PROPOSALS FOR PRESCRIBED ALTERATIONS OTHER THAN FOUNDATION PROPOSALS: Information to be included in or provided in relation to proposals

In respect of an LA Proposal: School and local education authority details

1. The name, address and category of the school.

| Willow Tree Primary School, Priors Farm Lane, Northolt UB5 5FE |
| This is a Community Primary School |
| Contact details for the proposer(s) are: |
| Tom Lindsay, |
| Education Strategy Adviser |
| Perceval House 3/SE/2, |
| 14-16 Uxbridge Road, |
| Ealing |
| W5 2HL |
| Email: tlindsay@ealing.gov.uk |

Implementation and any proposed stages for implementation

2. The date on which the proposals are planned to be implemented, and if they are to be implemented in stages, a description of what is planned for each stage, and the number of stages intended and the dates of each stage.

| It is proposed to permanently establish an Additionally Resourced Provision (ARP) for 21 pupils with an Education, Health and Care plan aged 4 to 11 (pupils will be admitted incrementally from 2019). It is intended that the school's ARP will be for pupils with needs on the Autistic Spectrum and Speech, Language and Communication Needs. |

Objections and comments

3. A statement explaining the procedure for making representations, including —

(a) the date prescribed in accordance with paragraph 29 of Schedule 3 (GB proposals)/Schedule 5 (LA proposals) of The School Organisation (Prescribed Alterations to Maintained Schools) (England) Regulations 2007 (as amended), by which objections or comments should be sent to the local education authority; and

(b) the address of the authority to which objections or comments should be sent.
Within four weeks (by the 7th December 2018) from the date of publication of the Statutory Notice, any person may object to or make comments on the proposal by sending representations to the London Borough of Ealing.

The Notice will be published in the Ealing Gazette on Friday 9th November 2018, and the closing date for representations will be by close of business on the 7th December 2018.

Any representations should be sent to:
Tom Lindsay, Perceval House 3/SE/2, 14 - 16 Uxbridge Road, Ealing W5 2HL.
Email: tlindsay@ealing.gov.uk

**Alteration description**

4. A description of the proposed alteration and in the case of special school proposals, a description of the current special needs provision.

The London Borough of Ealing proposes to permanently establish an Additionally Resourced Provision (ARP) for 21 pupils with an Education, Health and Care plan aged 4 to 11.

This will be achieved through remodelling and refurbishment of existing accommodation to meet the requirements of the pupils with needs on the Autistic Spectrum and Speech, Language and Communication Needs.

**School capacity**

5. — (1) Where the alteration is an alteration falling within any of paragraphs 1 to 4, 8, 9 and 12-14 of Schedule 2 (GB proposals)/paragraphs 1-4, 7, 8, 18, 19 and 21 of Schedule 4 (LA proposals) to The School Organisation (Prescribed Alterations to Maintained Schools) (England) Regulations 2007 (as amended), the proposals must also include —

(c) details of the current capacity of the school and, where the proposals will alter the capacity of the school, the proposed capacity of the school after the alteration;

The school is a 3-form entry primary school with a capacity of 630 pupils. It is currently proposed that the ARP will open in September 2019. The ARP provision at Willow Tree Primary School will be for 21 pupils with an Education, Health and Care Plans with needs on the Autistic Spectrum and with Speech, Language and Communication Needs.

(d) details of the current number of pupils admitted to the school in each relevant age group, and where this number is to change, the proposed number of pupils to be admitted in each relevant age group in the first school year in which the proposals will have been implemented;

(2)
The current number of primary places available at the school is 630 from Year R to Year 6. The current published admission number (PAN) for pupils at the school is 90.

Current: September 2019

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<thead>
<tr>
<th>Yr R</th>
<th>Yr 1</th>
<th>Yr 2</th>
<th>Yr 3</th>
<th>Yr 4</th>
<th>Yr 5</th>
<th>Yr 6</th>
<th>Year R – 6</th>
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<tbody>
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<td>90</td>
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<td>90</td>
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<td>90</td>
<td>630</td>
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(a) where it is intended that proposals should be implemented in stages, the number of pupils to be admitted to the school in the first school year in which each stage will have been implemented;

The school’s planned published admission number (PAN) will not increase.

(b) where the number of pupils in any relevant age group is lower than the indicated admission number for that relevant age group a statement to this effect and details of the indicated admission number in question.

Not applicable.

(3) Where the alteration is an alteration falling within any of paragraphs 1, 2, 9, 12 and 13 of Schedule 2 (GB proposals) /paragraphs 1, 2, 8, 18 ands 19 of Schedule 4 (LA proposals) to The School Organisation (Prescribed Alterations to Maintained Schools) (England) Regulations 2007 (as amended), a statement of the number of pupils at the school at the time of the publication of the proposals.
Implementation

6. Where the proposals relate to a foundation or voluntary controlled school a statement as to whether the proposals are to be implemented by the local education authority or by the governing body, and, if the proposals are to be implemented by both, a statement as to the extent to which they are to be implemented by each body.

The proposals are to be implemented by the Local Education Authority.

Additional Site

7.—(1) A statement as to whether any new or additional site will be required if proposals are implemented and if so the location of the site if the school is to occupy a split site.

No new or additional site will be required.

(2) Where proposals relate to a foundation or voluntary school a statement as to who will provide any additional site required, together with details of the tenure (freehold or leasehold) on which the site of the school will be held, and if the site is to be held on a lease, details of the proposed lease.

Not applicable.

Changes in boarding arrangements

8.—(1) Where the proposals are for the introduction or removal of boarding provision, or the alteration of existing boarding provision such as is mentioned in paragraph 8 or 21 of Schedule 2 (GB proposals)/7 or 14 of Schedule 4 to The School Organisation (Prescribed Alterations to Maintained Schools) (England) Regulations 2007 (as amended) —

(a) the number of pupils for whom it is intended that boarding provision will be made if the proposals are approved;

Not applicable.

(b) the arrangements for safeguarding the welfare of children at the school;

Not applicable.

(c) the current number of pupils for whom boarding provision can be made and a description of the boarding provision; and

Not applicable.
(d) except where the proposals are to introduce boarding provision, a description of the existing boarding provision.

Not applicable.

(4) Where the proposals are for the removal of boarding provisions or an alteration to reduce boarding provision such as is mentioned in paragraph 8 or 21 of Schedule 2 (GB proposals)/7 or 14 of Schedule 4 (LA proposals) to The School Organisation (Prescribed Alterations to Maintained Schools) (England) Regulations 2007 (as amended) —

(a) the number of pupils for whom boarding provision will be removed if the proposals are approved; and

Not applicable.

(b) a statement as to the use to which the former boarding accommodation will be put if the proposals are approved.

Not applicable.

Transfer to new site

9. Where the proposals are to transfer a school to a new site the following information—

(c) the location of the proposed site (including details of whether the school is to occupy a single or split site), and including where appropriate the postal address;

Not applicable.

(d) the distance between the proposed and current site;

Not applicable.

(e) the reason for the choice of proposed site;

Not applicable.

(f) the accessibility of the proposed site or sites;

Not applicable.

(g) the proposed arrangements for transport of pupils to the school on its new site; and

Not applicable.

(h) a statement about other sustainable transport alternatives where pupils are not using transport provided, and how car use in the school area will be discouraged.

Not applicable.

Objectives

10. The objectives of the proposals.
The objectives of the proposal are to:

- Permanently establish an Additionally Resourced Provision (ARP) for 21 pupils with an Education, Health and Care plan aged 4 to 11 with needs on the Autistic Spectrum and Speech, Language and Communication Needs

Consultation

11. Evidence of the consultation before the proposals were published including—

(i) a list of persons who were consulted;

(j) minutes of all public consultation meetings;

(k) the views of the persons consulted;

(l) a statement to the effect that all applicable statutory requirements in relation to the proposals to consult were complied with; and

(m) copies of all consultation documents and a statement on how these documents were made available.

(a) The following people were sent copies of the consultation letter and how to respond, and had from the 7th September 2018 until the 5th October 2018 to reply;

- Governors at the school
- Pupils and their families, teachers and other staff at the school
- All neighbouring authorities whose schools may be affected by the proposals, due to significant cross-border movement of pupils
- Ward Councillors
- Local MPs, including those MPs whose constituents may be affected by the proposals

All primary, secondary and specials schools in the borough were contacted through a EGFL gatekeeping article

Consultation events took place within Willow Tree School on Thursday 27 September (9am & 6pm) A separate event was held for Willow Tree Primary School staff. This was attended by 60 staff. Staff supported the proposal and felt opening an ARP was the right for the continued development of the school

(b) The LA has had on-going meetings with the Senior Leadership Team at the school and the Headteacher prior to the commencement of the consultations. These were not minuted.

(c) Of the 82 responses received, 73 of these were in support of the proposal, 6 did not express a view, 2 expressed a view against the proposal. Full details are shown in (appendix 2)

All applicable statutory requirements at this stage in relation to the proposals have been complied with.
Project costs

12. A statement of the estimated total capital cost of the proposals and the breakdown of the costs that are to be met by the governing body, the local education authority, and any other party.

The school expansion will be funded by the Council from the SEN provision part if the School Capital Programme Budget. The capital allocation will be in the region of £0.9m, but this is an estimate and is subject to change.

There are currently more than 200 primary aged pupils in mainstream schools where the revenue support for their Education Health and Care plans is at a higher level than the funding for a pupil in an ARP. Preliminary assessment indicates that up to 50% of these pupils could benefit from attending an ARP if places were available. The implementation of the ARP is anticipated to assist with containing costs within the High Needs SEN budget.

13. A copy of confirmation from the Secretary of State, local education authority and the Learning and Skills Council for England (as the case may be) that these funds will be made available (including costs to cover any necessary site purchase).

Ealing Local Authority confirms that funding will be made available for this project as part of its existing school expansion programme.

Age range

14. Where the proposals relate to a change in age range, the current age range for the school.

Not applicable.

Early years provision

15. Where the proposals are to alter the lower age limit of a mainstream school so that it provides for pupils aged between 2 and 5—

(a) details of the early years provision, including the number of full-time and part-time pupils, the number and length of sessions in each week, and the services for disabled children that will be offered;

Not applicable.

(b) how the school will integrate the early years provision with childcare services and how the proposals are consistent with the integration of early years provision for childcare;
(c) evidence of parental demand for additional provision of early years provision;

(d) assessment of capacity, quality and sustainability of provision in schools and in establishments other than schools who deliver the Early Years Foundation Stage within 3 miles of the school; and

(e) reasons why such schools and establishments who have spare capacity cannot make provision for any forecast increase in the number of such provision.

Changes to sixth form provision

16. (a) Where the proposals are to alter the upper age limit of the school so that the school provides sixth form education or additional sixth form education, a statement of how the proposals will—
   (i) improve the educational or training achievements;
   (ii) increase participation in education or training; and
   (iii) expand the range of educational or training opportunities for 16-19 year olds in the area;

(b) A statement as to how the new places will fit within the 16-19 organisation in an area;

(c) Evidence —
   (i) of the local collaboration in drawing up the proposals; and
   (ii) that the proposals are likely to lead to higher standards and better progression at the school;

(d) The proposed number of sixth form places to be provided.

17. Where the proposals are to alter the upper age limit of the school so that the school ceases to provide sixth form education, a statement of the effect on the supply of 16-19 places in the area.
Special educational needs

18. Where the proposals are to establish or change provision for special educational needs—

(a) a description of the proposed types of learning difficulties in respect of which education will be provided and, where provision for special educational needs already exists, the current type of provision;

It is proposed to open an Additionally Resourced Provision (ARP) at the school from September 2019. This resource base will cater for 21 pupils for pupils with Education, Health and Care Plans with needs on the Autistic Spectrum and with Speech, Language and Communication Needs.

(b) any additional specialist features will be provided;

Not applicable.

(c) the proposed numbers of pupils for which the provision is to be made;

The proposal is for the ARP to accommodate 21 pupils with Special Educational Needs.

(d) details of how the provision will be funded;

The ARP will be funded through the Dedicated Schools Grant and the High Needs Funding Block.

(e) a statement as to whether the education will be provided for children with special educational needs who are not registered pupils at the school to which the proposals relate;

Not applicable.

(f) a statement as to whether the expenses of the provision will be met from the school’s delegated budget;

The expenses of the provision will form part of the schools delegated revenue budget and will be under the management of the Governors and the Headteacher.

(g) the location of the provision if it is not to be established on the existing site of the school;

The accommodation for the proposed ARP will be within the schools current boundary.

(h) where the provision will replace existing educational provision for children with special educational needs, a statement as to how the local education authority believes that
the new provision is likely to lead to improvement in the standard, quality and range of the educational provision for such children; and

Not applicable.

(i) the number of places reserved for children with special educational needs, and where this number is to change, the proposed number of such places.

The proposed capacity for the ARP is 21 pupils with Education, Health and Care Plans.

19. Where the proposals are to discontinue provision for special educational needs—
   (a) details of alternative provision for pupils for whom the provision is currently made;

Not applicable.

(b) details of the number of pupils for whom provision is made that is recognised by the local education authority as reserved for children with special educational needs during each of the 4 school years preceding the current school year;

Not applicable.

(c) details of provision made outside the area of the local education authority for pupils whose needs will not be able to be met in the area of the authority as a result of the discontinuance of the provision; and

Not applicable.

(d) a statement as to how the proposer believes that the proposals are likely to lead to improvement in the standard, quality and range of the educational provision for such children.

Not applicable.

20. Where the proposals will lead to alternative provision for children with special educational needs, as a result of the establishment, alteration or discontinuance of existing provision, the specific educational benefits that will flow from the proposals in terms of—
   (a) improved access to education and associated services including the curriculum, wider school activities, facilities and equipment with reference to the local education authority’s Accessibility Strategy;
   (b) improved access to specialist staff, both educational and other professionals, including any external support and outreach services;
   (c) improved access to suitable accommodation; and
   (d) improved supply of suitable places.

Not applicable.
Sex of pupils

21. Where the proposals are to make an alteration to provide that a school which was an establishment which admitted pupils of one sex only becomes an establishment which admits pupils of both sexes—

(a) details of the likely effect which the alteration will have on the balance of the provision of single-sex education in the area;

Not applicable.

(b) evidence of local demand for single-sex education; and

Not applicable.

(c) details of any transitional period which the body making the proposals wishes specified in a transitional exemption order (within the meaning of section 27 of the Sex Discrimination Act 1975).

Not applicable.

22. Where the proposals are to make an alteration to a school to provide that a school which was an establishment which admitted pupils of both sexes becomes an establishment which admits pupils of one sex only—

(a) details of the likely effect which the alteration will have on the balance of the provision of single-sex education in the area; and

Not applicable.

(b) evidence of local demand for single-sex education.

Not applicable.

Extended services

23. If the proposed alterations affect the provision of the school’s extended services, details of the current extended services the school is offering and details of any proposed change as a result of the alterations.

It is intended that the school will continue to provide extended services, including a nursery, and these will be developed during the feasibility and design stage of the programme in consultation with the school.

Need or demand for additional places

24. If the proposals involve adding places—

(a) a statement and supporting evidence of the need or demand for the particular places in the area;
(b) where the school has a religious character, a statement and supporting evidence of the demand in the area for education in accordance with the tenets of the religion or religious denomination;

(c) where the school adheres to a particular philosophy, evidence of the demand for education in accordance with the philosophy in question and any associated change to the admission arrangements for the school.

25. If the proposals involve removing places—
(a) a statement and supporting evidence of the reasons for the removal, including an assessment of the impact on parental choice; and

(b) a statement on the local capacity to accommodate displaced pupils.

Expansion of successful and popular schools

25A. (1) Proposals must include a statement of whether the proposer considers that the presumption for the expansion of successful and popular schools should apply, and where the governing body consider the presumption applies, evidence to support this.

(2) Sub-paragraph (1) applies to expansion proposals in respect of primary and secondary schools, (except for grammar schools), i.e. falling within:
   (a) (for proposals published by the governing body) paragraph 1 of Part 1 to Schedule 2 or paragraph 12 of Part 2 to Schedule 2;
   (b) (for proposals published by the LA) paragraph 1 of Part 1 to Schedule 4 or 18 of Part 4 to Schedule 4
Not Applicable