

Local Planning Application Requirement Checklist

Listed Building consent for alterations, extension or demolition of a listed building and advertisement consent

Please indicate on the form below the information you are providing with your application including the document file names if you are providing the documents electronically.

Please provide 4 copies of all relevant material if applying on paper.

Requirement	Provided – please tick/delete as appropriate	Document file name(s) – if supplying electronically
Local Requirements		
All plans and drawings indicating: paper size; key dimensions; scale bar indicating a minimum of 0-10 metres	Yes	
Heritage statement (including Historical, archaeological features and Scheduled Ancient Monuments)	Yes No	
Lighting assessment (where illuminated advertisements are proposed)	Yes No	
Photographs and photo montages showing the whole building and its setting and/or the particular section of the building affected by the proposals	Yes No	
Planning Statement	Yes No	
Structural Survey	Yes No	
Tree survey/Arboricultural implications	Yes No	

Please note that plans and drawings are required in the following scale:

Block plan of the site (e.g. at a scale of 1:100 or 1:200) showing the site boundaries.

Existing and proposed elevations, floor plans, roof plans, site sections and finished floor and site levels should be at a scale of 1:50 or 1:100.