

# Primary School common application form – 2008

Either complete this form  
OR  
Apply online at:  
[www.ealing.gov.uk/admissions](http://www.ealing.gov.uk/admissions)

If you have applied or are going to  
apply online, DO NOT complete  
this application form

This form should be completed by parents who want to apply for an Ealing state school or the academy. Please carefully read the Primary School Prospectus before completing the form. Completed forms must be received by **your preferred school on 7 December 2007.**

## Child's Details

Surname/Last Name

Twin or Multiple Birth YES  NO  (Please tick if appropriate)

Child's First Name

Child's Date Of Birth **Day** (figures) / **Month** (word) / **Year**

Boy  Girl  (Please tick as appropriate)

Child's Home Address (This must be the address where the child normally lives.)

Postcode

Daytime Tel No.

Evening Tel No.

Mobile Tel No.

Email address

Nursery School (Please also give address if school is outside Ealing)

## Statement of Special Educational Needs

Does your child have a statement of special educational needs? YES  NO  (Please tick as appropriate)  
(If you are unsure, please check with your child's pre-school placement.)

## Children in Public Care

Is the child in public care of a Local Authority? YES  NO  (Please tick as appropriate)

If yes, please state which Local Authority

Please also provide a letter from the social worker confirming the legal status of the child and the Local Authority with whom the child is in care.

Date received by office

Date received by school

## Parent's/Carer's Details

### Parent/Carer 1

Title (please circle)                      Mr        Mrs        Miss        Ms        Dr                      Other (please state)

Surname

First Name

Relationship to child

Address (if different from child's address given overleaf)

Postcode

Daytime Tel No.

Evening Tel No.

Mobile Tel No.

Email address

### Parent/Carer 2 (if not living at the same address as parent/carer 1)

Title (please circle)                      Mr        Mrs        Miss        Ms        Dr                      Other (please state)

Surname

First Name

Relationship to child

Address (if different from child's address given overleaf)

Postcode

Daytime Tel No.

Evening Tel No.

Mobile Tel No.

Email address







## Ethnic monitoring

In order to comply with our equal opportunities policy can the person completing this form please state their Ethnic Background by ticking the appropriate box:

### White

British   
Irish   
Other White Background

### Asian or Asian British

Indian   
Pakistani   
Bangladeshi   
Other Asian Background

### Chinese or Other Background

Chinese   
Other Background

### Mixed/Dual Background

White and Black Caribbean   
White and Black African   
White and Asian   
Other Mixed/Dual Background

### Black or Black British

Caribbean   
African   
Other Black Background

## Declaration and signature of Parent/Carer

- I wish to apply for a place at each of the schools which I have listed in my order of preference
- I certify that I am the person with parental responsibility for the child named above and that the information given is true to the best of my knowledge and belief.
- I understand that any false or deliberately misleading information given on this form and/or supporting information may render this application invalid, or lead to the offer of a place being withdrawn.
- I understand that by making this application, I agree to other council records being checked.

Parent's/Carer's Signature:

Date: / /

## Data Collection Notice

### Data Protection Act 1998

The information you have provided to the London Borough of Ealing in accordance with the Data Protection Act 1998 will be used to assist with your child's admission to school.

The council has a legal obligation to protect public funds. We may therefore share the information you have provided with other departments of the authority and with other similar bodies for the detection and prevention of fraud.

You have the right to ask for a copy of the information about you held in our records. You must request this in writing to the Data Controller in ICT Services.

You also have the right to require us to correct any inaccuracies in your information.

### Checklist:

Before returning this form, please ensure that you have:

- Read the Primary School Admissions Prospectus.
- Completed all relevant sections of this form.
- Enclosed any supporting evidence. Please check the admission arrangements for each school for which you are applying to ascertain what evidence is required.
- Completed any additional information forms which may be required. (Please check the admission arrangements for each school for which you are applying to see if an additional information form is required).

## Documentary Evidence

Please attach to your completed application form one type of documentary evidence, together with a copy of your child's Birth Certificate or Immigration Papers as proof of his or her date of birth. Please provide one of the following as documentary evidence:

- Your current year's Council Tax Bill

If you do not pay council tax the following may be accepted:

- Council rent book for the current year
- Tenancy Agreement from a registered private letting agency
- Letter from Social Services, National Asylum Support Service (NASS), Housing Department confirming placement at your address
- If moving home a solicitor's letter confirming the date that contracts were exchanged and the proposed date of completion

Schools will not take photocopies of these documents – you will need to provide them. If none of the above are available, please provide a letter explaining the circumstances. Without this documentation we will be unable to process your application.

The completed form must be received by your preferred state maintained Primary School or Academy in the Borough of Ealing on **7 December 2007**.