co.
Natalie Wells	Savills Planning
Mr C Lewis	Lewis Trust Group
Mr Murphy	LCP Securities Foxtons Estate Agents
Mrs Narza	Kingmead Ltd
Mr R Fouladbakhsh	Ceba Properties Ltd
Ms S Elms	R.G Elms & Son Ltd
Mr Bhapia	J D Asset Management Plc
Mr Collins	Middlesex Property Management Ltd
Ms K Feruch	Townhouse Developments Ltd
Mr J Mills	West London Health Estates
Mr Lucas	On Site UK Property Development
Mr Gorham	Colin Bibra & Co
Mr Davis	Dotebroom Ltd
Mr Labuau	Global Housing Ltd
Ms Z Kelly	Advanced Property Management
Mr Tan	Property Investment Advice & Management Ltd

## Appendix B

Mr Pleasants	CB Estates
Mr Pujina	Jorich Investments
Mr Bhasin	United Controls Ltd
Mr D Hanlon	D.S Bhasin
Mr Familusi	Hantons
Mr P Gupta	Choicehome Property Management
Mr Khan	Sharan Properties Ltd
Miss S Sethi	Homesearch Ltd
Mr Gujral	Hartwood Property Management Ltd
Mr M Hoque	Vikas Intercontinental Developers
Mr P Sheikh	Live Dubai Ltd
Ms C Fayinka	Ghazal Investments Ltd
Mr Lakhan	A & D Homes Ltd
Dr I Kamyab	MMT Building Services Ltd
Gary Morris	St. Mowden Properties Plc
Christopher Borkowski	St. James's Investments
HFW Hawkings	Discovery Properties Ltd
Paul Kempe	City & Provincial Properties Plc
Clwyd Roberts	HBG Properties Ltd
Simon Hesketh	Development Securities Plc
Steven Lipman	Landmark Developers Ltd
Ian White	Crest Nicholson Developments Ltd
James Burland	Burland TM Ltd
P Young	Sentinel Developments Ltd
Pat Conlen	Roseberry Homes (Group) Ltd
Gary Durden	Linden Homes Chiltern Ltd
F Coupe	St. James Securities (London) Ltd
Christopher Mason	Mason & Partners Commercial Property Consultants and Westfield Property Consultants
Barry Kitcherside	Frogmore Investments Ltd
Ron Jerman	Stanhope Plc
	Manhattan Lofts Corporation
	Costains Construction Ltd
	Servite Homes
	Kajima Europe Ltd (UK Holdings)
Rachel Patterson	Devplan UK
Matthew Roe	CgMs Consultants
Mrs H Snooks	Legal and General Assurance Society Ltd
Mr M. Walton	W Morrison Supermarkets PLC
	Royal Mail Holdings plc
	British Chemical Distributors and Traders Association
	Department for Environment, Food and Rural Affairs
	London Fire and Emergency Planning Authority
Matthew Roe	Metropolitan Police Authority
	Department for Culture, Media and Sport
	Department of Constitutional Affairs

## Appendix B

	Department of Education and Skills
	Department of Health
	Department of Trade and Industry
	Department for Transport
	Department of Works and Pensions
	Home Office
	Ministry of Defence
	Office of Government Commerce (Property Advisers to the Civil Estate)
	The Gypsy Council
	Traveller Law Reform Coalition
James McConnell	Bellway Homes
Mairead Mooney	Innisfree Housing Association
Denise Field	Metropolitan Housing Trust
	Apna Ghar Housing Association Ltd
	Womens Pioneer Housing Ltd
Mike Nestor	Shepherds Bush Housing Association
Kumar Sivakumaran	Warden Housing Association
Ros Paris	Family Housing Association
Jim McKinnon	Catalyst Housing Group
Gareth Jones	Genesis Housing Group
Aubrey Vaughan-Dick	ASRA Housing Association
Andy Brown	Notting Hill Housing Trust
Nick Smith	Look Ahead Housing and Care Ltd
	Network Housing Group
	Griffin Housing Association
Peter McCormack	Acton Housing Association
Ms L Adams	
Mr G Anderson	
Mr K Bayfield-Hill	
Ms Clare Canning	
Mr Gareth Crawford	
Ms S Cummings	
Ms M Fardouse	
Mr A Hassan	
Mr K Kift	
Mr Y Kuti	
A Mathison	
Ms Dorry McLaughlin	
Mr M Ohanian	
Mr M Robinson	
Mr J Silverman	
Amit Malholtra	Fairview New Homes Ltd
Nigel Perkins	
V L Corani	
Mr L Cortnell	

## Appendix B

Andrew Fletcher

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Mr Richard Watson

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Mr James Kelly

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Mr Harsev Bains

---

Ms Brenda Robins

---

Jamie Powell

---

Mr Mark Harrington

---

S Kamyab

---

Ms Amanda Hodder

---

Mrs A Fraser

---

Mr M Williamson

---

Mr Nigel Bakhai

---

Ms J Ashley

---

P A Steinhardt

---

Mr Martin

---

Ms Maureen Ontano

---

Mr C A Pearce

---

Mr S Rowley

---

Mrs Harding

---

Mr F Fruzza

---

Mr David Blackwell

---

Mr H Gadd

---

Ms Eleanor Brewer

---

Mr Andy Turner

---

Mr D Dwyer

---

Mr Peter Nolan

---

Mrs P Agate

---

Ms Tammy Alston

---

Mrs J Ansell

---

Mr Malcolm Ede

---

Mr Ron Johnson

---

Ms Diane Murray

---

Ms S Long

---

Ms Beti Allocco

---

Mrs M Elliott

---

Ms S King

---

Mrs L Woodcock

---

Ms Ann Dempsey

---

Mr Noel Keating

---

Mr Nigal Timmins

---

Mr R J Collins

---

Ms Myrtle Gee

---

Mrs Thompson

---

## Appendix B

Mr R Deadman

J Matthews

Mr D Briscoe

Mrs Smith

Mr D Haynes

Ms A Edwards

Mr L Wallis

Lynn Scivener

Mr K Patterson

Mrs Wiltshire

Mr Warner

Ms A Laver

Mr B Bainbridge

Ms N Gordon

Ann Tierney

Mr Ben Owen

Ms P Jones

Mrs Linda Kouparis

Alison Harris

Perivale Library

Karen Henry

Northfields Library

Dosia Warza

Acton Library

Vip Thakur

Jubilee Gardens Library

Carol Hill

Hanwell Library

Karen Trent

Northolt Library

Gill Laws

Pitshanger Library

Colleen Mayers

Southall Library

Beryl Stagg

West Ealing Library

June Reid

Wood End Library

Bina Sethi

Ealing Central Library

Rose Fitzgerald

Greenford Library

Mr Brian Regan

Planning Policy, Borough of Lewisham

Daniel Hawes

Royal Borough of Kensington & Chelsea, Planning and  
development, Environmental Services

Teresa Ryszkowska

London Borough of Bexley

Kelly Clarke

London Borough of Merton

Malcolm Souch

London Borough of Haringey

Martyn Thomas

London Borough of Havering

Mr Roger Gardiner

London School of Management

Harry J Hellier

Northolt Memorial Hall Trust

David Hughes

The Park Community Group

Victor Mishiku

The Covenant Movement Ealing

## Appendix B

L E Porter	Southall Local History Society
Clare Scott Booth	West London YMCA
Steve Breen	Ealing Centre Partnership
John Blackmore	Action Acton
T Byfield	Ealing Women's Aid
Mr D S Sandhu	The Southall Chamber of Commerce
Ian Nicol	West London Alliance
David Blackwell	Hanwell Steering Group
John Caird	Northolt Village Forum
Marianne Downie	Southall Regeneration Partnership
	Park Royal Partnership
Carole Connelly	Greenford Town Centre Association
	Society for the Protection of Ancient Buildings
	Ancient Monuments Society
	Ealing Arts Council
	Biodiversity Strategy Team
Ms V Barnes	London Wildlife Trust
Ms V Barns	Save Ealing's Open Space
Mr D Bowater	Acton History Group
Mr I Chaplin	Friends of the Litten
Mr B Cload	Brent River and Canal Society
Mr B Collins	BTCV
Ms S Deans	GRASS
Ms Heather Fenech	Brentham Society
Mr N Ferriday	Selborne Society
Mr B Gurd	Ealing Civic Society
Mr J Hannan	Hanwell Preservation Society
Mr M Haque	Ealing Family Housing Association
Mr B Harris	Ealing Civic Society
Audrey Randall	Hertfordshire and Middlesex Badger Group
Ms Irma Horten	Ealing Friends of the Earth
S Houser	Churchfield Community Association
Ms Alice Hubicka	Overdale Neighbourhood Watch
Mr D Hughes	Park Community Group
M Kelly	Pitshanger Community Association
Mr D Lester	Halsbury Action Group
Mr O Marke	National Trust
Ms B Pankhurst	WATCH GROUP
Mr G Preedy	Greenford Trading Association
Ms D Vandooren	WOWGA
Mr S Webb	Childrens & Residential Homes
Mr D Williams	The Open Spaces Society
Mr J Wilson	Ealing Beekeepers
Mr M Wolstencroft	Royal Society for the Protection of Birds

## Appendix B

	Acton Law Shop
	West London YMCA
	Womens Development Agency
	Womens Institute
Nigel Middlemiss	Acton Town Central, Acton Park Conservation Area Panel
Carol Van Dyck	Acton Green & Bedford Park Conservation Area Panel
Mrs Patricia Baxendale	Brentham Garden Conservation Area Panel
Beryl Brownsword	Bedford Park Conservation Area Panel
Ian Prowse	Ealing Common Conservation Area Panel
Mrs S McRobie	Ealing Green Conservation Area Panel
Mr Michael Searle	Hanwell & Canals (West) Conservation Area Panel
Mary Hall	Hanwell & Canals (East) Conservation Area Panel
Mr Bob Gurd	Haymills Estate Conservation Area Panel
Mr John Talbot	Haven Green Conservation Area Panel
Mr D R Fenton	Hanger Hill Garden Conservation Area Panel
Mr H Hellier	Northolt Village Conservation Area Panel
Anne Griffith	Old Oak Common Conservation Area Panel
Ms Petrona Bonick	Oldfields Circus Traders
	The Georgian Group
Bob Masdin	Crime Prevention Design Advisor
	Ealing Chamber of Commerce
	Ealing, Hammersmith and West London College
Mr Popat	Acton Asian Association
Mr Tony Miller, Chair	Brentham Society
c/o 528 Rockware Business Centre	Rockware Avenue
Mr M Roth	53 Southtown Avenue
Mr F Fruzza	39 Drayton Gardens
Sergeant Western	Hanwell Home Beat Officers
	London Sports Board
Kate Saunders	Sure Start
Rico Allison	Northolt Village Community Centre
Mr Roy Mills	Hanwell Community Centre
Mr Chris Rowe, Chair	Ealing Common Society
J S A Ashley	Inland Waterways Association Middlesex Branch
Raymond Cole	National Playing Fields Association
	Hazardous Installations Directorate, Health and Safety Executive
Katie Adderley	The British Wind Energy Association
Mr Keith Walter	Energy
	British Geological Survey
	Centre for Ecology and Hydrology
Peter Havelock	Civil Aviation Authority
	Commission for Architecture and the Built Environment
	English Partnerships
	Commission for Racial Equality
	Crown Estate Office
	Campaign to Protect Rural England

## Appendix B

	Equal Opportunities Commission
	Forestry Commission
	Health and Safety Executive (HSE)
	Learning and Skills Council
	National Playing Fields Association
	Sport England
	Women's National Commission
	Age Concern
	The Coal Authority
	Help the Aged
	Road Haulage Association
	Friends of the Earth
Miss Anna Chapman	British Waterways London
Katie Adderley	Wind Energy Association
	Council For British Archaeology
	Twentieth Century Society
Mike Benner	Campaign for Real Ale Limited
	The Victorian Society
	The Garden History Society
	Church Commissioners
	Diocesan Board of Finance
	The House Builders Federation
Janet Trench	Housing Corporation
	Piara Khabra MP
	Steve Pound MP
Mr Ibramim	Ogaden Community Association
	United Anglo-Caribbean Society
	Ealing Somali Community Welfare
	Horn of Africa Advice Centre
	Ashra-Asian Carers Project
	Asian Family Counselling Services
	Caribbean Environment Watch
	Apna Centre-Careways Ltd
	East African Asian Senior Citizens Assoc.
	Eshu Independents
	Greenford Community Centre
	Greenford Cultural Activities Club
	Ealing Community & Police Consultative Group
	Ealing Law Centre
	Southall Rights
	Asian Parents Carers Association
	El-Djazir
	Assyrian Cultural and Advice Centre
	Arya Samaj London
	Acton Group for Ethiopians in Ealing

## Appendix B

	Afghan Academy
	African Caribbean Initiative
	African Womens Forum
	Amar Deep Hindi Weekly
	Tibetan Community
	Polish Community Centre
	Society of Afghan Residents
	Somali Community Association - Southall
	Southall Black Sisters
	Southall Day Centre Ltd
	United Anglo Caribbean Society
	West Indian Saturday School
	Iranian Association
	Irish Support & Advice Service
	Jinah School of Urdu
	Khudamil Ahmadiyya Association
	Milap Day Centre
	Bahai Community of Ealing
	Ealing Liberal Synagogue
	Greenfor Gospel Church
	Institute of Sikh Studies
	Muslim College
	Hindu Youth Organisation
	Westminster Interfaith
	Southall Church of God
Rev. D Nevitt	
Mrs Vivienne Hanreck	Park View Residents Association
Mike Eggleton OBE	Ascott Avenue Residents Association
	Walpole Residents Association & Ealing Green Conservation Panel
Corinne Templer	
Mr Derek M Smith	Olde Hanwell Residents Association
Linda Gomez	MPRTA Medway Parade Residents & Traders Association
Mr Patrick Chapman	Walpole Residents Association
Timothy Tyndall	Acton Green Residents Association
Richard O'Conor	Shaa Road Residents Association
James Abelson (Chairman)	West Twyford Residents Association
I J Prowse	Grange Grove Residents Association
Julian Edmonds	Central Ealing Residents Association
Patricia Parker	Northolt Village Residents Association
Peter Gallagher	Creffield Residents Association (CARA)
	Birkdale Area Residents Association
Bill Bailey	Hanger Hill Garden Estate Residents Association
	St Stephens Residents Association
	Boston Manor Residents Association

## Appendix B

	St Catherines Court Residents Association
	Buckingham Avenue Residents Association
	Lyndhurst Avenue Residents Association
Mr J Abelson	West Twyford Residents Association
Ms Pauline Alfa	Wendover Court Residents Association
Ms Vivienne Anderson	South Acton Residents Action Group
Ms Petrona Bonnick	Oldfields Circus District Centre
Mr W P Bowden	Haven Green Court Res Association
Mr D Bratt	Manor Residents Association
Miss Beryl Brownsword	Bedford Park Society
Patrick Driscoll	Acton Town Residents Association
Mr G Casey	Cuckoo Estate Residents Association
Mr I Cenci di Bellp	The Lawns Residents Association
Mr M C Collett	Havelock Estate Residents Association
Mr L Courtnell	Wood End Residents Association
Mrs L Coward	Golflinks Residents Association
Mr C Cracknell	Norwood Green Residents Association
Mr W G Davidson	East Acton Residents Association
Mr C Davis	Golden Manor Residents Association
Mr D Delciappo	Ealing Village Residents Association
Mrs W Deller	Gloucester Road Residents Association
Mr Eales	Birkbeck Residents Association
Mr D Fenton	Hanger Hill Tudor Estate
Mr A Fletcher	Westbury and Madeley Road Residents Association
Mr Peter Gallagher	Twyford Ave Sport Grnd Residents Association
Pat Harding	Cuckoo Estate Residents Association
Ms H Humphries	Warwick Road Residents Association
Ms J Hunt	Bromyard Residents Association
Ms D Jackson	Toplocks Residents Association
Ms H Johnson	Ealing Fields Residents Association
Mr P Kerby	Lamborn Close Residents Association
Mr F Kilduff	Greenford Green & District Residents Association
Mr C Knowchenko	Churchfields Residents Association
Mr S Larcombe	Gunnersbury Estate Residents Association
Mr P Latham-Warde	Grove Avenue Residents Association
Mr P Lowery	Freeland and Inglis Road Residents Association
Mrs Magee	Wesley Estate Residents Association
Mr S Massop	South Acton Residents Association
Mr V Mishiku	Hanger Hill Estate Residents Association
Mr R M Orsini	Goldsmith Area Residents Association
Mr S Patel	Residents of The Wood End Estate
Mr L E Porter	Park View Road Residents Association
Mr A Ross	Ravenor Park Residents Association
Mr R Sanders	Cranmer District Res. Association

## Appendix B

Mrs Elsie Seymore	Sudbury Town Residents Association
Ms J Sinclair	Cumberland Park Residents Association
Mr T Skelt	Farndale and Hedgerley Residents Association
Mr M E Sullivan	Avenue Road/Villiers Road Residents Association
Mr G Twyman	Dormers Wells Residents Association
Mrs Varney	North Greenford Residents Association
Mr J A Wright	North & South Residents Association
Mr N Young	The Grange Residents Association
Mrs P Zuchowska	Perivale Residents Society
Ms Angely Devas	Durham Road Residents Association
Mr Pelham B Allen, Chairman	Stafford Lodge
Dorris Edwards	13 West End Gardens
Mr S R Crosby	85 Woburn Tower
Mrs J Breens, Secretary	Kingsdown Residents Association
Mrs Lisa Hall, Chairman	Five Roads Forum
Hugh Richards & Ralph Harris	TFL Streets
Anna Bloomfield	General Aviation Awareness Council
Fareed Malick	Transport for London, West London Tram
	Network Rail
	Freight Transport Association
	Great Western Trains Company Limited
	Transport for London
	Rail Freight Group
	Silverlink Trains

**Regulation 25 Letter**

**To everyone  
on the  
Planning Policy Team  
Mailing List**

Ealing Council  
Perceval House  
14-16 Uxbridge Road  
London W5 2HL

*Tel: (020) 8825 5428*  
Email: [planpol@ealing.gov.uk](mailto:planpol@ealing.gov.uk)

21st June 2005

Dear Sir/Madam,

**Local Development Framework  
and the Draft Statement of Community Involvement**

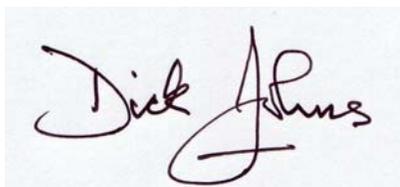
Ealing Council is making progress in preparing a new 'Local Development Framework' for the borough. It will contain plans for the physical development of the borough in the years ahead. This letter is to invite you to participate in setting up this new planning system in Ealing. The Council has organised a three-month public participation period. It will start on this Friday (24<sup>th</sup> June) and end on 23<sup>rd</sup> September. This is rather longer than normal, to take account of the summer holiday period.

The Council has prepared a local development scheme (a project plan for producing local development documents), a monitoring report on planning in Ealing and a Draft Statement of Community Involvement. It is important that as many people as possible contribute their views on these and other matters relevant to the new framework.

You will see on the back of this letter that there is a public notice giving details of the arrangements for the participation period. Also enclosed is a leaflet providing more information on local development frameworks. If you would like translated material or interpretation in other community languages, or formats to suit people with disabilities, please let me know.

I hope that you will take this opportunity to have your say on ideas for the local development framework, and on the draft Statement of Community Involvement (SCI) in particular. The framework will be a major determining factor in the borough's future land use and development, and your comments on its preparation would be most welcome.

Yours faithfully



**Dick Johns**  
**Head of Planning Policy**

**Regulation 26 Public Notice**

**PUBLIC NOTICE**

PLANNING AND COMPULSORY PURCHASE ACT 2004  
The Town and Country Planning (Local Development) (England) Regulations 2004  
Notice of Pre-Submission Public Participation

**Ealing's Local Development Framework  
and the Draft Statement of Community Involvement**

Ealing Council is preparing a **Local Development Framework (LDF)** for the future planning of the borough. The documents so far included in this emerging framework are the unitary development plan (Ealing's 'Plan for the Environment' adopted in October 2004), local development scheme, annual monitoring report **and the Draft Statement of Community Involvement (SCI)**. More documents will also be produced and these are listed in the local development scheme.

The Draft SCI will set out how the Council intends to involve local communities in the preparation of the LDF documents and in the determination of planning applications. Individuals and organisations in the community are now invited to participate in formulating the SCI.

**The draft SCI, other LDF documents and comment forms, can be viewed on Ealing Council's website, [www.ealing.gov.uk/planpol](http://www.ealing.gov.uk/planpol) and comments can be emailed to [planpol@ealing.gov.uk](mailto:planpol@ealing.gov.uk).**

Paper copies can be inspected at the Council's reception area from 24<sup>th</sup> June 2005 until 23<sup>rd</sup> September 2005, between the hours of 8.30am and 5.00pm, Monday to Friday. At present the address of the reception is 22-24 Uxbridge Road, Ealing W5. In July, a new reception is expected to open nearby at Perceval House, 14-16 Uxbridge Road.

Copies are also available for inspection at local libraries as follows:

**ACTON** Mon, Fri, Sat 9am-5pm; Tue, Wed, Thur 9am-7.45pm  
**EALING CENTRAL** Mon, Fri, Sat 9am-5pm; Tue, Wed, Thur 9am-7:45; Sun 2pm-5pm  
**GREENFORD** Tue, Wed, Thur 9am-7:45pm; Fri, Sat 9am-5pm  
**HANWELL** Tue, Thur 9am-1pm, 2pm-7:45pm; Fri, Sat 9am-1pm, 2pm-5pm  
**JUBILEE GARDENS** Tue, Thur 9am-1pm, 2pm-7:45pm; Fri, Sat 9:30am-1pm, 2pm-5pm  
**NORTHFIELDS** Tue, Thur 9am-7:45pm; Fri, Sat 9am-5pm  
**NORTHOLT** Tue, Thur 9am-7:45pm; Fri, Sat 9am-5pm  
**PERIVALE** Tue, Thur 9am-7:45pm; Fri, Sat 9am-5pm  
**PITSHANGER** Tue, Thur 9am-7:45pm; Fri, Sat 9am-5pm  
**SOUTHALL** Mon, Fri, Sat 9am-5pm; Tue, Wed, Thur 9am-7:45; Sun 2pm-5pm  
**WEST EALING** Tue, Wed, Thur 9am-7:45pm; Fri, Sat 9am-5pm  
**WOOD END** Tue, Thur 9am-1pm, 2pm-7:45pm; Fri, Sat 9am-1pm, 2pm-5pm

Copies can be obtained from the Council's reception area or from the Planning Policy Team (see contact details below). There is a charge for some documents.

Comments on the draft SCI, and on any aspect of the preparations for Ealing's LDF, should specify the subject or document page number to which they relate, and the reasons for the comment. **The Council may not be able to take comments into account if they are received later than 23<sup>rd</sup> September 2005.** If you want to be notified about further stages in the SCI adoption process, and about other aspects of LDF preparation, please specify your contact details.

To contact the Planning Policy Team, email [planpol@ealing.gov.uk](mailto:planpol@ealing.gov.uk), phone 020 8825 5428 or write to The Planning Policy Team, Ealing Council, Perceval House, 14-16 Uxbridge Road, London W5 2HL.

## The Process for Supplementary Planning Documents

The diagram below shows the process for the preparation of a SPD and the stages where you can get involved.

1. Information Base

### Ongoing consultation

2. Prepare Draft SPD

3. Publish Draft SPD

4-6 weeks participation on Draft SPD

4. Finalise SPD

5. Adopt SPD

## Planning Applications

Ealing Council publishes a weekly list of all applications received on the Council website. Occupants of adjoining properties and other affected parties are notified of planning applications by letter and given 21 days to comment on the application.

The Council encourages applicants to consult before submitting applications. We want to hear your views on community involvement in the determination of planning applications.

## Further Information

If you have any questions about the Local Development Framework or the Draft Statement of Community Involvement please contact the Planning Policy Team at:

[planpol@ealing.gov.uk](mailto:planpol@ealing.gov.uk)  
[www.ealing.gov.uk/planpol](http://www.ealing.gov.uk/planpol)

Planning Policy Team  
Perceval House  
14-16 Uxbridge Road  
London  
W5 2HL

020 8825 5428

### Where can you go for independent help?

Planning Aid for London is a voluntary organisation linked to the Royal Town Planning Institute providing free independent advice on land-use planning issues to community groups.

#### Contact details:

Planning Aid for London  
Unit 2  
11-29 Fashion Street  
London  
E1 6PX

020 7247 4900

[info@planningaidforlondon.org.uk](mailto:info@planningaidforlondon.org.uk)  
[www.planningaidforlondon.org.uk](http://www.planningaidforlondon.org.uk)

# Ealing Council

## Local Development Framework

and

## Draft Statement of Community Involvement

### Introducing the new planning system

This leaflet has been prepared as a guide on how to get involved in the preparation of the Ealing Local Development Framework and how you can have your say on the **Draft Statement of Community Involvement (SCI)**.

### What is the Local Development Framework?

The Local Development Framework (LDF) is a folder of planning documents prepared by the Council which, along with the London Plan, provide the framework for planning and physical development across the borough.

The LDF currently includes the adopted Unitary Development Plan (Ealing's Plan for the Environment). There is now a Local Development Scheme, an Annual Monitoring Report for 2004/2005 and a Draft Statement of Community Involvement. A number of Local Development Documents are planned.

## LDF Documents

### Local Development Scheme

The Local Development Scheme (LDS) is a project plan for the LDF that sets out which policy documents will be prepared and the timetable for their production and review. A printed copy is available for £5 (including p&p).

### **Development Plan Documents**

The Development Plan Documents (DPDs) are statutory documents containing key planning policies and are subject to community participation and an examination by an inspector.

Ealing Council has decided to prepare the following DPDs:

- Core Strategy
  - Site Allocation Policies
  - Waste Policies
- and a Proposals Map

### **Supplementary Planning Documents**

Supplementary Planning Documents (SPDs) provide further details and explanation of policies. These are approved by the Council following community participation but do not have a public examination.

Ealing Council has decided to prepare the following SPDs:

- Waste
- Affordable Housing
- Community Facilities

- Sustainable Transport Residential Design
- West London Tram Route
- Conservation
- Submission and Validation of Applications
- Legal Agreements and Planning

### **Sustainability Appraisal**

To ensure the LDF contributes to sustainable development, it will be subject to a Sustainability Appraisal (SA). This means that the social, environmental and economic effects of the various policy documents will be assessed as they are prepared. For each policy document, the SA will be consulted on at the same time as the main document.

### **Annual Monitoring Report**

The Council has recently produced its first Annual Monitoring Report (AMR) for 2004/2005. This document looks at the Council's targets in the Local Development Scheme, and the extent to which current planning policies are being achieved (including housing targets). An AMR will be prepared every year and will assess if changes need to be made to the LDS or other policy documents. A printed copy is available for £10 (including p&p).

## How you can get involved

The new system is based on full community involvement in planning for the borough. Consequently, a key document associated with the LDF is the **Statement of Community Involvement (SCI)**.

This will set out how and when Ealing Council will engage with the community and other key stakeholders in the preparation and revision of its development documents.

The Council would like to involve as many people and organisations as possible. In particular, we are keen to engage with 'hard to reach' groups such as young people, older people, people with disabilities and people whose first language is not English. The SCI will need to be flexible enough to ensure that information reaches the right people and reaches them in a way that allows them to respond to it.

We are currently inviting public participation in the Draft SCI, and we want to hear from you. You can view the Draft SCI on the Council's website or at the Council Reception and public libraries. Comments forms are also available at these locations.

**We welcome your views.**

All published documents and consultations are available on the Planning Policy website.

## The Process for Development Plan Documents

The diagram below shows the process for the preparation of a DPD and the stages where you can get involved.

1. Information Base

**Ongoing consultation**

2. Issues and Options

**Ongoing consultation**

3. Preferred Options

**6 weeks participation on Preferred Options**

4. Submission to Government

**6 weeks for objections etc.**

5. Additional Site Allocations\*

**6 weeks for objections etc. (if required)**

6. Examination

**Inspector considers objections etc.**

7. Inspectors Report & Adoption

\* If relevant

## Appendix D

### SUMMARY OF REPRESENTATIONS AND RESPONSES TO THE DRAFT SCI

<u>Ref:</u>	<u>Summary:</u>	<u>Response:</u>
003 .01	<i>Mrs Vivienne Hanreck</i> Document: SCI  Support	ACCEPTED The support of this respondent is acknowledged and welcomed.
004 .01	<i>Golden Manor Residents Association</i> Document: SCI  The process is complicated and not community friendly. Meetings/discussion groups would enable people to participate more fully.	ACCEPTED The importance of meetings and discussion groups for communicating with communities in the borough is recognised. These methods will be used to consult with communities on various documents to be prepared as part of the Local Development Framework.
004 .02	<i>Golden Manor Residents Association</i> Document: SCI pp14, 17-19  Whilst p14 lists groups, on pp17-19 there is little reference to way in which such groups will be involved. Is this via focus groups, or workshops? If the latter, a more specific method needs addressing. I would like p19, 'workshops', rewritten ( and am prepared to work with someone on a realistic approach).	ACCEPTED IN PART The way in which the groups will be consulted will be via the methods described in Sections 2, 3 and 4 of the revised SCI. The specific methods used will be dependent on the type of application or document being consulted on. The revised SCI will provide greater clarification on which methods will be used, when and for which groups.
005 .01	<i>Conservation Panel of Northolt Village</i> Document: SCI  With Northolt on the Borough boundary, more use should be made of local knowledge and awareness.	ACCEPTED The involvement of the community through the consultation processes described in the Statement of Community Involvement will help to ensure that local knowledge is utilised more fully in the planning process.
007 .01	<i>Ealing Liberal Synagogue</i> Document: SCI  Support	ACCEPTED The support of this respondent is acknowledged and welcomed. notified when this work commences.

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<u>Ref:</u>	<u>Summary:</u>	<u>Response:</u>
008 .02	<i>Arya Samaj London</i> Document: SCI  It is vital that all sections of the community are involved. Many times less vocal sections are not adequately involved in the process.	ACCEPTED The Council acknowledges this concern. It is considered that the Statement of Community Involvement is the best mechanism to ensure improved communication and engagement with hard to reach communities and individuals. Table 1 in the revised SCI sets out the types of methods we will use.
009 .01	<i>Dormers Wells Residents Association</i> Document: SCI  No mention of planning enforcement. As far as the DWRA is concerned, enforcement of planning law is more important than anything else.	ACCEPTED It is agreed that a section on enforcement in the SCI would be useful. A section on the enforcement process will be included in the revised SCI.
010 .01	<i>LA21 Energy &amp; Built Environment Group</i> Document: SCI  For this LA21 group the real problem is access to major planning proposals. Seeing plans at all is difficult, and it is impossible to comment as a group unless we can have them at meetings.	ACCEPTED It is acknowledged that at present, it is difficult for community groups to access planning application documentation. Council is developing a system whereby in the future, plans can be scanned and then accessed via the internet, which will assist community groups to access proposals.
.02	<i>LA21 Energy &amp; Built Environment Group</i> Document: SCI  It is our understanding that under the new LDF community groups were to be consulted on a more formal basis than under the old UDP framework, but we are not sure how this is supposed to happen. The group would like to be in the loop sooner rather than later.	ACCEPTED This respondent has been added to the LDF database. The way in which community groups will be consulted under the new LDF system is set out in the revised SCI in tables 1, 2 and 3. Both formal and informal mechanisms will be used.
011 .01	<i>L.B.Brent</i> Document: SCI  I consider that the SCI reads well and is indeed 'sound'.	ACCEPTED The support of Brent Council is acknowledged and welcomed.
015 .01	<i>Mrs M. Haswell</i> Document: SCI  It is essential to consult the users or those occupying a building if changes are to be made. This should be an ongoing process where users, planning officers, and builders/contractors can be brought together at regular, relevant, intervals.	ACCEPTED A revision to the text has been made to reflect the need to keep building users informed of planned and current developments.

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<u>Ref:</u>	<u>Summary:</u>	<u>Response:</u>
017 . 01	<i>Inland Waterways Association</i> Document: SCI  No comment	NOTED The representation is acknowledged.
018 .01	<i>Government Office for London</i> Document: SCI  Draft SCI is very comprehensive and reads well.	ACCEPTED The support of this respondent is acknowledged and welcomed.
. 02	<i>Government Office for London</i> Document: SCI Introduction  Amend to read that provisions of the Planning and Compulsory Purchase Act came into force through a series of commencement orders and regulations. Insert date of GDPO (1995).	ACCEPTED The revision has been made as requested.
. 03	<i>Government Office for London</i> Document: SCI Sections 2  Timing of the examination has slipped from that shown in the LDS and is now given as early 2006. Has PINS agreed? We need to discuss the implications and proposed timing for revising the LDS.	ACCEPTED Discussions with PINS and the respondent have been held and the changes to the timetable confirmed.
018 .04	<i>Government Office for London</i> Document: SCI Section 2, para.3  The examination need not be by way of a public examination if all parties are content for their comments to be considered as written representations.	ACCEPTED Revision has been made as requested.
. 05	<i>Government Office for London</i> Document: SCI Section 3  There may be a need to review and amend the LDS before March each year as proposed. The Council should not convey too rigid an approach as to the timing of LDS reviews.	ACCEPTED Revision has been made as requested.
. 06	<i>Government Office for London</i> Document: SCI Section 9  Suggested amendment, to distinguish our role from that of the Mayor, and so to accurately reflect our position in relation to pre-application discussions.	ACCEPTED Revision has been made as requested.

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<u>Ref:</u>	<u>Summary:</u>	<u>Response:</u>
019 . 01	<i>Walpole Residents' Association</i> Document: SCI Para 1.1  ECN has not traditionally represented residents' groups. It would not benefit such groups to introduce ECN as a mechanism for involvement and consultation. SCI should be explicit that existing mechanisms for dialogue should remain. WRA would accept their involvement as an additional mechanism that may benefit some groups.	ACCEPTED Revision has been made as requested and the status of ECN has been clarified.
. 02	<i>Walpole Residents' Association</i> Document: SCI Para.1.2 and 3  Define 'sustainable development'.	ACCEPTED The SCI has been revised to include a definition of sustainable development
. 03	<i>Walpole Residents' Association</i> Document: SCI Para. 1.2  The words 'service users' should be changed to something that residents understand, such as 'residents and visitors'.	ACCEPTED A revision has been made as requested.
. 04	<i>Walpole Residents' Association</i> Document: SCI Para. 1.3.1  Define/explain 'fit for purpose'.	ACCEPTED A revision has been made as requested.
019 . 05	<i>Walpole Residents' Association</i> Document: SCI Para. 1.3.6  Define/explain 'properly planned'.	ACCEPTED A revision has been made as requested.
. 06	<i>Walpole Residents' Association</i> Document: SCI Para. 5.2  WRA asked how the public will be invited to comment during the consultation period - we understand this is yet to be determined and details will be included in the next version of the document.	ACCEPTED More detail on consultation methods has been included in the revised document - see new section 3 in particular, which sets out the range of methods we will use to consult the community during this period.
. 07	<i>Walpole Residents' Association</i> Document: SCI Para. 5.7  Para 5.7 - description of process contains too much jargon; plain English needed.	ACCEPTED The document has been revised in order to remove as much jargon as possible, and to rephrase text in plain English.

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<u>Ref:</u>	<u>Summary:</u>	<u>Response:</u>
. 08	<i>Walpole Residents' Association</i> Document: SCI Para. 6  Examples or a list of existing SPDs would add clarity here.	ACCEPTED Examples have been incorporated into the document.
. 09	<i>Walpole Residents' Association</i> Document: SCI Para. 7.1  Important that sufficient and appropriate resources are made available to achieve the engagement suggested with hard to reach groups.	ACCEPTED The Council will endeavor to ensure that the consultation method chosen is supported by appropriate levels of resourcing.
. 10	<i>Walpole Residents' Association</i> Document: SCI Para. 7.1  If possible, alternative words should be used for 'clinics' and 'community visioning events'.	ACCEPTED Revisions have been made as requested.
. 11	<i>Walpole Residents' Association</i> Document: SCI Para. 7.2  The 'commitment' of LBE to better coordination between departments is weak and undemonstrated - specific examples should be given of how and where this has been done.	ACCEPTED Revisions have been made as requested, with example(s) to be incorporated into the revised document. See in particular the new section on the 'Response' Council.
019 . 12	<i>Walpole Residents' Association</i> Document: SCI Para. 8 Table 1  LBE website needs significant improvement. The site is poor and difficult to navigate, and many areas lack complete and timely information e.g. agendas and minutes. Applications cannot be searched by either address or application number. Searches by date produce inconsistent results. Full details and plans are not available, unlike other authorities.	NOTED These comments are acknowledged and will be addressed as part of corporate initiatives to upgrade the Council's web services.
. 13	<i>Walpole Residents' Association</i> Document: SCI Para. 8 Table 1  Notices placed in the media need to be more readily understood and more detailed - if planning law requires particular wording, this should be supplemented by a plain English description of the application and its impact.	NOTED This concern is acknowledged, however including an additional description would have major implications re advertising costs. A glossary of technical terms used in application descriptions is provided on the Planning Services website, and reference to this glossary will be made on press notices in the future. Attempts will also be made to make descriptions clearer, although this is limited by statutory requirements to reflect what is recorded on the application form by the applicant.

## Appendix D

<u>Ref:</u>	<u>Summary:</u>	<u>Response:</u>
. 14	<i>Walpole Residents' Association</i> Document: SCI Para. 8 Table 1	
	The reference to 'referenda' in relation to consultation should be removed, since this may incorrectly suggest to the public that any result will be binding on the Council - consultation is for informative purposes and feedback may not be adopted.	ACCEPTED A revision has been made as requested.
. 15	<i>Walpole Residents' Association</i> Document: SCI Para. 8 Table 1	
	The option to use area committees as a means of communication is noted, but the resource implications should be recognised, also the fact that these meetings may not always be an effective way of reaching much of the public.	NOTED Resource implications of the objection are noted. Area Committees are just one mechanism for consultation, and will be used in conjunction with other methods.
. 16	<i>Walpole Residents' Association</i> Document: SCI Para 9 Table 4	
	This table should be replaced in the next version of the document with something specific to LBE; the ODPM guidelines are inadequate.	ACCEPTED Revisions have been made to make the revised SCI Ealing specific.
019 . 17	<i>Walpole Residents' Association</i> Document: SCI Para 9.1	
	WRA endorses the benefit of pre-application discussion between developers and the community but proposed that the Council should NOT be included in this discussion as this would be seen to compromise the Council's independent position when determining the application.	ACCEPTED IN PART The presence of Council officers at pre-application discussions will be helpful, so that the Council also has an idea of the nature of the communities concerns. However Councilors who sit on Planning Committee should not be involved in these discussions.
. 18	<i>Walpole Residents' Association</i> Document: SCI Para 9.5	
	Site and public notices need to be clearer and more informative to the public. Any required 'standard' wording should be supplemented by a plain English description of the proposals and their impact.	NOTED The concern raised is acknowledged. A glossary of technical terms used in application descriptions is provided on the Planning Services website, and reference to this glossary will be made on site notices in the future. Attempts will also be made to make descriptions clearer, although this is limited by statutory requirements to reflect what is recorded on the application form by the applicant.

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<u>Ref:</u>	<u>Summary:</u>	<u>Response:</u>
. 19	<i>Walpole Residents' Association</i> Document: SCI Para 9.6  See comments above re website (019.12)	NOTED Efforts are being made to improve the functionality of Ealing Council's webpages generally, as part of a corporate initiative. In the future, planning application documents will be accessible via the web.
. 20	<i>Walpole Residents' Association</i> Document: SCI Para 9.8  The outcome of applications determined under delegated powers should be communicated to all objectors; this does not happen at present.	NOT ACCEPTED All delegated planning application decisions are now notified to objectors, by written letter.
. 21	<i>Walpole Residents' Association</i> Document: SCI Para 9.8  Current practice where only one objector may speak against an application at committee is inadequate where several objectors may have different grounds for objection. Alternative approaches could be considered such as pre-committee meetings, which would be less formal and allow more time.	NOTED This concern is acknowledged. However at present, time constraints in relation to committee schedules limit the ability to allow more than one objector to speak. All written objections are considered by the Planning Committee as part of their deliberation.
019 . 22	<i>Walpole Residents' Association</i> Document: SCI Para 9.10  Decisions on planning and enforcement appeals are NOT routinely published in the media and this should be remedied.	NOTED Those who take part in appeals are notified of the decision, and other members of the public can find out about decisions by consulting the public planning register. Council does not have the financial resources to publish these decisions.
. 23	<i>Walpole Residents' Association</i> Document: SCI Para 9.11  The 14 day consultation period for reapplications is too short. Site and press notices must be repeated and must be clear on the changes being made.	NOTED A longer period would affect the Planning Authorities ability to meet the statutory time period for determination of applications. Site notices are not usually repeated, mainly due to limited resources. Affected parties are notified by letter when there is a reapplication for planning consent.
. 24	<i>Walpole Residents' Association</i> Document: SCI Para 9.11  'Minor' amendments should be defined.	ACCEPTED A definition of minor amendments will be included in the revised SCI.

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<u>Ref:</u>	<u>Summary:</u>	<u>Response:</u>
. 25	<i>Walpole Residents' Association</i> Document: SCI Appendix 1  The necessary notification for householder developments to the front of the property should also include the properties opposite the site.	ACCEPTED The Code of Practice for Neighbor Notifications will be corrected to reflect this. This code is included in the appendices to the SCI.
. 26	<i>Walpole Residents' Association</i> Document: SCI Appendix 1  Query whether notifying only properties within 50 metres of new residential development is adequate and feel that flexibility related to the size of the development might be more appropriate.	ACCEPTED The concern is noted. This figure is just a guide and a minimum requirement, in practice the decision on who to notify is determined by the nature of the application and the geography of the area. A note to this effect will be included in the revised SCI in the Neighborhood Notification Code of Practice.
019 .27	<i>Walpole Residents' Association</i> Document: SCI Appendix 1  Regarding procedure note f, notices should be placed where they can be read by the public - i.e. not away from the highway, and written in large enough print to be readable, and with sufficient information to be informative.	NOTED The concern is noted. The size of the print and the length of the description is limited by the need to fit all the statutory information onto one A4 sheet. A4 sheets are preferred to A3 because of cost implications, and the practicalities of posting the notices.
020 .01	<i>Ealing LA21 Energy and Built Environment Group</i> Document: SCI pp 8-9  Six week consultation periods are referred to, 'people invited to comment', and 'new sites advertised', but there does not appear to be any assurance that groups who have expressed an interest in seeing plans will be given any notification of significant developments.	NOTED The preparation of plans/policies, and notification on planning applications are two separate processes. Interested parties who choose to take part in the LDF process will be notified of their ability to take part in each stage of the process, should they wish to do so. Notification of major planning applications is determined according to the scale, nature and location of the proposed development.
. 02	<i>Ealing LA21 Energy and Built Environment Group</i> Document: SCI para.5.7  Para 5.7 states that a key aim of the LDF is to contribute to the delivery of sustainable development, but given that there has been little evidence of sustainable features in any plans put forward by LBE, and none insisted upon, there should be a definition of sustainability in this document.	ACCEPTED A definition of sustainable development will be included in the revised document.

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<u>Ref:</u>	<u>Summary:</u>	<u>Response:</u>
. 03	<i>Ealing LA21 Energy and Built Environment Group</i> Document: SCI para.5.7  It should be made clear whether all planning applications or only major ones are subject to a sustainability appraisal. E&BE would urge that all development should be sustainable.	NOTED The Sustainability Appraisal process relates to the plan making process, not to planning applications. Applicants for major planning applications are requested to complete the Sustainability Checklist as part of their application, and are assessed on the basis of the information provided.
. 04	<i>Ealing LA21 Energy and Built Environment Group</i> Document: SCI Para 7 pp.13, 14  No sustainability organisations are mentioned under 'consultation bodies', but should be, e.g. the Carbon Trust, The Energy-Saving Trust, The London Energy Partnership etc. No such organisations included among 'General Consultation bodies, and groups such as LA21 not included among local organisations.	ACCEPTED Revisions to the list of consultation bodies specified in the document have been made in the revised SCI to address these concerns.
020 .05	<i>Ealing LA21 Energy and Built Environment Group</i> Document: SCI Para 6.1 p.11  It is unclear how the sustainability appraisal for SPDs is carried out. The process is currently confined to the Council and there is no reference to the LSP Sustainability Forum.	NOTED It is not appropriate to include full details of how the SA will be carried out, in the SCI. A Scoping Report which sets out how the SA of the SPDs is to be undertaken has been prepared. The report is publicly available and has been sent to the statutory consultation bodies for comment. The full SA will be formally notified alongside the SPDs. The Scoping Report will be made available to the LSP Sustainability Forum.
. 06	<i>Ealing LA21 Energy and Built Environment Group</i> Document: SCI p.15 middle paragraph  LBE expresses concern about hard-to-reach groups but effectively excludes people from seeing plans (the internet is not a good medium for site plans), or a planning professional, except between 8:30 - 4:30 Monday to Friday. At present it can take an hour simply to request sight of plans and the person on duty may know nothing about them.	NOTED The concerns are noted and acknowledged. Some teething problems are still being experienced with respect to the new customer services centre. Reception and duty officer hours have been extended to 5pm Monday to Friday.
. 07	<i>Ealing LA21 Energy and Built Environment Group</i> Document: SCI Section 9  The group supports developers being encouraged to engage with the community at pre-application stage on significant applications, but objectors should be kept routinely informed of progress and	NOTED Applicants will be encouraged to keep the community up-to-date with the development of proposals for major applications, and a note to this effect has

## Appendix D

amendments. Even small developments can have a huge impact e.g. on infrastructure, traffic etc.

been added to the revised SCI. Any amendments to submitted planning applications are re-notified to objectors in the form of a written letter. Resource constraints limit the level of communication that can be practically achieved by Council itself.

.08 *Ealing LA21 Energy and Built Environment Group*

Document: SCI

We are not convinced that the community involvement opportunity described in this document can do much to make LBE take more account of sustainability issues. Sustainability requirements should now be a matter of routine and applications not offering sustainability measures should be refused.

NOTED The issues raised are not specifically related to the contents of the SCI. Applicants for major planning applications are requested to complete the Sustainability Checklist as part of their application, and are assessed on the basis of the information provided.

021 .01 *English Heritage*

Document: LDF

Conservation has been identified as an SPD topic. It is not clear why there will be two specific tranches for Conservation and what specific issues or geographic areas will be considered in each tranche.

NOTED There will be two tranches to this work because of resourcing/capacity issues. Issues/geographical areas have not yet been finalised. The respondent will be notified when this work commences.

.02 *English Heritage*

Document: SCI

Guidance published by the statutory environmental agencies ('Environmental Quality in Spatial Planning' 2005) should be reflected in the SCI. This promotes the importance of contacting the agencies as early as possible in the planning process, and endorses the value of wider community engagement. Lists organisations that Council should consult with.

ACCEPTED The importance of early contact with statutory consultees, and the value of wider engagement with the community is recognised as best practice, which Council will endeavor to undertake to the best of its ability, as resource constraints allow. The organisations listed will be added to our LDF database.

.03 *English Heritage*

Document: SCI

The principles set out in 'Planning and Development in the Historic Environment: A Charter for English Heritage Advisory Services' should inform the Council's consultation approach to significant planning applications. It underlines the importance of pre-application discussions where historic buildings affected.

ACCEPTED Council will take into account the principles of this charter when considering applications involving historic buildings. The importance of pre-application discussions is highlighted in the SCI.

022 .01 *The British Wind Energy Association*

Document: SCI

BWEA emphasises that the SCI should follow PPS12, and PPS22: Renewable Energy ( and its Companion Guide). Community involvement can help to improve understanding of wind energy development issues, address concerns and explain benefits. For further guidance, BWEA

NOTED Comments acknowledged and endorsed, although the issue is too detailed and subject specific for inclusion in the SCI. Council agrees that community involvement is important for wind energy applications, as it is for many other types of land use

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<u>Ref:</u>	<u>Summary:</u>	<u>Response:</u>
	recommends 'SW Public Engagement Protocol for Wind Energy'.	development. This issue can be addressed however, in development of the Core Strategy.
023 .01	<i>Fairview New Homes Ltd</i> Document: LDF	
	No objection, request that they are added to the LDF database	ACCEPTED Respondent's comments are noted and they have been added to the LDF database.
025 .01	<i>Metropolitan Police Authority</i> Document: SCI	
	Support the draft SCI, request to be added to the LDF database.	ACCEPTED The support of the respondent is acknowledged. Contact details have been added to the LDF consultation database.
.02	<i>Metropolitan Police Authority</i> Document: SCI	
	Request to be external consultee on all applications over 100 residential units; over 5000 sq m floorspace and/or over 100 car parking spaces and for this consultation to be sent to the MPA at the Lillie Road address.	NOTED The request has been forwarded to the Development Control Team for inclusion on their consultee register.
026 .01	<i>Save Ealing's Streets</i> Document: SCI	
	The Statement is imprecise about which areas of planning the new procedures would relate to.	NOT ACCEPTED The revised SCI demonstrates how and when it will engage with the community when preparing and revising local plans and policies and when dealing with planning applications, in sections 2, 3 and 4.
.02	<i>Save Ealing's Streets</i> Document: SCI	
	There has been disquiet about the way the plans for the West London Tram were announced with the Council making highly inaccurate claims about the extent of public support for the scheme. SES feel the status of the Statement of Community Involvement must be clarified.	NOT ACCEPTED The Statement of Community Involvement is at the beginning of the statutory LDF process of formal adoption and is currently in draft form. Consultation on the Tram scheme commenced prior to this process, and is outside the remit of the SCI.
.04	<i>Save Ealing's Streets</i> Document: SCI	
	Assuming the Council does now intend to follow its guidelines in these instances, SES notes that none of the six principles of community involvement as set out in Para 1.3 are being applied - most immediately in the case of the tram.	NOT ACCEPTED The Council has every intention of following the guidelines as they relate to planning processes, and has a statutory duty to do so. Consultation on the Tram is outside the remit of the SCI/LDF.

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<u>Ref:</u>	<u>Summary:</u>	<u>Response:</u>
.05	<p><i>Save Ealing's Streets</i></p> <p>Document: SCI</p> <p>SES wants safeguards built into Para 5.7 to ensure that the Council applies the Sustainability Appraisal fairly. Numerous claims of the environmental benefits of the West London Tram remain unsubstantiated, while community concerns about WLT's possible environmental impacts are left unanswered.</p>	<p>NOT ACCEPTED The issues raised with respect to the West London Tram are outside the remit of the SCI or the Sustainability Appraisal process. An environmental impact assessment (including a non-technical summary) must be submitted as part of the documentation for the Draft Works Order to construct the Tram under the Transport and Works Act 1992 procedures.</p>
026 .06	<p><i>Save Ealing's Streets</i></p> <p>Document: SCI</p> <p>SES has been denied its request to be consulted over the preparation of the Environmental Impact Assessment for the Tram scheme. SES sees the sustainability appraisal as an opportunity to redress this situation - it must not be used as an opportunity to compound it. In any event we are not familiar with the SEA Directive and would like to know how to obtain a copy.</p>	<p>NOT ACCEPTED The Sustainability Appraisal process relates to the preparation of DPDs and SPDs under the LDF process. The EIA for the Tram Scheme is governed by separate legislation and is beyond the remit of the SCI. Guidance on the SEA Directive is available from the ODPM website: <a href="http://www.odpm.gov.uk/stellent/groups/odpm_control/documents/contentservertemplate/odpm_index.hcst?n=4945&amp;l=3">http://www.odpm.gov.uk/stellent/groups/odpm_control/documents/contentservertemplate/odpm_index.hcst?n=4945&amp;l=3</a></p>
.07	<p><i>Save Ealing's Streets</i></p> <p>Document: SCI</p> <p>SES looks forward to working with Ealing Council on the development of the tram along the lines described in Section 8 however we feel the Council may be tempted to short cut some of these processes. Channels therefore need to be provided for us to raise concerns if these mechanisms do not work. Will there for example be a complaints procedure?</p>	<p>ACCEPTED IN PART Consultation on the West London Tram scheme is beyond the remit of the SCI, and therefore not subject to the consultation processes outlined in this document. However details of the Council's complaints procedure has been added to the revised SCI.</p>
.08	<p><i>Save Ealing's Streets</i></p> <p>Document: SCI</p> <p>Section 10 sets out how the Council will report back on representations it receives from the community. We have been disappointed that so far the Council has provided no feedback on the results nor any explanation as to how it would respond to the responses from the WLT consultation. The statement must explain this clearly and offer a route whereby the community can object if the procedures are not observed.</p>	<p>ACCEPTED IN PART It is considered that section 10 (now included in section 3 of revised SCI) details fully the procedure which will be used when representations are received on LDF matters. The WLT consultation process is outside the remit of the SCI. The Council has a corporate complaints policy, which is available on its website, and details have been included in the revised SCI.</p>

## Appendix D

<u>Ref:</u>	<u>Summary:</u>	<u>Response:</u>
027 . 01	<i>Levvel Ltd</i> Document: SCI  Regarding the groups the Council has identified who they feel should be consulted (page14), we welcome the Council involving Housing Interest groups and Planning Agents but this list does not go far enough. Developers, landowners or housebuilders should be identified as a group to be	ACCEPTED A revision has been made to the list of general consultation bodies as requested.
027 .02	<i>Levvel Ltd</i> Document: SCI  Table 1 (page 18) refers to Focus Groups as a method for community Involvement. Here we would like to see the Council identify a 'development industry' group. Also the Council should identify their help in constructing an Evidence Base, or possibly in Section 5.1.	ACCEPTED The Council agrees that it would be a good idea to set up a 'development industry' focus group to discuss business/industry policy matters in relation to the production of DPDs, in particular the Core Strategy and Sites Allocation DPDs, and to utilise this group to help them to develop the evidence base on business/industry matters.
. 03	<i>Levvel Ltd</i> Document: SCI  The Council does not mention using emails as a method of consultation with focus groups or individuals.	ACCEPTED A revision has been made to the document as requested.
. 04	<i>Levvel Ltd</i> Document: SCI  Focus groups and round table sessions should discuss specific issues and should seek to be quantitative wherever possible.	ACCEPTED Respondents comments acknowledged and this approach is endorsed by Council.
. 05	<i>Levvel Ltd</i> Document: SCI  It is important to ensure that the method of consultation is appropriate. For example, developers are able to give more considered answers to specific questions such as 'what do you believe would be the effect of such a policy?' or 'what measures could mitigate the specified adverse effects of a particular approach?'	ACCEPTED Respondents comments acknowledged and endorsed. Council will endeavor to use a method/approach in the preparation of its LDF consultation documents, which is targeted to the audience. Tables 1and 3 in the revised SCI address this issue.
. 06	<i>Levvel Ltd</i> Document: SCI Table 1  Table 1 (page 18) refers to Focus Groups as a method for community Involvement. Here we would like to see the Council identify a 'development industry' group. Also the Council should identify their help in constructing an Evidence Base, or possibly in Section 5.1.	ACCEPTED The Council agrees that it would be a good idea to set up a 'development industry' focus group to discuss business/industry policy matters in relation to the production of DPDs, in particular the Core Strategy and Sites Allocation DPDs, and to utilise this group to help them to develop the evidence base on business/industry matters.

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<u>Ref:</u>	<u>Summary:</u>	<u>Response:</u>
027 .07	<i>Levvel Ltd</i> Document: SCI  Levvel considers the views of the development industry to be an important consideration for local authorities given the industry's critical role in the local delivery of development. The importance of engaging developers is recognised in national guidance, see PPS 12 paragraph 4.	ACCEPTED Respondants comments acknowledged. Council agrees that developers are an important stakeholder to engage with in the preparation of our LDF, in particular the Core Strategy and Sites Allocations DPD. Council will make particular efforts to contact developers during the preparation of these DPDs.
.08	<i>Levvel Ltd</i> Document: SCI  The Council should construct an LDF database of names and groups that can be contacted on an ad hoc basis, when they need information to help with all stages of the LDF process. This would be a simple, low impact intensive resource and a good method to keep track of communication with the community. Emails could be used to inform them of consultations with links to the website.	ACCEPTED An LDF database has already been created with contact details of interested parties/consultees. Email is one mechanism for informing stakeholders, but is limited to those who have access to a computer, so will be supplemented by other methods.
.09	<i>Levvel Ltd</i> Document: SCI Table 1  Confusion over who makes up the 'Ealing Examples' written in Table 1 under Focus Groups and steering advisory groups? Add an appendix on who they are and how members can join or direct them to a page on the Councils website, where this is explained.	NOT ACCEPTED This table has now been revised. It is not possible to put such an appendix in the document, because of the resource implications of trying to keep this information up to date. This information is available by contacting the Planning Policy Team.
028 .01	<i>Countryside Agency</i> Document: SCI  Request to be kept informed.	ACCEPTED The Countryside Agency is a statutory consultee, and will be kept informed of all LDF consultations, as per their statutory role.
029 .01	<i>GRASS Residents Association</i> Document: SCI  Naturally our members welcome any Council initiative to improve the engagement of community associations such as ours.	ACCEPTED Respondent's comments noted and support acknowledged.

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Ref:

Summary:

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029 .02 *GRASS Residents Association*

Document: SCI

Although GRASS is a member of the Ealing Community Network we have not been actively involved as from the agenda of the various meetings and list of members it did not seem to be a forum for residents' associations. As a result we are unaware of the Ealing Compact and the Community Strategy and we are concerned that this may mean that our views in the current consultation will be overlooked. We trust that our concerns will be noted.

ACCEPTED ECN and the Ealing Compact is just one avenue through which the Council consults with community groups, and it is not the only mechanism. The SCI has been amended to reflect this and address this concern. The Community Strategy is a statutory document that is prepared by all Councils under local government legislation - it sits above the LDF framework and coordinates the work of the Council and its key partners.

.03 *GRASS Residents Association*

Document: SCI

It would be a good idea for the Council to make a concerted effort to compile a single register of Key Stakeholders, which would include GRASS and all other Resident Associations in Ealing so that we might all be offered the chance to contribute at the outset to important documents such as this.

ACCEPTED The Council agrees that it would be useful to hold a single register of key stakeholders and is working towards a corporate Document Management System that would allow such a register to be compiled. In the meantime, an LDF consultation database has been compiled, for consultation on LDF matters which are the subject of the SCI.

.04 *GRASS Residents Association*

Document: SCI

Suggest holding occasional workshops/seminars to explain to representatives of residents' associations how the new system is expected to work. Such a session would make it easier for lay people like us to understand what is happening and our comments might then be a lot more constructive.

ACCEPTED The Council agrees that a workshop/seminar to explain the new LDF framework would be beneficial as an education and capacity building exercise for local groups. The Council will look to organise such a seminar before commencing the consultation process on its Core Strategy and Sites Allocations DPDs.

029 .05 *GRASS Residents Association*

Document: SCI

Section 3 of the document explains how the LDF will guide development in the borough, but it does not provide much detail. Will the document for instance include the plans for the West London Tram, for Town Centre policies or for traffic management? If so presumably all of these will be covered by the Statement of Community Involvement. But even if they are not we think the Council should be clear that it will act in the spirit of this new code and ensure for example that the principles set out in Section 1.3 and then again at the start of Section 4 are observed in matters where the community has equally as much interest as the council in planning applications.

NOTED The LDF is not one document, but a portfolio of policy documents. Policy issues such as traffic management, the Tram and town centre policies will be covered by documents in the LDF including the Core Strategy, Sites Allocations DPD and specific SPDs on the Tram and Sustainable Transport. These documents which will be consulted on via the mechanisms described in the SCI. Planning applications are also consulted on using the mechanisms described in the document. In formally adopting the SCI, the Council is making a commitment to undertake all planning processes in accordance with the consultation principles set out in the SCI.

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<u>Ref:</u>	<u>Summary:</u>	<u>Response:</u>
06	<p><i>GRASS Residents Association</i></p> <p>Document: SCI</p> <p>Since we were formed we have requested that the Council registers our association and informs and consults us on issues like those above. We have been frustrated on a number of occasions when our request has been overlooked and we have heard about proposals through other channels.</p>	<p>ACCEPTED Comments noted, respondents have been added to the LDF database and will be notified of LDF consultations that relate to town centre, traffic management and transport project policies.</p>
. 07	<p><i>GRASS Residents Association</i></p> <p>Document: SCI</p> <p>There is a long list of identified consultees under the title 'Ealing's Communities and Stakeholders', Section 7. After much searching we were dismayed to find buried on the second page of this list, a long way past the Countryside Agency, Transport for London and men's groups and only just above planning agents the reference to Residents' Associations. The resident associations are probably the most numerous, the most wide-ranging and inclusive of all stakeholder groups with whom the Council works. There is little obvious logic in the way the list is ordered but we think that the relegation of residents associations so far down the list gives at best a poor impression of how the Council values the resident population that it is supposed to be representing.</p>	<p>ACCEPTED IN PART The order of the entries in the list of communities and stakeholders in no way denotes importance. However to prevent further misconception, the list has now been reconfigured in alphabetical order.</p>
029 . 08	<p><i>GRASS Residents Association</i></p> <p>Document: SCI</p> <p>GRASS strongly supports Section 7.2 of the statement, which talks about capacity building. Lacking a strong body of local authority professionals in our ranks we have in the past found it difficult to respond to some consultation documents that the Council has put to us, especially when they are written in the technocratic language that is so common. As lay people we are also unfamiliar with the bureaucratic procedures and we are often unclear whether anyone takes any notice at all of the points we are trying to make. We would particularly recommend occasional workshops for residents' groups to explain to residents' representatives the new systems that are now being introduced.</p>	<p>ACCEPTED The Council will attempt to prepare its planning consultation documents in language that avoids technical jargon, including revising the SCI to reflect a plain English approach. The Council agrees that a workshop/seminar to explain the new LDF framework would be beneficial as an education and capacity building exercise for local groups. The Council will look to organise such a seminar before commencing the consultation process on its Core Strategy and Sites Allocations DPDs.</p>

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<u>Ref:</u>	<u>Summary:</u>	<u>Response:</u>
. 09	<i>GRASS Residents Association</i> Document: SCI  Table 1 in Section 8 suggests different methods of community involvement and the 4th box includes local media. We think the current practice does not work very well for anybody. We would encourage the Council to be more proactive and work with the media to get its message across.	ACCEPTED The objector does not specify what the 'current practice' is. However the need for Council to be more proactive and to work through the media to engage with the community is recognised.
. 10	<i>GRASS Residents Association</i> Document: SCI  The third box on the next page refers to Area Committees, which it says are useful for informing a large group at one time and receiving feedback. This may be the case for all other Area Committees but not Ealing, which has the misfortune of being chaired by a Councillor who is not from the majority party.	NOTED This issue is a political one, and beyond the parameters of the SCI.
. 11	<i>GRASS Residents Association</i> Document: SCI  The last box on this page identifies pre-existing panels, forums and design teams. Who selects people to join these groups? We think that the existence of these groups should be better advertised and the public be given an opportunity to participate on them in the same way perhaps as school governors are recruited.	NOTED The make up of these groups depends on their remit, but members are often volunteers and members of the public, who act as representatives for their particular interest groups. Information on these groups is available from the Planning Policy and Development Advice section, on request.
029 . 12	<i>GRASS Residents Association</i> Document: SCI  GRASS is also concerned that Section 8 should carry clearly explained procedures for objecting, should members of the community feel that the Council has not properly observed the procedures about which it is now consulting us. We think complaint mechanisms should be built into them as a way of restoring public confidence.	ACCEPTED Council must meet the minimum requirements set out the regulations. An amendment to the document has been made to explain this, and to provide detail on the Council's complaints procedure. A copy of the Corporate Complaints Procedure is available on the Council's website.
. 13	<i>GRASS Residents Association</i> Document: SCI Section 9.6  Section 9.6 advises that a list of planning applications can be viewed on the Internet. This is not good enough. We understand that a good number of planning offices now provide the full details of each application on line so that it is not necessary to have to make the journey into the Town Hall, and we think that Ealing should provide this service. Until it does, or perhaps in addition to	NOTED It is agreed that the website needs further development. Efforts are being made to improve the functionality of Ealing Council's webpages generally, as part of a corporate initiative. In the future, planning application documentation will be accessible via the web. There is insufficient storage on-site for all planning files to be stored at Perceval

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this, it should be possible to visit the Town Hall at weekends to inspect plans, as very many people simply cannot make time during a busy working week to arrange a visit. It is particularly infuriating to find that it is not possible to view other relevant files (e.g. those involving previous applications for the same site) as they are held in store somewhere else.

House.

### 030 . 01 *Thames Valley University*

Document: SCI

The document should contain the "tests of soundness" set out in PPS12 (paragraph 3.10)

NOT ACCEPTED It is not considered necessary to repeat these tests in the SCI, as these are easily accessible via other means, and apply to all SCIs, they are not unique to Ealing.

### . 02 *Thames Valley University*

Document: SCI

While the document contains references to other Council strategy documents, it does not - but should - set out how local planning authority's strategy for community involvement links with community involvement in other Council strategy documents, for example, the Community Strategy - as set out in paragraph 3.6 of PPS 12

ACCEPTED The SCI is a process document, and sets out the service delivery standards for planning processes. There is reference to the relationship between the SCI and the Community Strategy in section 1.2 (2.4 in the revised SCI), however it is agreed that the relationship could be better defined. An amendment has been made to this respect.

### 030 . 03 *Thames Valley University*

Document: SCI Page 14 paragraph 2

While it is useful that "educational institutions" is one of the groups identified, TVU feels that, as it is the only "HEI" in the borough, it should be identified in a group of its own.

NOT ACCEPTED These groups are fairly generic, and is is not considered necessary to further delineate them - this could lead to one or another group being excluded unintentionally.

### . 04 *Thames Valley University*

Document: SCI pages 17-19 Table 1

The table should set out which methods would be used for different groups, as required in PPS 12 (paragraphs 3.6 and 3.8).

ACCEPTED It is agreed that further detail on which methods will be used for which groups/stakeholders should be set out in the document. A revision to this effect has been included in the revised SCI - see tables 1, 2 and 3.

### . 05 *Thames Valley University*

Document: SCI pages 17-19 Table 1

It would be useful to know which methods the Council feels are most appropriate for involving Thames Valley University (see second sentence in paragraph 3.8 of PPS 12)

ACCEPTED IN PART The consultation mechanisms for consulting with individual stakeholders are not addressed in this document. The Policy Team is happy to discuss preferred methods directly with the respondent. However it is agreed that further detail on which methods will be used for which groups/stakeholders should be set out in the document. A revision to this effect will be included in the revised SCI - see tables 1, 2 and 3..

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<u>Ref:</u>	<u>Summary:</u>	<u>Response:</u>
. 06	<i>Thames Valley University</i> Document: SCI page 18	
	There is a reference to the Central Ealing Working Group as one of the four Groups. It would seem useful for TVU to be represented on that Group	ACCEPTED The Central Ealing Working Group deals with issues surrounding management of the night time economy in Central Ealing. If TVU feels they would like to be represented on this group, contact details can be provided.
. 07	<i>Thames Valley University</i> Document: SCI Page 19	
	There is a reference to Ealing LDF Steering Group, and this involved internal and external stakeholders. It would seem useful for TVU to be represented on that Group.	NOT ACCEPTED The LDF Steering Group is an internal stakeholder consultation mechanism only. There will be other opportunities for stakeholders to have an input into policy development.
030 .08	<i>Thames Valley University</i> Document: SCI Pages 20 and 21 including figure 4	
	The document would be more helpful to those who read it, particularly those who do not deal with the planning system on a day to day basis, if it sets out how the Council would deal with different types of planning applications, for example:- a) General Planning applications, applications for advertising hoardings etc. b) Applications for telecom communications masts and other equipment. c) Minor development d) Major development e) applications affecting a listed building f) applications for properties within conservation areas.	ACCEPTED IN PART Further detail has been included in the revised document, as to the Council's consultation approach for different types of applications; see Table 4.
. 09	<i>Thames Valley University</i> Document: SCI	
	Some local planning authorities include reference to "evidence gathering" in their Statements of Community Involvement, and it would seem useful to include that in this document.	ACCEPTED Evidence gathering is mentioned in the document, in Section 5.1. However it is acknowledged that this could be further emphasised, and an amendment has been made to the document to reflect this.
031 .01	<i>Central Ealing Residents Association</i> Document: SCI Page 2	
	As one of Ealing's largest, most long established and most active residents' associations CERA is disappointed not to have been asked to contribute as a representative of the community sector in drawing up the Community Strategy. Nevertheless we do support the 2 Key Themes of the strategy relevant to the SCI and we look forward to working with the Council to promote them actively.	NOTED The Community Strategy was prepared in 2003 by Council and its key partners who make up the Local Strategic Partnership. The support of CERA to implement the Strategy is welcomed.

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<u>Ref:</u>	<u>Summary:</u>	<u>Response:</u>
. 02	<i>Central Ealing Residents Association</i> Document: SCI Page 3  We are pleased that the Council now wants to work in partnership with its community. CERA stands ready and willing to respond.	NOTED The support of the respondent is acknowledged and welcomed.
031 .03	<i>Central Ealing Residents Association</i> Document: SCI Page 3  What process of discovery is to lead to "a clear understanding of the needs of the community" and, in particular, different needs (and priorities and pressures in different parts of the Borough)?	NOTED It is hoped that the consultative processes identified in the SCI for development of the LDF will lead to a clearer understanding of the needs of various communities.
. 04	<i>Central Ealing Residents Association</i> Document: SCI Page 3  Methods of involvement must be pro-active, not merely passive (eg notification via LBE website).	ACCEPTED It is agreed that the range of consultation mechanisms used must also include pro-active mechanisms. Passive mechanisms do have a role to play however, and the website is a useful medium for notification purposes.
. 05	<i>Central Ealing Residents Association</i> Document: SCI Page 3  An effective mechanism should be enshrined to ensure the iterative process of re-definition, refinement and re-information/re-consultation which are of the utmost importance in the areas subject to the greatest development pressure.	ACCEPTED The new emphasis on continuous community involvement, and the ability to be involved in the LDF through pre-production, issues and options, preferred options and submission document stages, will be the mechanism for ensuring an iterative process of consultation is embedded in the planning process.
. 06	<i>Central Ealing Residents Association</i> Document: SCI Page 5  CERA will continue to make representations on DPDs. We have been disappointed in the past that our detailed representations have been ignored when these documents are eventually adopted eg our submissions on the Town Centre Strategy and Ealings major development sites. Both were adopted as SPG's with no revisions following public consultation and / or issues raised by CERA. What guarantees is the Council making that this situation will improve in the future.	NOTED Council will consider all representations made on LDF documents and will provide reasons for or against accepting those representations in terms of any changes which are requested. This information will be made publically available. See section 3.4 of the revised SCI.

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Ref:

Summary:

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031 .07 *Central Ealing Residents Association*

Document: SCI Page 5-6

Concerned that the 'Planning for Waste' document (suggested as an early output) will divert resources from an important issue where the Mayor of London is seeking to impose an overriding strategy of his own. Where is LBE to find itself in these matters? How are communities and amenity groups to be informed of / engaged with the complex technical issues and (no doubt) opposing views in the debate to come.

NOTED The Planning for Waste DPD will be subject to the same level of public consultation as all the other DPDs, and will need to be discussed not only with Ealing communities, but also with those of the other west London boroughs. Efforts will be made to explain the complex issues so that all can understand.

.08 *Central Ealing Residents Association*

Document: SCI Page 5-6

Sustainability appraisal and Background Documents: how will ordinary members of the community be given readily comprehensible terms of reference by which to evaluate eg 'appraisal documents'? What consultation has been undertaken or shortly will be to involve communities in a 'housing capacity study' or other such documents to come? It is vital for community information to come on board at the earliest point in order to inform every study.

NOTED It is acknowledged that Sustainability Appraisal is a complex technical process, which will make it difficult to evaluate for communities. The Housing Capacity study has been undertaken by the Mayor of London.

.09 *Central Ealing Residents Association*

Document: SCI Page 7-10

CERA very much endorses the new process for preparing DPDs as they seem to promise that our views will now be properly considered at several different points in the plan making process. But what will happen where documents have already been adopted by the Council?

NOTED Adopted documents such as the SPGs and UDP will eventually be replaced by documents in the new LDF, so there will be an opportunity to influence the nature of these policies as these documents are replaced in the new system.

.10 *Central Ealing Residents Association*

Document: SCI Page 7-10

Concerned that repeated reference to 6 week consultation periods do not identify the mechanisms by which these will be effected. Public notices in Ealing Gazette / listing on LBE's website are totally insufficient as they fail to reach the vast majority of those who should be consulted. Pro-active notification is essential - accompanied by facilitation - for instance, how about a permanent suite in the Town Hall or Perceval House to display plans and documents?

ACCEPTED It is agreed that further detail is needed in the SCI as to the mechanisms which will be used in consulting on the various documents in the LDF. It is also agreed that pro-active mechanisms are necessary. This will be reflected in the revised SCI, see tables 1, 2, 3 and 4. The possibility of setting up a permanent display area in Perceval House will be investigated.

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<u>Ref:</u>	<u>Summary:</u>	<u>Response:</u>
031 .11	<i>Central Ealing Residents Association</i> Document: SCI Page 7-10	
	Definition of sustainability needed. Needs to be made clear how stakeholders are to be consulted on the appraisal process both before and after its implementation. The involvement and remit of the Sustainability Forum is not explained.	ACCEPTED A definition of sustainability has been included in the revised SCI. Changes will also be made to make it clearer how stakeholders will be consulted on the SA process. The Sustainability Forum is a sub-group of the Local Strategic Partnership, that meets to consider LDF issues, on behalf of the LSP. It will be consulted on all LDF documents, not just those that relate to Sustainability Appraisal.
. 12	<i>Central Ealing Residents Association</i> Document: SCI Page 13-15	
	Disappointed that local sustainability-focused groups (eg LA21) are omitted from the list of stakeholders and do not seem to be mentioned anywhere in the document.	ACCEPTED A change will be made to the revised SCI to include LA 21 groups in the list of groups to be consulted.
. 13	<i>Central Ealing Residents Association</i> Document: SCI page 13-15	
	It has been a puzzle to us that over the past couple of years, the Council has withdrawn support and resources from LA21 (et al) just at the time that it is promoting these new guidelines. CERA urges the Council to re-evaluate the role of LA21 (et al) as part of the new practices now on the table. It is very important that LA21 (et al) should have a seat at the sustainability appraisal as described in 5.7	NOTED The issue raised is not specifically related to the contents of the SCI. It is a funding issue, and outside the remit of the Planning Services, although the Planning Policy Team endorses the role of LA 21 groups in the process.
. 14	<i>Central Ealing Residents Association</i> Document: SCI Page 13-15	
	Many of CERA's members - particularly those in full-time employment - have complained of the impossibility of their getting access to planning proposals etc. We would like to see access at evenings and weekends made available to ensure the effective participation of such people.	NOTED It is acknowledged that it is difficult for people in full time employment to access planning documents. Unfortunately Council does not currently have the resources to finance opening on evenings and weekends. Proposals to make these documents available on the Council's website in the future may help in this respect.
031 .15	<i>Central Ealing Residents Association</i> Document: SCI Page 20-23	
	Many smaller sites are "sensitive to local development pressures" and of "wider community interest". Constant concern that residents and others who would be affected are unaware of development proposals until work begins. Inadequacy of neighbours notification needs to be	NOTED Pre-application consultation is the responsibility of the developer. Council will encourage developers to spend more time and attention on pre-application consultation, but do not have the powers to enforce this.

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urgently addressed. We welcome proposals to increase - we hope greatly - pre-application consultations with the community but seek clarification of how this will be achieved in practice.

<u>Ref:</u>	<u>Summary:</u>	<u>Response:</u>
032 . 01	<i>British Waterways London</i> Document: SCI Section 9.4	
	Wording should be altered to reflect the advice in Circular 08/05: Guidance on Changes to the Development Control System, which confirms that the 21 day deadline does not start until the statutory consultee has received all the information it needs to provide an informed response.	ACCEPTED A change has been made to the document to reflect the new guidance.
. 02	<i>British Waterways London</i> Document: SCI	
	Want to be involved in pre application discussions regarding transport, Heritage, culture and the natural environment, Tourism, Sport and Recreation and Regeneration	NOTED This information will be passed to the Planning Services section, for recording on their consultation register.
. 03	<i>British Waterways London</i> Document: SCI Section 9	
	British Waterways is a statutory consultee and must be consulted on any matters that 'have the potential to affect the safety and integrity of any waterway, reservoir, canal feeder channel, watercourse, let off or culvert owned or managed by British Waterways.' Zone of consultation extends 150 either side from the centre line of the waterway or feeder. This should be reflected in section 9 of the SCI.	NOTED However, Council does not feel that this level of detail needs to be included in the SCI, it is not the role of the SCI to set out the remit of all the statutory consultees.
. 04	<i>British Waterways London</i> Document: SCI Section 7	
	Want to be named specifically under general consultation bodies.	ACCEPTED An amendment has been made to the revised SCI as requested.
033 . 01	<i>Ealing Civic Society</i> Document: SCI Pages 7-10	
	It is difficult for the public to keep track of stages in the development plan process. There should be a permanent exhibition in Perceval House Reception and major libraries showing approved plans, policies and those being developed with dates of consultation. If space in libraries is to be used by the police priority should be given to the Council's own statutory requirements.	NOTED Council will investigate the potential to set up a permanent/temporary exhibition in Perceval House Reception for the LDF.

## Appendix D

<u>Ref:</u>	<u>Summary:</u>	<u>Response:</u>
. 02	<i>Ealing Civic Society</i> Document: SCI Pages 7-10  Many people do not have access to LBE Website to keep in touch or do not know how to use those in libraries.	NOTED Council acknowledges that not everyone has access to the website. This is why the website is just one mechanism amongst a range of mechanisms that will be used to consult the community.
. 03	<i>Ealing Civic Society</i> Document: SCI Pages 7-10  A letter taking up to a week to reach a consultee may be difficult to deal with democratically in the remaining 5 weeks. It is therefore useful if the Council provides prior warning as it has done in this consultation. The stages of consultation are well laid out in the SCI but the process can be very confusing to the public. The use of many different initials and lack of time scale make this section less clear.	ACCEPTED IN PART Timescales are not set out in this document because they are subject to change, and will be different for the various different documents. This information is set out in Councils Local Development Scheme. It is acknowledged that the process is fairly confusing, attempts have been made to clarify this section in the revised document - see revised section 3 and tables 3 and 4.
. 04	<i>Ealing Civic Society</i> Document: SCI Page 9  Delivery of sustainability is stated to be a key aim of the LDF. Despite many planning policies in the UDP aimed at this, there is little evidence of sustainability in applications or completed development in Ealing. If a SEA is to be carried out on the LDF, it is important to know more about this process. The consultees mentioned in para 5.7.3 are already contributing to the development plan process. An SEA is unlikely to improve matters through these consultations.	NOTED The SEA process is a legal requirement and Council must follow the government guidance re consultation on these documents. It is a very technical process, which it is not the role of the SCI to explain. The SEA process is intended to improve the sustainability of policy.
. 07	<i>Ealing Civic Society</i> Document: SCI  Delivery of a sustainable environment will depend on the weight given to policies that create places that people want to live, work or spend their leisure in, and yet help environmental problems. This is good design in its broadest sense and it is important to our future sustainability. It can only be achieved if the Council presses for the right powers, employ adequate staff to deal with the complexities and provide the necessary structures.	ACCEPTED The respondent has raised important resourcing issues which need to be addressed. More detail will be added to the revised SCI on resourcing planning processes.

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<u>Ref:</u>	<u>Summary:</u>	<u>Response:</u>
. 08	<i>Ealing Civic Society</i> Document: SCI pages 13-14	
	The comprehensive list of specific and general consultation bodies should be more specific. A community group should know if it is listed as well as what other groups are included. A version should be kept online and updated regularly.	ACCEPTED IN PART Council agrees that the list could be more specific, although this has both positive and negative implications, in that it can become out of date. The list will be re-located in the appendix. Council will consider a mechanism so it can be updated regularly, and placed on the website.
033 .09	<i>Ealing Civic Society</i> Document: SCI Page 15	
	LBE express concern about encouraging effective engagement of all groups. The council makes it difficult for people in full time employment to see plans because of limited opening hours of Perceval House. Current arrangements mean that it can take an hour or more simply to see a plan. The internet is not suitable for viewing site plans and they are not currently available. Hard pressed planners should not have to accept all the burden for contacting hard to reach groups; developers should be required to do this on the groups own ground.	NOTED Council acknowledges that at present, arrangements for viewing documents is difficult for those in full time employment. Council agrees that developers should take some of the responsibility for consulting with the community, although the Council does not have statutory power to enforce this.
. 10	<i>Ealing Civic Society</i> Document: SCI Page 20	
	Guidelines on consultation with the community over planning applications are welcomed. Tier 1, 2 and 3 are not all that different from each other. Methods of approach should be flexible covering the range outlined in table 1. Need to consult community groups should be direct and carefully defined, not left to the discretion of the planning officer as implied in para 9.3.	ACCEPTED It is agreed that these guidelines need further refining to reflect the Ealing situation. This work has been undertaken in revising the SCI for submission, see table 4.
. 11	<i>Ealing Civic Society</i> Document: SCI	
	Process at environment reception at Perceval house needs to be speeded up. Page 23 implies that Planning have their own section which is not the case.	NOTED It is acknowledged that there are still teething problems with the new customer services reception. It is hoped that these issues will be resolved as staff and customers get used to the new processes. The wording on pg 23 has been revised, as it is true that Planning does not have its own reception anymore (see new section 4.8).
. 12	<i>Ealing Civic Society</i> Document: SCI	
	If developers are to be encouraged to engage with the community at the pre-application stage over large, controversial or sensitive development, it is essential to ensure consultees are aware of any changes or lack of them at the application stage. If the developer ignores comments the public will	ACCEPTED Council endorses this approach. A change will be made to the text to highlight this requirement to developers.

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regard it as wasting their time.  
Ref: Summary:

Response:

033 .13 *Ealing Civic Society*

Document: SCI

Changes during the application stage can be missed. Revised plans may not be available in reception. The planner dealing with it is difficult to reach by phone and the duty planner may know nothing about the proposal so one may have to return another day. It is a struggle for Community Groups to cope with all the constraints the Council imposes.

NOTED Council acknowledges that it is sometimes difficult for community groups to access information on applications. Once plans can be made available on the internet, this situation should be improved in some respect.

.14 *Ealing Civic Society*

Document: SCI

Lobby the Government for longer consultation periods on large applications.

NOTED Greater attention to pre-application discussions should help to prevent the need for longer consultation periods during the application stage.

.15 *Ealing Civic Society*

Document: SCI

Wider consultation is important on medium size development and some small ones which can have an important cumulative impact on the environment that people enjoy, by overloading the infrastructure and creating streets dominated by the car, so altering the character of an area that town life becomes unpleasant. Even a new house or large extension could contribute to sustainability: energy efficiency by making use of solar energy generating materials; to flood reduction by use of porous surfaces for car parking or water use recycling.

NOTED Council recognises that wider consultation is important, and the cumulative impacts of medium and small developments. However Council is constrained by statutory timeframes for consultation, and by limited resources.

.16 *Ealing Civic Society*

Document: SCI

Often community views are not given due weight. How does the Council propose to deal with this to improve sustainability of development.

NOTED The emphasis in the new legislation is on the increased involvement of communities. The SCI sets out how we intend this increased involvement to take place.

.17 *Ealing Civic Society*

Document: SCI Page 18

The reference to Ealing's Urban Design Panel is welcomed but regret that it is fallen into disuse due to lack of resources. This is particularly regrettable at a time when some major applications are going through the system.

NOTED Council agrees that the Urban Design Panels are a very useful mechanism. It is hoped that with funding, this mechanism can be reinstated in the future.

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<u>Ref:</u>	<u>Summary:</u>	<u>Response:</u>
. 19	<i>Ealing Civic Society</i> Document: SCI  No mention is made of the scrutiny process.	ACCEPTED It is agreed that it would be useful to include a description of the democratic process and how it influences the development of planning policy. An amendment will be made to the document to address this.
035 .01	<i>Family Housing Group</i> Document: SCI  Fully support the council's approach to the draft Statement of Community involvement.	ACCEPTED The support of the respondent is acknowledged and welcomed.
.02	<i>Family Housing Group</i> Document: SCI  We would wish to be consulted at all stages of the production of the LDF.	ACCEPTED The respondent has been added to the LDF database to facilitate future consultation.
036 .01	<i>Ealing Primary Care Trust</i> Document: SCI  The document is jargonistic and needs to be revised in accordance to Plain English Campaign guidelines on readability - this will also help with translations into community languages.	ACCEPTED In the revised SCI efforts will be made to reword the document in plain English as far as possible.
.02	<i>Ealing Primary Care Trust</i> Document: SCI  There needs to be some reference to the Data Protection Act with regard to the client consultation database you intend to set up.	ACCEPTED A note setting out Council's responsibilities will be included in the revised SCI.