

## Role Profile

<b>Job Title:</b>	<b>Social Worker (Generic)</b>	<b>Grade: 9</b>	Spinal column points:
<b>Department:</b>	<b>Children and Families</b>	<b>Post no:</b>	<b>Various</b>
<b>Directorate:</b>	<b>Children and Adults</b>	<b>Location:</b>	<b>Various</b>

<b>Role reports to:</b>	<b>Deputy Team Manager / Team Manager</b>
<b>Direct Reports:</b>	-
<b>Indirect Reports:</b>	-

*This role profile is non-contractual and provided for guidance. It will be updated and amended from time to time in accordance with the changing needs of the Council and the requirements of the job.*

## JOB DESCRIPTION

Safer recruitment practices to safeguard and promote the welfare of children and/or vulnerable adults apply to this post in addition to the requirement to obtain a satisfactory Disclosure and Barring Service (DBS) check.

### PURPOSE OF ROLE:

- To work as a part of a departmental/multi-disciplinary team providing consistent, timely, quality and cost effective child protection, safeguarding and social work services to the children, young people and families of Ealing.
- To improve outcomes for children and young people, enabling them to have security, stability and to be safeguarded in all aspects of their lives.
- To maintain high standards of professional practice and to be responsible for social work provision in accordance with the legislative and regulatory framework and departmental guidance and procedure.

### KEY ACCOUNTABILITIES:

- To carry out a range of more complex assessments of children and their families (taking into account their views) where there may be a risk of significant harm – for example, Section 37 Court welfare reports, section 47 child protection

investigations, adoption and permanency reports. Can also include foster carers and other extended family members. As a result of these assessments, to recommend appropriate action or services to meet the children's needs.

- To undertake supportive and preventative work with individuals and families including supporting a family to maintain caring for a child at home as well as supporting children who are looked after and their carers. This may also include providing support to foster carers employed by Ealing. Providing a higher level of support to families with complex needs, serving as a change agent in different ways and maximising the professional network involved.
- To help families identify areas of difficulty, then identifying and obtaining the appropriate support for them.
- To undertake regular visits as required to families, foster carers and young people looked after by Ealing.
- In consultation with management and with relevant panel agreement throughout, to take the necessary action to arrange alternative care for children in need who cannot continue to be cared for within the community and without the intervention of the department.
- To work with children who are looked after by the department or referred by outside agencies and to work towards rehabilitation wherever appropriate. To work in partnership with families and all other parties involved in a child's life to develop care plans that meet the needs of children and young people.
- To be more active and creative in enabling children to be returned to live with their families wherever possible.
- To provide an "After Care" service to young people who have been looked after by the department or referred by outside agencies. To support and enable care leavers to adjust to independence and achieve their full potential. To assess needs and identify packages of support and devise pathway plans for young care leavers.
- To investigate cases and ensure the welfare of children cared for privately by person/s other than relatives. To undertake welfare reports and assessments, as directed.
- To prepare and submit Court reports and present them to Court. To undertake the supervision of persons as required by the Courts. Court reports can take the form of statements and care plans for care proceedings as well as welfare recommendations with regard to Residence and Contact Orders and in Adoption hearings. Specifically, to prepare Statements and Care plans to Court for Care proceedings; to undertake section 37 welfare reports; to complete the necessary processes through the adoption and long term fostering process.
- Using professional autonomy and in consultation with manager, to investigate all cases referred where children or young people are thought to be in need of care

and control, exposed to danger, ill treatment or neglected and to take appropriate action.

- To sit on Fostering and Adoption panels and make an effective and positive contribution to outcomes.
- To maintain a sound and up to date working knowledge of relevant legislation, regulation, guidance and best practice.
- To keep and maintain accurate, quality and up to date records on cases, using the appropriate computer systems, of visits made and all other work carried out. Reports to be placed on correct form on client files and reviews of current cases to be undertaken with senior colleagues.
- To liaise with other agencies and multi-disciplinary professionals to ensure the best outcomes for children.
- As part of case management, liaise with relevant colleagues in other service areas and Council Departments.
- To maintain confidentiality and observe the principles of data protection; be able to recognise and respond appropriately to situations where it is necessary to share information to safeguard service users and carers or others.
- To be proactive in implementing the Council's Equality and Diversity policy, both in professional practice and service delivery.
- To support the Council's vision for Children's Services in line with overall corporate objectives.
- To develop a comprehensive knowledge and understanding of departmental policies and procedures.
- To represent the team on working groups or liaison/multi-disciplinary meetings which may include Health, Housing and other agencies.
- Take responsibility for own continuous professional development and learning.
- To continually re-appraise own professional performance through the appraisal scheme, regular structured supervision sessions with line manager as well as on-going consultation to keep Supervisor informed of any changes that require management decisions.
- To contribute to training and development activities on practice issues.

**KEY PERFORMANCE INDICATORS:**

- Ensuring statutory responsibilities are met in relation to the Children Act 1989 and all other Court legislation, regulations and guidance.
- Ensuring that all cases are handled to the highest professional standard and within the legal, ethical boundaries of the profession. Cases to be managed as

expediently as possible ensuring the right outcomes for the children at risk in the Borough.

- Personal professional practice is aligned to the standards laid out in the Professional Capabilities Framework and the DfE’s “Knowledge and skills for child and family social worker” statement.

**KEY RELATIONSHIPS (INTERNAL AND EXTERNAL):**

- Children and Families Directorate
- Staff and services within Children’s Services
- Multi-disciplinary professionals within/outside the organisation
- Legal department
- Police
- Schools
- Health
- Voluntary Services
- Social Care Training & Development
- HCPC

**AUTHORITY LEVEL (PEOPLE, POLICY, FINANCIAL):**

No direct supervisory reports or financial resources.

Observes departmental policies, procedures and codes of practice.

**PERSON SPECIFICATION**

Safer recruitment practices to safeguard and promote the welfare of children and/or vulnerable adults apply to this post in addition to the requirement to obtain a satisfactory Disclosure and Barring Service (DBS) check.

**ESSENTIAL KNOWLEDGE, SKILLS & ABILITIES:**

- 1 Ability to practice within the legal and ethical boundaries of the profession, managing dilemmas and conflicting values professionally in practice and respecting the confidentiality and the dignity of others.
- 2 Knowledge and application of relevant legislation and associated policies, theories and frameworks to inform social work practice.
- 3 Ability to apply in practice a working knowledge of child development, family dynamics, current social work research and theories.
- 4 Ability to apply a wide range of knowledge and skills to help build family relationships, resource and resilience so that the welfare of the child is paramount.
- 5 Ability to work with service users from diverse backgrounds and an understanding of the impact of discrimination in the delivery of services to children and families.
- 6 Working knowledge of the impact of adult behaviours (e.g. mental health, substance misuse, domestic violence) on family functioning.
- 7 Sound knowledge of theory, research and reflective practice of child care planning and family support.
- 8 Ability to prioritise work, exercise initiative and use personal authority appropriately.
- 9 Ability to critically reflect upon and analyse information from a wide range of evidence sources to inform decision-making.
- 10 Ability to communicate clearly, sensitively and effectively with children of different ages and abilities, their families, colleagues and other multi-disciplinary professionals.
- 11 Ability to write to a professional standard.
- 12 Ability to proactively engage with colleagues and a range of organisations, to identify, assess, plan and support the needs of service users.
- 13 Ability to use effective evidence-based interventions and to plan, monitor and evaluate the outcome of those interventions.

14 Ability to take responsibility for own conduct, practice and learning; active engagement in continuous professional development, supervision and enabling the learning of others.

**ESSENTIAL EXPERIENCE / QUALIFICATIONS / REGISTRATION:**

- 1 Professional social work qualification: CQSW, DipSW, CCETSW approved equivalent, social work degree.
- 2 HCPC Social Worker registration.
- 3 Experience of statutory case responsibility for children in need and in Ealing's care.
- 4 Experience of building purposeful, effective relationships with children and families, extended family members and/or foster carers.
- 5 Experience of carrying out in-depth family assessments of social need and risks to children.

## Values & Behaviours

Improving lives for residents	Trustworthy	Collaborative	Innovative	Accountable
<ul style="list-style-type: none"> <li>• Is passionate about making Ealing a better place</li> <li>• Can see and appreciate things from a resident point of view</li> <li>• Understands what people want and need</li> <li>• Encourages change to tackle underlying causes or issues</li> </ul>	<ul style="list-style-type: none"> <li>• Does what they say they'll do on time</li> <li>• Is open and honest</li> <li>• Treats all people fairly</li> </ul>	<ul style="list-style-type: none"> <li>• Ambitious and confident in leading partnerships</li> <li>• Offers to share knowledge and ideas</li> <li>• Challenges constructively and respectfully listens to feedback</li> <li>• Overcomes barriers to develop our outcomes for residents</li> </ul>	<ul style="list-style-type: none"> <li>• Tries out ways to do things better, faster and for less cost</li> <li>• Brings in ideas from outside to improve performance</li> <li>• Takes calculated risks to improve outcomes</li> <li>• Learns from mistakes and failures</li> </ul>	<ul style="list-style-type: none"> <li>• Encourages all stakeholders to participate in decision making</li> <li>• Makes things happen</li> <li>• Acts on feedback to improve performance</li> <li>• Works to high standards</li> </ul>