

Building control

Activity / service request	Standard
Request for a site visit on a current building regulations application	Site calls booked before 4 pm can be carried out the following day (Monday -Friday). Calls can either be left open all day or can be booked for between 9.00am – 1.00 pm or 12 noon – 4.00pm.
Reporting a dangerous structure	A surveyor will visit the site to investigate the report within 2 hrs.
Reporting unauthorised building work	A site visit will be carried out within 48 hours.
Acknowledging receipt of a building regulation application	Written acknowledgement will be sent to applicant within 3 working days.
Checking full plans application for compliance	A full plans approval or a list of queries/requests for further information will be sent within 10 working days.
Checking structural calculations	A written response will be sent within 10 working days.
Issuing a completion certificate	A completion certificate will be sent within 5 working days if completion is satisfactory.