

**Local Planning Application Requirement Checklist**

**Application for Planning Permission and Conservation Area consent for demolition**  
**Application for Planning Permission and Listed Building consent**  
**Application for Planning Permission and Advertisement consent**

Please indicate on the form below the information you are providing with your application including the document file names if you are providing the documents electronically.

Please provide 4 copies of all relevant material if applying on paper.

Requirement	Provided – please tick/delete as appropriate	Document file name(s) – if supplying electronically
<b>Local Requirements</b>		
All plans and drawings indicating: paper size; key dimensions; scale bar indicating a minimum of 0-10 metres	Yes	
Affordable housing statement	Yes No	
Air quality	Yes No	
Biodiversity/Protected Species Report	Yes No	
Daylight/Sunlight assessment	Yes No	
Economic statement		
Environmental impact assessment	Yes No	
Flood risk assessment	Yes No	
Foul sewage and utilities assessment	Yes No	
Heritage Statement (including Historical, archaeological features and Scheduled Ancient Monuments)	Yes No	
Land contamination	Yes No	
Landfill statement	Yes No	
Landscaping	Yes No	
Lighting assessment	Yes No	
Noise impact assessment	Yes No	
Open space assessment	Yes No	
Parking provision	Yes No	
Photographs/photo montages	Yes No	
Planning Obligations- Draft Head(s) of Terms	Yes No	
Planning statement	Yes No	
Site waste management plan	Yes No	
Statement of community involvement	Yes No	
Structural Survey	Yes No	
Transport assessment	Yes No	
Travel Plan	Yes No	
Tree survey/Arboricultural statement	Yes No	
Ventilation/extraction details	Yes No	

**Please note that plans and drawings are required in the following scale:**

Block plan of the site (e.g. at a scale of 1:100 or 1:200) showing the site boundaries.

Existing and proposed elevations, floor plans, roof plans, site sections and finished floor and site levels should be at a scale of 1:50 or 1:100.