

London Borough of Ealing – Parking Services
PREMIUM PERMIT - APPLICATION FORM



PLEASE COMPLETE IN BLOCK LETTERS AND MARK ANY APPLICABLE BOXES WITH A TICK

1. APPLICANT

TITLE: _____ FORENAME(S): _____

SURNAME: _____ COMPANY NAME (IF APPLICABLE): _____

ADDRESS: _____

POSTCODE: _____ EMAIL ADDRESS: _____

PHONE NUMBER: _____

2. VEHICLE DETAILS

REGISTRATION NO: _____ MAKE: _____

MODEL: _____ COLOUR: _____

3. TYPE OF APPLICATION

NEW **£1500**

RENEWAL **£1500** CURRENT PERMIT NUMBER: _____

CHANGE OF VEHICLE **£10**

4. DECLARATION

I DECLARE THAT I HAVE READ AND WILL COMPLY WITH THE REQUIREMENTS OF "NOTES TO APPLICANTS" OVERLEAF AND THAT ALL THE INFORMATION GIVEN IS CORRECT.

SIGNATURE: _____ **DATE:** _____

A FALSE STATEMENT MAY RENDER AN APPLICANT LIABLE TO PROSECUTION

FOR OFFICE USE ONLY

DATE RCVD _____ DATE PROCESSED _____ EXPIRY DATE _____

RCVD & CHECKED BY _____ PROCESSED BY _____ FILED BY _____

RECEIPT NO _____ PERMIT # _____

NOTES TO APPLICANTS

The Council will require an applicant to produce reasonable evidence to verify the particulars supplied. The Council may withdraw a permit if it appears that any of the particulars supplied are false. Civil Enforcement Officers or authorised Council officers can request your permit at any time for inspection.

The cost of a premium permit is £1500 per year and payment can be made in the form of a cheque. New and renewal applications can only be made through the post, change of vehicle applications can be made in person or by post.

Applications received by post can to up to 10 working days to process from the date the application is received by Parking Services.

APPLICATION BY POST:
**Ealing Council
Parking Services
PO Box 46264
London
W5 2UN**

APPLICATION IN PERSON (*CHANGE OF VEHICLE ONLY*)
**Ealing Council
Customer Services Centre
14 – 16 Uxbridge Road
London
W5 2HL**

Cheques should be crossed and made payable to EALING COUNCIL. Post-dated cheques will not be accepted.

Applications for premium permits will be processed within 10 working days from the date the application is received.

THE COUNCIL RESERVES THE RIGHT TO AMEND CHARGES AND PROCEDURES

DECLARATION

- (a) I hereby certify that my usual place of abode is at the address shown in section one overleaf, and wish to apply for a Premium Permit in respect of the vehicle specified in section two of the application.
- (b) I understand that any permit issued to me by the Council is in respect of the said vehicle and that this and any subsequent issue of a permit is conditional upon my surrendering the permit if:-
 - (i) I cease to own the vehicle specified in Part 2 of this application, or
 - (ii) I am issued with a duplicate permit, or
 - (iii) The said permit ceases to be valid at the expiration of the specified period, or
 - (iv) The permit is withdrawn pursuant to the provisions of the relevant traffic order.
- (c) I undertake to inform the Council immediately if any of these events occur. Failure may result in legal action and/or the issue of Penalty Charge Notices.

REQUIREMENTS OF APPLICATIONS AND ISSUE OF PERMITS

- (a) An application form must be completed each time a permit is requested, including the renewal of an existing permit and on the change of a vehicle.
- (b) The applicant named must sign the application.

COPIES OF DOCUMENTS ARE PREFERRED. EALING COUNCIL ACCEPTS NO RESPONSIBILITY FOR ANY ORIGINAL DOCUMENTS SENT WITH APPLICATIONS.

- (a) A new permit is issued for a period of 12 months.
- (b) It is the responsibility of the driver to ensure that the parking permit is valid and clearly displayed in their vehicle at all times.

USE OF PREMIUM USERS PARKING PERMITS

- (a) Premium parking permit holders are permitted to park in all Ealing Council off street car parks controlled by pay and display or telephone parking
- (b) All on-street parking places in Ealing where the parking charge is paid for by pay and display or by the telephone payment method

- (c) Within any resident permit holder parking place within any Ealing Controlled Zone for a maximum period of 3 consecutive hours only
- (d) Within any shared bay (resident permit holder/pay and display or telephone parking) within any Ealing Controlled Parking Zone for a maximum period of 3 consecutive hours only

Any breach of the above conditions will result in the Premium permit being immediately revoked and may incur Penalty Charge Notices.

RENEWAL OF A PARKING PERMIT

The onus is on the permit holder to ensure the permit is renewed before the date of expiry, if required.

BANK HOLIDAYS

The control on the residents' parking spaces does not apply on Christmas Day, Good Friday, or a Bank Holiday.

DATA PROTECTION

The Council of the London Borough of Ealing will use the data collected through the issuing and administration of this Permit for the purpose of enforcement of parking and traffic offences and traffic management administration. The data will be used by The Council of the London Borough of Ealing, its agents, and London local authorities and may be disclosed to other law enforcement agencies for those purposes and when it is considered necessary for the prevention and detection of crime, and when otherwise legally required.