

# Post 16 Travel Assistance to Education and Learning (2020/21 Annual Transport Policy Statement)

This document is based on the DfE statutory guidance for local authorities [Post-16 transport and travel support to education and training](#)

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## Introduction

Local authorities do not have to provide free or subsidised post 16 travel support but do have a duty to prepare and publish an annual transport policy statement specifying the arrangements for the provision of transport or other support that the authority considers it necessary to make to facilitate the attendance of all persons of sixth form age receiving education or training.

A person receiving education or training at an establishment is of sixth form age if he/she is over 16 but

(a) is under the age of 19; or

(b) has begun a particular course of education or training at the establishment before his/her 19<sup>th</sup> birthday (years 12,13,14) and continues to attend that course.

All young people carrying on their education post 16 must reapply for travel support.

Local authorities also have a duty to encourage, enable and assist young people with learning difficulties / disabilities to participate in education and training, up to the age of 25.

This policy uses the term 'Post 16' to include both learners of sixth form age and those with learning difficulties / disabilities up to the age of 25.

### **1.1 Summary of Policy Statement and Main Objectives:**

All young people in full time further education under the age of 18 who live permanently in Ealing can travel free by London buses and trams. In addition, there are concessionary fares and reductions available on London Tube trains, the Docklands Light Railway (DLR) London Overground and some national rail services. The Council expects that the majority of full-time learners aged 16-18, who need transport to get to and from their place of study using free and concessionary public transport available. A summary of these services is provided in Section 1.2 which also includes details of concessions available to learners aged 19 and over and other sources of financial support.

For details of support for students with SEND see section 1.3 below.

Students doing apprenticeships should have reasonable expenses met in full by their learning provider.

### **1.2 Transport for London and other provider's concessionary fares, discounts, subsidies bus passes or travel cards:**

16-19 year-olds in qualifying full-time education or training can apply for an Oyster photo card which entitles them to travel free on buses and trams. 19 year-olds must have been aged 18 on 31 July before the start of the current academic year. "Academic year" means any period commencing with 1st August and ending with the next 31st July.

If you're under 18, a parent or guardian must apply on your behalf. You will need to pay an administration fee to Transport for London. You can apply online [TfL free and discounted travel](#) or alternatively apply at the Post Office.

You can also get half adult-rate pay as you travel on the Tube, DLR, London Overground and some National Rail services and can buy half adult-rate Travelcard season tickets.

Full details of current fares can be found on the [Transport for London website](#)

#### Bus passes:

Bus Passes are valid for travel on the London bus network. They are available for periods of one week or more and are available to holders of 16+ or 18+ student photocard.

#### Travel Cards:

Travel cards on your Oyster Cards are valid for travel on the tube, Tram link, the Docklands Light Railway (DLR) and the London bus network. They are available for periods of one week or more and are available to holders of 16+ oyster photocard at half the adult price for the tube, DLR and London Overground. Holders of a student oyster photocard qualify for 1/3 off the adult fares. The cost of a Travel Card depends upon the number of zones and the period it covers.

#### Local and National Rail Services:

The train operating companies provide discounts of up to 1/3 for young people aged between 16 and 25 years old. Oyster cards can be used on many services in the area. For more details see the [TfL map](#)

[Read more about details and fare combinations](#)

#### Season tickets:

Season tickets are available for periods of 7 days or more. The cost depends upon the destination and train operating company. For further information about local and national rail services, please telephone 08457 48 49 50 or visit [www.nationalrail.co.uk](http://www.nationalrail.co.uk)

#### Oyster card:

Holders can use their cards at any time of the day or night.

#### Young Persons Railcard: (16-25 railcard)

16-25 Railcards are available to 16-25 year olds at a charge, and provide 1/3 off most standard class train fares.

For journeys before 10:00 Mondays to Fridays (except bank holidays and during July and August) there is a minimum fare that applies to all purchases with a Young Person's Railcard. If a young person travels regularly before 10 a.m. a season ticket may be better value. A 3-year railcard is also available (online purchases only) at a charge. You **must** be aged under 24 when you purchase it. Further details can be obtained at [16-25 rail card website](#)

Other sources of assistance outside Ealing Council:

#### **Discretionary Learner Support (DLS)**

If you are aged 19 or over, on a further education course and facing financial hardship, you could get DLS. Young people need to apply directly to their academy, school, college or other training provider for support from the scheme.

Further details on the scheme can be obtained at [Learner support on GOV.UK](#) .

Schools and colleges help to determine the best form of provision in the given circumstances and further details can be obtained from each individual school/college.

### **16-19 Bursary fund**

The 16-19 Bursary is managed by providers and is designed to help 16, 17 and 18 year old students who struggle with the costs of full-time education or training.

The 16-19 Bursary Fund is administered by education institutions in accordance with its own Bursary Scheme Policy. Young people need to apply directly to the academy, school, college or other training provider for support from the scheme.

If a student wishes to complain about how their request for a bursary was handled, they should follow the school's /college's /provider's complaints procedure.

Further details are available about the [bursary fund scheme](#)

### **Care to Learn**

Young parents – Care to learn (C2L) can help pay for childcare for learners aged 19 and under at the start of their course. Learning providers should be encouraged to support young people to apply for C2L - further details are available about [Care to Learn](#)

### **The Residential Support Scheme and the Residential Bursary Fund:**

#### **Residential Support Scheme**

The residential Support Scheme provides financial support with accommodation costs for learners (aged between 16 and 18 ) who need to live away from home to study because their course is not available locally .Most learners applying to the Scheme will be about to study their first full level 2 or 3. The scheme is administered centrally by the Learner Support Service.

#### **Residential Bursary Fund**

The Residential Bursary Fund is intended to provide financial support towards the costs of accommodation for young people attending specialist provision, where their course requires a residential element.

To apply for support from the scheme, learners can request an application pack from their learning provider or from the Learner Support Service helpline.

### **Contact details**

Learner Support Helpline

Telephone 0800 121 8989

Education Funding Agency: Residential support team

Email: [1619bursaryfund.EFA@education.gsi.gov.uk](mailto:1619bursaryfund.EFA@education.gsi.gov.uk)

### **Students who need to stay away from home**

For students who want to do a specialist course that is not available in the local area there are two main sources of potential support with the extra costs of studying away from home;

- studying at a college that offers residential bursaries for certain courses
- applying for finance under the Residential Support Scheme

## **1.3 Learners with learning difficulties and or disabilities (16-25 years)**

As learners get older and approach statutory school leaving age, it is expected that those who are able should be offered the opportunity to gain a variety of life skills, including independent travel where possible.

Ealing may provide alternative or additional travel assistance for learners with an Education Health Care Plan (EHCP), up to the age of 25. Ealing would consider whether there are exceptional factors that warrant travel assistance. The type of travel assistance will be based on an assessment of the young person's needs in line with the factors in section 2.1 of Appendix 2.

Ealing may provide alternative or additional travel assistance for learners with special educational needs or a disability but without EHCP, up to the age of 25. Ealing would consider whether there are exceptional factors which warrant travel assistance. The type of travel assistance will be based on an assessment of the young person's needs in line with the factors in section 2.1 of Appendix 2.

Learners beyond the age of 18 with a disability may be eligible for support under the Care Act 2014 and should contact Adult Social Services to request an assessment of their needs.

Adult Social Services can be contacted by:

Tel: (020) 8825 8000

Email: [sscallcentre@ealing.gov.uk](mailto:sscallcentre@ealing.gov.uk)

Website: [www.ealing.gov.uk/info/201073/health\\_and\\_adult\\_social\\_care](http://www.ealing.gov.uk/info/201073/health_and_adult_social_care)

## **1.4 When should a learner start to apply for travel assistance?**

Learners should apply before the start of their course as assistance can only be offered from the date of the application or starting date of the course whichever is the later.

## **1.5 What help is available for learners to attend a course beyond the LA area:**

All learners will be able to access concessionary travel (see 1.2). For learners (16 and up to 25) who have a EHCP, travel assistance will be based on the factors in section 2.1 of Appendix 2.

Students beyond the age of 18 with a disability may be eligible for support under the Care Act 2014 and should contact Adult Social Services to request an assessment of their needs. (see above 1.3).

## **1.6 What help is available for learners who attend a further education institution which is beyond daily travelling distance and they need to stay away:**

Help is available for learners who attend a further education institution which is beyond daily travelling distance and they need to stay away. Please read more about details of the [residential scheme](#):

## **1.7 Further advice and information on travel support can be obtained from:**

For students attending a school who have a SEND should apply to:

SEND Travel Assessor

Carmelita House

21-22 The Mall

Ealing W5 2PJ

Tel: (020) 8825 8033

For students attending college who are 18+ and are eligible for an EHC Plan:

Please contact your SEND Co-ordinator at Carmelita House:

Tel: (020) 8825 6910 or (020) 8825 7181 or  
Adult Social Services: Tel: (020) 8825 8000  
Email: [sscallcentre@ealing.gov.uk](mailto:sscallcentre@ealing.gov.uk)

Information about Adult Social Care can be found on Ealing Council's website at:  
[www.ealing.gov.uk/info/201073/health\\_and\\_adult\\_social\\_care](http://www.ealing.gov.uk/info/201073/health_and_adult_social_care)

Students attending sites of Ealing, Hammersmith & West London College  
(whether or not they have a SEND) can also apply to:  
Ealing, Hammersmith & West London Student Funds Team  
0207 7565 1200 ext. 2068

## **1.8 Review and Appeals procedure**

Parents, carers and young adults will have the right of appeal where the decision is made not to offer travel assistance to cease travel assistance or changes are made to the type of assistance provided.

For further information about these procedures, please refer to Appendix 5 of Ealing Council Travel Assistance Policy. Link to Gov.uk  
<http://www.gov.uk/subsidised-college-transport-16-19>