

## Direct Payments – Rent Arrears

### About rent arrears

Amount of rent charged  every   
 Total amount of arrears  from  /  /  to  /  /

You will need to provide proof of the tenant's rent arrears. Ideally this should be a rent statement that shows

- the rent that is due, and
- the rent that has not been paid during the last 12 months or since the tenancy started.

The proof you provide **must** cover the total amount of rent arrears outstanding.

Other types of proof you can send are detailed below. Please note that we must see original documents. We cannot accept copies.

Please tell us which documents you are sending with this form by ticking the boxes that apply.

Rent account statement	<input type="checkbox"/>	Bank statement	<input type="checkbox"/>
		Confirming transactions for rent payments	<input type="checkbox"/>
Rent book	<input type="checkbox"/>	Evictions notice – because of rent arrears	<input type="checkbox"/>
Rent receipts details of amounts and dates paid	<input type="checkbox"/>	Court documents – confirming rent arrears	<input type="checkbox"/>

Please use this space to tell us anything else you think we might need to know.

Please continue on a separate sheet of paper if you need more space

### Declaration

- I declare that the information I have given on this form is correct and complete as far as I know and believe
- I agree that you may check any information I have given, or proof sent with this form

Signature

Date  /  /